

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
10275 Rte. 28 Forestport, N.Y. 13338
March 17, 2021 @ 6:30 PM**

MEMBERS PRESENT

Supervisor Entwistle
Councilwoman Kardash
Councilman Scouten
Councilman Scott
Councilwoman Abrial

MEMBERS ABSENT

Tracy Terry, Town Clerk

CALL TO ORDER:

The meeting was called to order at 6:36 PM by Supervisor Entwistle.

ABSTRACTS:

BUDGET AMENDMENTS:

- The Justice Department is installing a virtual appearance system with a television and camera. 80% of the costs will be recouped through the JCAP Grant, which Judge Sege is currently working on.
- The Codes department's computer was replaced.
- The Tax Collector's amendment is for additional fees for her computer.
- The Highway's amendment is for the Highway Superintendent's truck plow.
- Councilman Scott asked where the Town stood on sales tax money. Supervisor Entwistle stated they are still waiting for approximately \$250-300k that is owed from last year. It has been discussed that some Town's in Oneida County were going to band together through the Association of Towns and sue the County. The last he heard about that was in November.

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to approve the following budget amendments.

Roll call Vote:

Supervisor Entwistle-ye
Councilwoman Kardash-yes
Councilman Scouten-yes
Councilman Scott-yes
Councilwoman Abrial-yes

TO: Town of Forestport Town Board Members
FROM: Dawn Campbell
FUND: General
SUBJECT: Budget Amendment

Transfer to cover overdraft in Justice EQ

Entries:
Transfer from 11104.01 Justice CE \$1,903.27
to 11102.01 Justice EQ \$1,903.27

Transfer to cover overdraft in Tax Collector EQ

Entries:
Transfer from 13304.01 Tax Collector CE \$1,153.05
to 13302.01 Tax Collector EQ \$1,153.05

Transfer to cover overdraft in Codes EQ

Entries:
Transfer from 19904.01 Contingency \$1,116.78
86644.01 Codes CE \$737.79
to 86642.01 Codes EQ \$1,854.57

Done on 3/17/21

TO: Town of Forestport Town Board Members
FROM: Dawn Campbell
FUND: Highway
SUBJECT: Budget Amendment

Transfer to cover overdraft in Highway Equipment

Entries:			
Transfer	from	51424.03 Snow Removal CE	\$1,000.00
	to	51972.03 Highway EQ (Hwy Super Trk Plow)	\$1,000.00

Done on 3/17/2021

GENERAL:

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to pay Abstract #3, Vouchers #118- #177 in the amount of \$28,172.85.

Roll call vote:

Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #3, vouchers #61- #88 in the amount of \$100,000.88.

Roll call vote:

Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

- The final payment has been made on the twin bridges. It was paid off 9 years ahead of time and \$250,000 less than what would have been paid if they stuck with the original financing. The final payment on the last highway truck will be paid next month. The Highway Department will be completely debt free next month.

TOWN CLERK MINUTES:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to accept the minutes from the:

Town Board Regular Meeting- February 17, 2021

Roll Call Vote:

Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

REPORTS

TOWN CLERK REPORT

JUSTICE REPORT

PLANNING REPORT

DOG CONTROL OFFICER REPORT

CODES REPORT

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to approve the reports as a whole.

Roll Call Vote:

Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes

- Supervisor Entwistle stated Wanda Edwards has reviewed the records of the Town Clerk and the Justice and found their books to be in order. They are waiting on the Tax Collector to finish the season to have her books done.

NOCCOG:

- Lisa Bellinger, of NOCCOG presented information to the Board regarding upcoming trainings she thought would be of interest for the Town. Lisa gave a copy of the Inter-Municipal Agreement to Supervisor Entwistle to sign. He read the following resolution aloud.

Municipal Management
Consultant
Vacant



Executive Committee
John Doiron, *Chairman*
Robert Sauer, *Vice-Chairman*
Betsy Mack, *Fiscal Officer*
Vacant, *Director*
Mark Trnchik, *Director*

To: Member Town Supervisors, Village Mayors and Clerks
From: John Doiron, Chairman
Date: February 26, 2021
Subject: 5-year Intermunicipal Agreement (IMA) Renewal and Vote on New Executive Board Member

We would like to thank all of our member towns and villages for your continued support. NOCCOG remains committed to providing services to all of our 17-member municipalities. We hope the impact COVID is having on our communities will soon be over so we can return to business as usual.

Attached, please find the NOCCOG IMA last renewed in 2015. This agreement, by law, runs for five years, and it is time for renewal. We are asking our member communities to review the IMA and act on the resolution below before April 1, 2021.

WHEREAS, the town/village of FORESTPORT reaffirms that continued membership in NOCCOG is important to both the town/village and the region, and

WHEREAS, NYS General Municipal Law Article 5-G requires that any intermunicipal agreement be renewed within a five year period.

BE IT RESOLVED, that the town/village of FORESTPORT approves renewing the intermunicipal agreement, and be it further

RESOLVED, that a copy of this resolution be transmitted to NOCCOG for its records.

Approved at a meeting of the town/village of FORESTPORT on MARCH 17, 2021.


