

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
WOODGATE FIRE HALL
12445 Rte. 28 Woodgate, N.Y. 13494
October 20, 2021**

PRESENT: Supervisor Entwistle
Councilwoman Kardash
Councilman Scouten
Councilwoman Abrial
Tracy Terry, Town Clerk

ABSENT: No members of the Town Board were absent.

CALL TO ORDER:

The meeting was called to order at 6:34 PM by Supervisor Entwistle.

BUDGET AMENDMENTS:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to approve the following Budget Amendments from September and October.

Roll call vote:
Councilwoman Kardash -yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

TO: Town of Forestport Town Board Members
FROM: Dawn Campbell

FUND: General

SUBJECT: Budget Amendment

Transfer to cover overdraft in Justice EQ

Entries:

Transfer	from	19904.01 Contingency	\$776.56
	to	11104.01 Justice CE	\$776.56

Transfer to cover overdraft in Bookkeeper CE

Entries:

Transfer	from	13102.01 Bookkeeper EQ	\$30.09
		19904.01 Contingency	\$1,088.15
	to	13104.01 Bookkeeper CE	\$1,118.24

Transfer to cover overdraft in Tax Collector CE

Entries:

Transfer	from	19904.01 Contingency	\$31.51
	to	13304.01 Tax Collector CE	\$31.51

Transfer to cover overdraft in Central Communications CE

Entries:

Transfer	from	16502.01 Central Comm EQ	\$2,000.00
		19904.01 Contingency	\$1,538.43
	to	16504.01 Central Comm CE	\$3,538.43

Transfer to cover overdraft in Special Rec Facilities EQ

Entries:

Transfer	from	71804.01 Spec Rec Fac CE	\$35.00
	to	71802.01 Spec Rec Fac EQ	\$35.00

Transfer to cover overdraft in Celebrations CE

Entries:

Transfer	from	19904.01 Contingency	\$480.00
	to	75504.01 Celebrations CE	\$480.00

Transfer to cover overdraft in Planning CE

Entries:

Transfer	from	19904.01 Contingency	\$529.90
	to	80204.01 Planning CE	\$529.90

Transfer to cover overdraft in Codes EQ

Entries:

Transfer	from	19904.01 Contingency	\$752.35
	to	86642.01 Codes EQ	\$752.35

Transfer to cover overdraft in Codes CE

Entries:

Transfer	from	19904.01 Contingency	\$726.41
	to	86644.01 Codes CE	\$726.41

Transfer to cover overdraft in Rehabilitation-grants

Entries:

Transfer	from	19904.01 Contingency	\$5,483.46
	to	86684.01 Rehab-grants	\$5,483.46

Done 8/23/21

TO: Town of Forestport Town Board Members
FROM: Dawn Campbell

FUND: General

SUBJECT: Budget Amendment

Transfer to cover overdraft in Justice CE

Entries:

Transfer	from	19904.01 Contingency	\$283.75
	to	11104.01 Justice CE	\$283.75

Transfer to cover overdraft in Bookkeeper CE

Entries:

Transfer	from	19904.01 Contingency	\$97.13
	to	13104.01 Bookkeeper CE	\$97.13

Transfer to cover overdraft in Central Communications CE

Entries:

Transfer	from	19904.01 Contingency	\$2,123.44
	to	16504.01 Central Comm CE	\$2,123.44

Transfer to cover overdraft in Dog Control CE

Entries:

Transfer	from	19904.01 Contingency	\$67.70
	to	35104.01 Dog Control CE	\$67.70

Transfer to cover overdraft in Special Rec FacilitiesCE

Entries:

Transfer	from	19904.01 Contingency	\$520.47
	to	71802.01 Spec Rec Fac CE	\$520.47

Transfer to cover overdraft in Planning CE

Entries:

Transfer	from	19904.01 Contingency	\$122.34
	to	80204.01 Planning CE	\$122.34

Continue

Transfer to cover overdraft in Community Beautification

Entries:

