

**TOWN OF FORESTPORT  
SPECIAL WATER DISTRICT #1 MEETING MINUTES  
WOODGATE FIRE HALL  
12445 State Rte. 28, Woodgate, N.Y. 13494  
August 17, 2022**

**PRESENT:** Supervisor Entwistle  
Councilwoman Kardash  
Councilwoman Verschneider  
Councilman Scouten  
Councilwoman Abrial

**ABSENT:** No members of the Town Board were absent.

**RECORDING SECRETARY:** Tracy Terry, Town Clerk

**CALL TO ORDER:**

The meeting was called to order at 6:30 pm by Supervisor Entwistle.

**TOWN CLERK MINUTES:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to accept the minutes from the July 20, 2022, Water District #1 Meeting.

Roll call vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

**BUDGET AMENDMENTS:**

A motion was made by Councilman Scouten and seconded by Councilwoman Verschneider to approve the following budget amendment:

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell

FUND: **Water**

SUBJECT: Budget Amendment

**Transfer to cover overdraft in Purification EQ**

Entries:			
Transfer	from	83304.08 Purifation CE	\$263.26
	to	83302.08 Purification EQ	\$263.26

Done on 8/17/22

Roll Call Vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

**ABSTRACTS:**

A motion was made by Councilwoman Verschneider and seconded by Councilwoman Kardash to pay Abstract #8– Vouchers #99- #109 in the amount of \$1,195.96.

Roll Call Vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

## **WATER REPORT:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to accept the monthly water report.

Roll Call Vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

## **OLD BUSINESS:**

- Supervisor Entwistle read the following resolution aloud:

# 9 of 2022

RESOLUTION DATED AUGUST 17, 2022.

A RESOLUTION MAKING CERTAIN DETERMINATIONS IN RELATION TO AND FINDING IT TO BE IN THE PUBLIC INTEREST TO ESTABLISH A WATER DISTRICT IN THE TOWN OF FORESTPORT, ONEIDA COUNTY, NEW YORK, TO BE KNOWN AS BUCKHORN WATER DISTRICT.

WHEREAS, the Town Board of the Town of Forestport, Oneida County, New York, has duly caused to be prepared a map showing the boundaries of a proposed Water District in said Town, to be known as the Buckhorn Water District, and a plan and report in connection therewith; and

WHEREAS, said map, plan and report were prepared by competent engineers, duly licensed by the State of New York, and have been filed in the office of the Town Clerk of said Town, where the same is available during regular office hours for examination by any persons interested in the subject matter thereof; and

WHEREAS, the estimated cost of said District to the typical property therein, being a typical one- or two-family home, is \$420.00 in the first year in which operation, maintenance, and other charges and expenses are to be paid by said properties as set forth in the map, plan and report; and

WHEREAS, the improvements proposed for said District consist of acquisition of a water supply, treatment and distribution system, including well, water mains, chlorination building and original equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, as more fully set forth in the map, plan and report; and

WHEREAS, the maximum estimated cost of said improvements is \$0.00, said improvements being acquired without charge from the Buckhorn Association; and

WHEREAS, no bonds and/or notes of said Town are expected to be issued to pay for the maximum estimated cost of the improvements in connection with the establishment of said District; and

WHEREAS, the costs of the provision of services in said District shall be through the imposition of a schedule of water rents to the extent that such water rents provide a source of revenue for such expenditures and shall otherwise be payable as provided in Article 12-A of the Town Law by the annual apportionment and assessment upon the several lots and parcels of land within said District in the same manner and at the same time as other Town charges; and

WHEREAS, an Order was duly adopted by said Town Board on July 27, 2022, reciting a description of the boundaries of said proposed Buckhorn Water District, the improvements proposed, the maximum amount proposed to be expended for said improvements, the proposed method of financing to be employed, the fact that said map, plan and report were on file in the Town Clerk's office for public inspection and specifying August 17, 2022, at 6:15 o'clock P.M., local time, at the Woodgate Fire Hall, in Woodgate, New York, in said Town, as the time when and the place where said Town Board would meet for the purpose of holding a public hearing to consider the establishment of said Buckhorn Water District and said map, plan and report filed in relation thereto and to hear all persons interested in the subject thereof concerning the same; and

WHEREAS, notice of the aforesaid public hearing was duly published and posted in the manner and within the time prescribed by Section 209-d of the Town Law, and proof of publication and posting have been duly presented to said Town Board; and

WHEREAS, said public hearing was duly held at the time and place in said order as aforesaid, at which all persons desiring to be heard were duly heard; and

WHEREAS, said Town Board has duly considered said map, plan and report and the evidence given at said public hearing; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Forestport, Oneida County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined as follows:

- a) The notice of hearing was published and posted as required by law and is otherwise sufficient;
- b) All the property and property owners within said proposed Buckhorn Water District, as described in the preambles hereof, are benefited thereby;
- c) All the property and property owners benefited are included within the limits of said proposed Buckhorn Water District; and
- d) The establishment of said proposed Buckhorn Water District is in the public interest.

Section 2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<u>Councilman Scouten</u>	VOTING <u>Yes</u>
<u>Councilwoman Kardash</u>	VOTING <u>Yes</u>
<u>Councilwoman Abrial</u>	VOTING <u>Yes</u>
<u>Councilwoman Verschneider</u>	VOTING <u>Yes</u>
<u>Supervisor Entwistle</u>	VOTING <u>Yes</u>

In addition, at such meeting, the following resolution was offered by Councilman Scouten, who moved its adoption, seconded by Councilman Kardash, to-wit:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash pass Resolution #9 of 2022.

