

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
OTTER LAKE FIRE HALL  
July 17, 2019 @ 6:30 PM**

**MEMBERS PRESENT**

Councilwoman Kardash  
Councilman Rockhill  
Councilman Scouten  
Councilman Scott  
Supervisor Entwistle

Tracy Terry, Town Clerk

**MEMBERS ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:36 PM

**ABSTRACTS:**

**GENERAL:**

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to pay Abstract #7, Vouchers #371-#440 in the amount of \$64,471.08. Roll call vote:

Councilwoman Kardash -yes  
Councilman Scott-yes  
Councilman Scouten- yes  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

**HIGHWAY:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to pay Abstract #7, vouchers #207-#236 in the amount of \$31,801.24. Roll call vote:

Councilwoman Kardash -yes  
Councilman Scott-yes  
Councilman Scouten-yes  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

### **TOWN CLERK MINUTES:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the:

Regular Town Board Meeting- June 19, 2019      Roll Call Vote:  
Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten- yes  
Councilman Rockhill-abstain  
Supervisor Entwistle-yes

### **TOWN CLERK'S REPORT:**

### **JUSTICE REPORT:**

### **PLANNING REPORT:**

### **DOG CONTROL OFFICER REPORT:**

### **SUPERVISOR'S REPORT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the reports as a whole. Roll call vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten-yes  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

### **NOCCOG:**

- NOCCOG: There is an upcoming Bi-annual salary survey. Supervisor Entwistle stated the survey is good for the Board to use in the case of doing salaries for the Budget.
- Annual Meeting is being held September 26<sup>th</sup>.

### **OLD BUSINESS BOARD:**

- The Town has switched electronic Payroll Services to Adirondack Bank. There was one Highway Employee that did not receive his direct deposit. The bank was able to switch money around so the Gentleman could get paid
- Last month, the Pierce Property easement was conditionally approved, allowing someone access to the property using the Town's driveway to the Wellhead. This was based on the Attorney changing the restrictions and covenants. The Town will also be receiving \$350 from the Pierces or the developer. As an easement there

must be some type of monetary consideration. The restrictions include: no obligation to maintain said driveway or remove snow, no obligation to convert private driveway to private road, easement is non-transferable, any damage associated with the parcel shall be repaired, a whole harmless clause from person/property, any breach of the easement/covenant, the easement shall be terminated. He has sent this to Andy Bailey, and they have agreed to it.

- DelMedico Property: 12216 Woodhull Road. The water and sewer have been terminated as well as power. Willie Vanvalkenberg will commence this week or next week in tearing it down. A woman from the gallery asked if they would be taking the tree down. Supervisor Entwistle stated they would not be. She also asked about the house on the corner. They have 30 days to show a structurally engineered plan. He will be in court on July 23<sup>rd</sup> at 3pm.
- Bear Creek Lodge Roads: Supervisor Entwistle has drafted a letter for the Bear Creek Lodge members. There is a dead-end section of Deer Hollow Road that is currently not maintained or plowed, the members were interested in the Town taking it over. The Town is not interested in taking that section of Deer Hollow Road over. The Town plows Perch Pond, there is a section that is not plowed, but the Membership would like to pay the Town to upgrade that section. Attorney Riley stated the town cannot maintain that section with Bear Creek Lodge owning it. If they would like to turn it over to the Town, the Membership would have to discuss it. Highway Superintendent, Bill Gardner didn't see a problem with it. Bill Gardner has offered to take some of the Members around to show them the work that needs to be done. Supervisor Entwistle is looking for an answer by September 1<sup>st</sup>.
- Dump Day: Highway barn 8am-2pm and Confidata will be there from 9am-12pm for shredding on site.
- Logo and Calendar: This is the last call for any photographers that would like to submit a picture. The calendars will be for sale this year, for next years' Old Forestport Days.
- NYS Canal Authority will be conducting an embankment program. They have submitted a request to the town to see if they were interested in being the lead agency and Supervisor Entwistle state the town was not.
- Family Burial Plots: Attorney Riley suggested creating a Local Law prohibiting new family plots. Supervisor Entwistle stated he feels it's a good idea as properties don't stay in the families forever. Councilman Rockhill stated if there are existing family cemeteries, they should be fenced in. The Local Law should prohibit new Private Cemeteries. It is up to the municipality in regard to whether families can have a cemetery, as NYS does not have a law against it. Attorney Riley is drafting a Local Law for next month's meeting.

### **EXECUTIVE SESSION:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to enter into executive session regarding Personnel matters. Roll Call Vote:

Councilwoman Kardash -yes  
Councilman Scott-yes  
Councilman Scouten- yes  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

The Board returned from Executive Session at 7:19 with no action taken.

### **NEW BUSINESS BOARD:**

- Checks: The Town Supervisor/Deputy Supervisor is unable to have a live check. There was no way to access money to pay the Gentleman when his paycheck did not go through on the 4<sup>th</sup> of July weekend. He would like to obtain a checkbook that he and both Deputies have access to up to \$2,000 in an emergency. Councilman Rockhill asked if that would be enough and suggested \$5,000.

A motion was made by Councilman Scouten and seconded by Councilman Scott to order a checkbook with 3 signatures in the amount of \$5,000. Roll Call Vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten-yes  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

### **NEW BUSINESS PUBLIC:**

- Tom, from the Gallery stated there are 349 households available for a broadband upgrade. Discussion took place regarding internet in the area.
- Steve Surace from the Gallery stated he submitted a building permit for 4071 Lakeview Road to build a garage. The Planning Board denied his request and suggested he bring it to the Town Board. The Planning Board has his plot plans and drawings.

A motion was made by Councilman Scouten and seconded by Councilman Rockhill to schedule a Variance Hearing on August 21, 2019 at 6:15pm at the Woodgate Fire Hall. Roll Call Vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten-yes  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

**ADJOURNMENT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to adjourn the meeting. Roll call vote:

Councilwoman Kardash-yes

Councilman Scott-yes

Councilman Scouten-yes

Councilman Rockhill-yes

Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:27 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry  
Forestport Town Clerk