Transfer	from	19904.01 Contingency	\$473.43
	to	85104.01 Comm Beautification	\$473.43

Transfer to cover overdraft in Codes CE

Entries:

Transfer	from	19904.01 Contingency	\$357.45
	to	86644.01 Codes CE	\$357.45

Done 10/20/21

TO: Town of Forestport Town Board Members
FROM: Dawn Campbell
FUND: Highway
SUBJECT: Budget Amendment

Transfer to cover overdraft in General Repairs CE

Entries:

Transfer	from	99509.03 Capt. Project	\$2,829.36
	to	51104.03 General Repairs CE	\$2,829.36

Transfer to cover overdraft in Permanent Improvement - Chips

Entries:

Transfer	from	99509.03 Capt. Project	\$18,324.44
	to	51104.03 Perm Imp - Chips	\$18,324.44

Transfer to cover overdraft in Highway Garage Bldg CE

Entries:

Transfer	from	90408.03 Workers Comp	\$1,500.33
	to	51324.03 Highway Garage Bldg CE	\$1,500.33

Done on 10/20/2021

ABSTRACTS:

GENERAL:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to pay Abstract #10 Vouchers #506- #557 in the amount of \$29,936.91.

Roll call vote:

Councilwoman Kardash -yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

HIGHWAY:

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to pay Abstract #10, vouchers #310- #361 in the amount of \$89,972.79.

Roll call vote:

Councilwoman Kardash -yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

PLANNING ESCROW:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #10, vouchers #5- #10 in the amount of \$1,300.00.

Roll call vote:

Councilwoman Kardash -yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

TOWN CLERK MINUTES:

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to accept the minutes from the:

Town Board Regular Meeting- September 15, 2021

Budget Workshop Meeting- September 27, 2021

Budget Workshop Meeting-September 28, 2021

Roll Call Vote:

Councilwoman Kardash -yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

REPORTS

TOWN CLERK REPORT

JUSTICE REPORT

PLANNING REPORT

DOG REPORT

CODES REPORT

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to approve the reports as a whole.

Roll Call Vote:

Councilwoman Kardash -yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

NOCCOG:

- The Annual NOCCOG dinner is next week.
- A position is open for the NOCCOG Director seat.
- The ARPA webinar from yesterday is available on the Tug Hill Commission YouTube channel.

OLD BUSINESS BOARD

- **Safety Study:**

- Route 28 from Alder Road in White Lake to Stumble Inn speed limit will be changing from 55mph to 45mph.
- Extension of the Southern end of Otter Lake to 45mph about ¾ of a mile.
- Extension of the Northern end of Otter Lake to 40 mph through McKeever bridge.
- Otter Lake Vet Clinic reached out to Supervisor Entwistle to let him know the State repainted the line on the Southern end of Otter Lake, so it is now a solid line.
- The DOT also asked for an increase in police presence.

- **Deppmeyer Variance:**

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to approve the Thomas Deppmeyer's Variance. Supervisor Entwistle stated he would need to contact Sandy to file the maps.

Roll Call Vote:

Councilwoman Kardash -yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

- **Highway Uniforms:** The Highway workers have gone to the Holland Patent Co-Op for their uniforms. Some items are on hold. The t-shirts have already been ordered. The Aramark representative has contacted Supervisor Entwistle to let him know the Town is still under contract until 2024 but will not give Supervisor Entwistle a buy out amount.
- **Budget:** The Tentative Budget has been completed and went smoothly. The highway budget almost balances perfectly, except for around \$4,000. The last 6 years, there have been 2 truck payments, loader, and \$100,000 bridge payment. The bridge has been paid off 9 years ahead of schedule. It saved the taxpayers a quarter of a million dollars over the life of the loan. There are currently no loans. The highway barn will get a new truck in February and will start paying for it in 2023. The general side has got the sales tax readjusted from last year and has quite a bit of money in savings. Supervisor Entwistle said he would like to put money into the community and projects they have. Water and sewer balance out. Fire and ambulance are staying the same as last year. No changes can be made to the Preliminary Budget until after the budget hearing.

