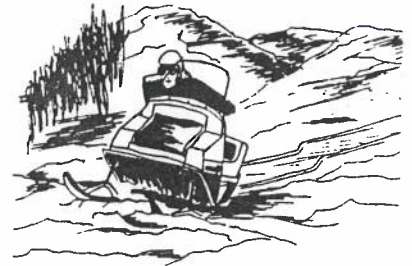


TOWN OF FORESTPORT
FORESTPORT, NEW YORK - 13338



RESOLUTIONS PASSED BY THE TOWN BOARD

ON January 11, 1995

RECORDS MANAGEMENT OFFICER — #___ — Motion by Joan Ingersoll seconded by John Norton ^{Presently} naming Patricia Y. Kinville as the Records Management Officer for the Town of Forestport. All were in favor.

RECORDS RETENTION SCHEDULE — #___ — Motion by Brian Fox seconded by John Norton to accept the State Archives and Records Administration (SARA) Records Retention Schedule. All were in favor.

RECORDS MANAGEMENT ADVISORY COMMITTEE — #___ — Motion by Frederick Ritter seconded by Brian Fox stating that the Town of Forestport is willing to formalize a local government records management advisory committee. All were in favor.

GRANT APPLICATION — #___ — Motion by Joan Ingersoll seconded by Frederick Ritter to allow the Town of Forestport to apply for a grant from SARA. All were in favor.

I certify that the foregoing summarizes actions of the Town Board on the date given in the heading, as witness my signature and seal.

Patricia Y. Kinville
Patricia Y. Kinville
Town Clerk

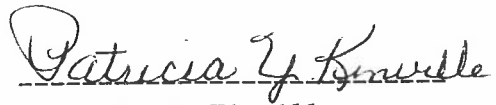
R E S O L U T I O N

At the Regular Meeting of the Forestport Town Board held January 11, 1995, at the Town Hall, Woodhull Street, Forestport, New York, the resolution was made by Councilman Frederick Ritter, seconded by Councilman Brian Fox, to wit:

The Town is willing to formalize a local government records management advisory committee.

The resolution was voted on by the members present and their vote was as follows:

Supervisor Russell J. Hirschey	YES
Councilwoman Joan Ingersoll	YES
Councilman Brian Fox	YES
Councilman John G. Norton	YES
Councilman Frederick Ritter	YES


Patricia Y. Kinville
Town Clerk
Town of Forestport

Dated: January 31, 1995

