

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
OTTER LAKE FIRE HALL  
May 15, 2019 @ 6:30 PM**

**MEMBERS PRESENT**

Councilwoman Kardash  
Councilman Rockhill  
Councilman Scott  
Supervisor Entwistle

**MEMBERS ABSENT**

Councilman Scouten

Tracy Northrop, Town Clerk

**CALL TO ORDER:**

The meeting was called to order at 6:37 PM

**ABSTRACTS**

**GENERAL:**

A motion was made by Councilman Rockhill and seconded by Councilman Scott to pay Abstract #5, Vouchers #244-#299 in the amount of \$27,201.58. Roll call vote:

Councilwoman Kardash -yes  
Councilman Scott-yes  
Councilman Scouten- Absent  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

**HIGHWAY:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #5, vouchers #146-#183 in the amount of \$19,011.44. Roll call vote:

Councilwoman Kardash -yes  
Councilman Scott-yes  
Councilman Scouten-Absent  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

**TOWN CLERK MINUTES:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the:

Regular Town Board Meeting- April 17 , 2019  
Public Hearing: Closure of Maple Road- April 17, 2019  
Public Hearing: River Street- April, 17,2019  
Town Board Special Meeting- April 19,2019

Roll Call Vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten- absent  
Councilman Rockhill-abstain  
Supervisor Entwistle-yes

**TOWN CLERK'S REPORT:**

**JUSTICE REPORT:**

**PLANNING REPORT:**

**DOG CONTROL OFFICER REPORT:**

**SUPERVISOR'S REPORT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Rockhill to approve the reports as a whole. Roll call vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten-Absent  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

Councilwoman Kardash stated there is not a Codes Report and she would like one. Supervisor Entwistle stated he has the Codes report and will give her a copy.

**NOCCOG:**

- Consolidating funding application is available May 4<sup>th</sup> to July 26<sup>th</sup>.
- Oneida County Association of Towns has a meeting tomorrow evening at the Franklin Hotel \$20/person. They will be discussing Commercial Solar Power. The major problem is what happens to the Solar Farms when they no longer have a useful life.
- Black River watershed conference at Camp Aldersgate in Brantingham. June 4<sup>th</sup> from 8:30-3:45. \$25/person
- Training session for codes in regards to the Amish is being held at the Trenton Municipal Building on June 20<sup>th</sup> at 6:30pm. \$10/person.

**OLD BUSINESS BOARD:**

- STEM Program: There are currently 5 children signed up. The ages for the program are 8-13. There are a couple changes this year. The age has been increased as the program is geared towards older children. Also, Erin Burns will

be unable to lead the program this year, but Sabrina Leape will be taking over and Izzy Abelbeck will be back this year as an assistant. The program will be Tuesday, Wednesday, Thursday 9am-noon from July 9<sup>th</sup>-August 8<sup>th</sup>. There are short field trips planned.

- Seniors:

- The first Senior Trip of the Year is May 29, 2019 to Alexandria Bay with a lunch on Uncle Sam's Boat Tour and a visit to the Winery for wine tasting. The cost is \$20 for Forestport residents and \$96 for those outside of Forestport.
- Yoga for Seniors is Mondays at 10am. The low-impact Yoga is led by Ash Fletcher, the owner of Wholesome Living.

- Minimum Maintenance Roads:

A motion was made by Councilman Rockhill and seconded by Councilwoman Kardash to table Minimum Maintenance Roads until The Bear Creek Lodge and Buckhorn Business has been taken care of. Roll Call Vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten-Absent  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