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to approve the Preliminary Budget.

Roll Call Vote:

Councilwoman Kardash -yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to schedule the Public Hearing Budget Hearing for November 1st at 6:30pm.

Roll Call Vote:

Councilwoman Kardash -yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

NEW BUSINESS BOARD:

Youth Recreation: Supervisor Entwistle is seeing if there is interest in an intermediate ski trip to Gore Mountain and another beginner program at McCauley Mountain.

Senior Recreation:

- Councilwoman Kardash has been doing a lot of work trying to get a Senior trip together. She found a trip for December 2nd to see an Elvis Performer at Graceland in Cortland with a ham dinner. A minimum of 35 people is needed. The cut off date is November 9th with Ria Chase being the contact person. The Town Board is currently not charging people as they are trying to track interest first. Supervisor Entwistle will be putting it on the Forestport Community page. Masks are required to ride on the bus. Councilwoman Kardash suggested other trips, but the Seniors would have to catch the bus in Rome or Utica. She stated the Town of Forestport is the only Town that pays for some of the trip.
- Supervisor Entwistle stated there have been concerns about where the Senior Recreation money goes when they do not spend it. There haven't been any senior recreation trips because of COVID. The money that hasn't been used stays in the senior recreation budget. Anyone who is concerned on how the Board spends any money, they are welcome to come in and see the monthly operating statements that lists what they budget for, what was spent for the month and what is left for the rest of the year. Any questions, Dawn would be happy to show you if he is not there.

Planning Board: Supervisor Entwistle received an email from Planning Board Chairman, Paul Rejman asking the Town Board to consider a 3% raise for the Planning Board given the fact most Town employees have received a 3% for this year. Councilwoman Kardash stated she isn't in favor of it because she has done her research and Forestport's Planning Board is the highest paid in Oneida County. Supervisor Entwistle agrees because it is that high. Councilman Scouten agreed as well. Supervisor Entwistle stated their meetings last a little longer than they should. If they last 2 hours, it's \$50-\$60 an hour. He said he will be letting Paul know.

Building Use:

- Brandon Pitts has requested use of the building for Youth soccer/basketball. The total participants are 10-15 with a couple adult chaperones. Children are 10-13 years old. Councilwoman Kardash stated it's a great idea. Supervisor Entwistle stated Jonathon is using the gym a couple days a week for basketball and Ash Fletcher is using the gym on Fridays for dance. Tracy, the Town Clerk stated she has no information on that building use yet. Supervisor Entwistle said they are still working it out. Councilman Scouten asked if they have a certificate of insurance. Tracy, the Town Clerk stated he was in the process with the insurance company to set that up.
- Supervisor Entwistle stated there is another individual that wants to use a room for Yoga. She does not have a certificate of insurance and he has spoken with the Town's insurance company, and they stated she can sign a waiver that says the Town is not responsible if someone gets hurt. Supervisor Entwistle stated the instructor is an adult and there are probably going to be 4- 5 other adults.
- Councilwoman Kardash asked what the town was charging for building uses. Supervisor Entwistle stated the youth groups, because they are doing it for the kids, he personally doesn't have an issue letting them use it. The other stuff is done on a case-by-case basis. The Yoga thing is still up in the air. When the building was bought, it was stated to make it available to the community and everyone likes to use the building.

Dog Enumeration: Supervisor Entwistle stated Tracy, the Town Clerk has done a good job with this, and it has been very successful. The enumeration has already paid for itself.

NEW BUSINESS PUBLIC:

ADJOURNMENT:

A motion was made by Councilwoman Kardash and seconded by Councilwoman

Abrial to adjourn the meeting.

Roll call vote:

Councilwoman Kardash -yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:03 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry

Forestport Town Clerk