Mayor/Supervisor Signature

The IMA requires the signature of all municipalities that are party to the agreement. The sample resolution above is for each member to present to their board for approval. Once this resolution is approved, please send a signed copy of the approved resolution to Jean Waterbury at jean@tughill.org or NYS Tug Hill Commission, 317 Washington Street, Watertown, NY 13601.

At the NOCCOG executive board meeting on December 17, 2020, the board agreed to approve a one-year contract with Joe Rowlands in light of the fact that associate contractor Harlan Moonen would not be renewing his contract as of January 1, 2021. As an associate contractor, Joe could no longer serve on the executive board so he resigned his position on the executive board effective December 31, 2020. This left a vacancy on the executive board, which Ed Davis has agreed to fill as a director. Ed lives in the town of Lee and is very familiar with NOCCOG. He is the Lee planning board chair, is involved in the town fire department, and has been active in town government for many years.

NOCCOG bylaws state that any vacancy that occurs on the executive board shall be filled by an election at a special meeting or by mail ballot. Since we are not able to hold a special meeting due to COVID, we are requesting members to cast their vote to fill this vacancy on the executive board by email ballot. Please cast your ballot by clicking here: <https://forms.gle/J6rhrNKhjKDLB76Pg>

If you have any questions or concerns about the IMA or the ballot for executive board vacancy, please let me know as soon as possible. I can be reached at 315-942-3146.

Thank you for your interest in and support of our council of governments.

Towns: Annsville ~ Ava ~ Boonville ~ Camden ~ Floyd ~ Forestport ~ Lee ~ Remsen ~ Steuben ~ Trenton ~ Vienna ~ Western
Villages: Boonville ~ Camden ~ Holland Patent ~ Remsen ~ Sylvan Beach

A motion was made by Councilman Scouten and seconded by Councilman Scott to approve the NOCCOG Resolution.

Roll Call Vote:

Councilwoman Kardash -yes

Councilman Scott- yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

OLD BUSINESS BOARD:

NEW BUSINESS BOARD:

- **Norene Lincoln Reappointment:** Supervisor Entwistle read Norene's reappointment letter for the Board of Assessment Review aloud.
A motion was made by Councilman Scouten and seconded by Councilman Scott to re-appoint Norene Lincoln to a 5-year term to the Board of Assessment Review.
Roll Call Vote:
Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes
- **Proposed Solar Law:** The Planning Board worked diligently on the Solar Law and the Town Attorney looked at it and did not see any problems.
A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to schedule a Public Hearing April 21, 2021 at 6:15pm in regard to the Proposed Solar Law.
Roll Call Vote:
Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes
- **Lightning on White Lake/Old Forestport Days Road Closure:** Brian Albert requested a Public Hearing for his annual Block Party.
A motion was made by Councilwoman Kardash and seconded by Councilman Scott to schedule a Public Hearing April 21, 2021 at 6:00pm for "Lightning on White Lake" and "Old Forestport Days" road closures.
Roll Call Vote:
Councilwoman Kardash -yes
Councilman Scott- yes
Councilman Scouten- yes
Councilwoman Abrial - yes
Supervisor Entwistle-yes
- **Dog Enumeration:** The current fees are \$5 if your dog is neutered/spayed and \$15, if they are not. Some Towns do three- year rabies licensing. It makes it simpler for dog owners and the Town; as rabies vaccinations are generally 3 years. There are a lot of dogs in Forestport that are not registered. It is very helpful for the Dog Control Officer when a dog is missing, and he has to try tracking down the owner for rabies vaccinations. Supervisor Entwistle will be talking to Craig Jenks, the Dog Control Officer.

- **NYS DOT:** There is a Bridge project over Forestport Pond and the overpass over Woodhull Road. Route 28 will be closed April 1 until June 25. There is a \$10,000 a day fine for every day they are late. The overpass is going to be completely replaced.
- **Dodge Pratt Northam:** Joanne Ballard is working on a project where they pair up seniors who are unable to visit the doctor in person ; COVID-related with Tele-Health visits. She would like the Town to allow them to host the program at the Town Hall with a room. They would be setting Seniors up with a laptop to talk to their Physician; Supervisor Entwistle let her know the Town did not have an extra laptop. Joanne is going to try getting a laptop dedicated to that and will keep Supervisor Entwistle posted.
- **American Relief Bill:** Congress has directed money to small municipalities. The Town of Forestport is slated to receive \$174,000-\$175,000.
- **Sheds:** The Codes department is having a huge influx of inquiries on premanufactured sheds. People are calling for a shed permit and are saying they are going to live in them. Sheds are not camps or bunkhouses. Supervisor Entwistle reached out to the Snowbird Lake Association and will be sending him a cheat sheet as to what constitutes as a tiny house. The Code Enforcement officer is going to be checking the sheds. If they are caught, they will be ticketed immediately. An RV cannot be used for more than 30 days in a calendar year. It's one RV per household; two RV's becomes an RV Park.

NEW BUSINESS PUBLIC:

ADJOURNMENT:

A motion was made by Councilman Scott and seconded by Councilman Scouten to adjourn the meeting.

Roll call vote:

Councilwoman Kardash -yes

Councilman Scott- yes

Councilman Scouten- yes

Councilwoman Abrial - yes

Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:11 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry
Forestport Town Clerk