Roll call vote:  
Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

Supervisor Entwistle read Resolution #10 of 2022 aloud:

#10 of 2022

RESOLUTION DATED AUGUST 17, 2022.

A RESOLUTION APPROVING THE ESTABLISHMENT OF BUCKHORN WATER DISTRICT AND THE IMPROVEMENTS IN CONNECTION THEREWITH.

WHEREAS, the Town Board of the Town of Forestport, Oneida County, New York, has duly caused to be prepared a map showing the boundaries of a proposed Water District in said Town, to be known as Buckhorn Water District, and a plan and report in connection therewith; and

WHEREAS, said capital project has been determined to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which, as such, the Town Board has determined will not result in any significant adverse environmental impact; and

WHEREAS, said map, plan and report were prepared by competent engineers, duly licensed by the State of New York, and have been filed in the office of the Town Clerk of said town, where the same is available during regular office hours for examination by any persons interested in the subject matter thereof; and

WHEREAS, the estimated cost of said District to the typical property therein, being a typical one- or two-family home, is \$420.00 in the first year in which operation, maintenance, and other charges and expenses are to be paid by said properties as set forth in the map, plan and report; and

WHEREAS, the improvements proposed for said District consist of acquisition of a water supply, treatment and distribution system, including well, water mains, chlorination building and

original equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, as more fully set forth in the map, plan and report; and

WHEREAS, the maximum estimated cost of said improvements is \$0.00; and

WHEREAS, no bonds and/or notes of said Town are expected to be issued to pay for the maximum estimated cost of the improvements in connection with the establishment of said District to be reduced by any grants-in-aid received therefore; and

WHEREAS, the costs of the provision of services in said District shall be through the imposition of a schedule of water rents to the extent that such water rents provide a source of revenue for such expenditures and shall otherwise be payable as provided in Article 12-A of the Town Law by the annual apportionment and assessment upon the several lots and parcels of land within said District in the same manner and at the same time as other Town charges; and

WHEREAS, an Order was duly adopted by said Town Board on July 27, 2022, reciting a description of the boundaries of said proposed Buckhorn Water District, the improvements proposed, the maximum amount proposed to be expended for said improvements, the proposed method of financing to be employed, the fact that said map, plan and report were on file in the Town Clerk's office for public inspection and specifying August 17, 2022, at 6:15 o'clock P.M., local time, at the Woodgate Fire Hall, in Woodgate, New York, in said Town, as the time when and the place where said Town Board would meet for the purpose of holding a public hearing to consider the establishment of said Buckhorn Water District and said map, plan and report filed in relation thereto and to hear all persons interested in the subject thereof concerning the same; and

WHEREAS, notice of the aforesaid public hearing was duly published and posted in the manner and within the time prescribed by Section 209-d of the Town Law, and proof of publication and posting have been duly presented to said Town Board; and



WHEREAS, said public hearing was duly held at the time and place in said order as aforesaid, at which all persons desiring to be heard were duly heard; and

WHEREAS, said Town Board has duly considered said map, plan and report and the evidence given at said public hearing; and

WHEREAS, said Town Board has adopted a resolution heretofore at this meeting making the findings and determinations required pursuant to Section 209-e(1) of the Town Law; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Forestport, Oneida County, New York, as follows:

Section 1. The establishment of Buckhorn Water District in the Town of Forestport, Oneida County, New York, to be bounded and described as hereafter set forth, the improvements proposed for said District consist of acquisition of a water supply, treatment and distribution system, including well, water mains, chlorination building and original equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, as more fully set forth in the map, plan and report; and, at a maximum estimated cost of \$0.00, is hereby approved. There shall be no issuance of serial bonds of said Town.

Section 2. Said District shall be bounded and described as set forth in Exhibit A attached hereto and hereby made a part hereof.

Section 3. The Town Clerk shall, within ten (10) days after this resolution takes effect, file certified copies of this resolution in duplicate in the office of the State Department of Audit and Control at Albany, New York and publish and post notice hereof in the form attached hereto as Exhibit A and hereby made a part hereof within ten (10) days of the date hereof.

Section 4. This resolution is adopted subject to permissive referendum in accordance with Section 209-e(3) of the Town Law and establishment of said District is not subject to the

approval of the State Comptroller pursuant to Section 209-f of the Town Law, there being no bonds to be issued, and additionally it being noted that the typical cost to the typical property owner is below the average estimated cost threshold of for 2022 for water district establishment.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<u>Councilwoman Abrial</u>	VOTING <u>Yes</u>
<u>Councilwoman Kardash</u>	VOTING <u>Yes</u>
<u>Councilwoman Verschneider</u>	VOTING <u>Yes</u>
<u>Councilman Scouten</u>	VOTING <u>Yes</u>
<u>Supervisor Entwistle</u>	VOTING <u>Yes</u>

The resolution was thereupon declared duly adopted.

\* \* \*

A motion was made by Councilwoman Kardash and seconded by Councilwoman Verschneider to pass Resolution #10 of 2022.

Roll call vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

- Ted Daktor will be retiring at the end of the year. There is one candidate, Glenn Ballard.

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to appoint Glenn Ballard as the new Head Water Operator effective January 1, 2023

Roll call vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

**NEW BUSINESS:**

**NEW BUSINESS PUBLIC:**

**ADJOURNMENT:**

A motion was made by Councilman Scouten and seconded by Councilwoman Verschneider to adjourn the meeting.

Roll call vote:

Councilwoman Kardash -yes  
Councilman Scouten- yes  
Councilwoman Abrial – yes  
Councilwoman Verschneider-yes  
Supervisor Entwistle-yes

There being no further business the meeting was adjourned at 6:35 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry  
Forestport Town Clerk