- Bear Creek Lodge: Certified letters have been sent out to the 39 members. The Board of Trustees is aware of the situation and an estimate of \$20,000-\$25,000 has been submitted. The Board of Trustees will be having a full member meeting at some point. A decision should be made by Bear Creek Lodge members by the middle of August. Councilman Scott asked if the members have the Town take them over, is that going to be enough time to upgrade the roads? Supervisor Entwistle stated it could be a five year plan. It doesn't affect the budget whether the Town takes them over or not.
- 12216 Woodhull Street: Tonya has spoken to the County and the lowest they will go on selling the building to the Town is \$34,000 as it will be going up for auction. Supervisor Entwistle has sent a certified letter to Mrs. DelMedico stating if she does not contact the Town, the Town will demolish the building and put the amount onto the taxes. He also offered her to sell the building to the Town for \$1.00. He has had no response from Mrs. DelMedico. He has also contacted the insurance company on the advice of the Town Attorney, asking if Mrs. DelMedico sues the Town for tearing her house down can she sue the Town. The insurance company stated they would most likely cover the Town if everything was in order in that case. Supervisor Entwistle has a list of all certified letters Lance has sent to Mrs. DelMedico. He is having Lance send one final certified letter to her stating section "O" of the Unsafe Building Law.

- Councilman Rockhill asked what the Town has to gain. Supervisor Entwistle stated the Town isn't gaining anything, but it is a public safety concern.
- Supervisor Entwistle stated the Town should take a project house every year that is condemned or abandoned and get it cleaned up for Public safety. Councilman Rockhill stated by doing this, it shows the residents the Law has some teeth. People may think their house is next.

A motion was made by Supervisor Entwistle and seconded by Councilman Rockhill to move forward with putting this property out to bid for demolition pending the final notice to the final owner, DelMedico 11216 Woodhull Road. Roll Call Vote:

Councilwoman Kardash-yes  
 Councilman Scott-yes  
 Councilman Scouten-Absent  
 Councilman Rockhill-yes  
 Supervisor Entwistle-yes

**NEW BUSINESS BOARD:**

- Supervisor Entwistle read the proposal from James Buono regarding lighting. He has looked at the Town Hall and the Highway Barn and gave a price to retrofit all the lighting in both places. Supervisor Entwistle stated there is an itemized list. The Highway Barn proposal is \$6,050 and there is an incentive available that would reduce it to \$2,420 and if it's paid up front the cost would be \$2,178. The guaranteed savings would be \$187/month after installation. Yearly savings of \$2,244. The Town Hall proposal is \$7,015 after incentives it would be \$4,979 and if paid up front the cost would be \$4,482. It would take 3.6 years payback to see the savings. Supervisor Entwistle stated he feels the Highway Barn is a no brainer, but would like to table the Town Hall proposal for about a month. A new Town Hall has been discussed and it's a preliminary discussion, but if that is the case, he doesn't see spending the money to retrofit, if the Town Hall is going to be moved.

A motion was made by Councilman Rockhill and seconded by Councilwoman Kardash to retrofit the lighting for the Highway Barn for \$2,178. Roll Call Vote:

Councilwoman Kardash-yes  
 Councilman Scott-yes  
 Councilman Scouten-Absent  
 Councilman Rockhill-yes  
 Supervisor Entwistle-yes

- Dump Day: July 20, 2019 from 8am-2pm. Permits can be picked up at the Town Clerk's Office. Supervisor Entwistle is looking into holding a shred day in conjunction with the Dump Day. He will look into this further. Cheryl Entwistle,

from the gallery suggested Shred Day get publicized more and having Jeanne Wolcott placing it in her column in the Boonville Herald.

- Forestport's 150<sup>th</sup> Birthday is next year. A committee has been formed. Along with fireworks, they are looking into a weekend event in Woodgate and a weekend event in Otter Lake. Irish Bowling came up. The Town is putting up \$150 for a Forestport Logo winner. The winner will be announced this year at Old Forestport Days.
- Memorial Day: 9am at the American Legion Park there will be a ceremony honoring Veterans.
- Payroll Service: The Town is currently using ADP. Discussion has taken place previously about having Dawn do the Payroll through Adirondack Bank. Dawn is willing to issue a paper check if an employee wishes. The Board stated they are not doing paper checks.
  - Currently the bi-weekly employees are paid on Thursday, so Dawn processes payroll Wednesday morning. The application needs to be filled out first, so the bank can tell them when the checks would be processed. If it is going to take 2 days to process, keep payday Thursday and move payroll end period back one day.
  - Supervisor Entwistle and Dawn will be going to the bank to fill out the application. The change would occur July 1<sup>st</sup>. ADP needs a 30-day notice if they decide to do payroll through the bank and it will save approximately \$2,500 a year.

A motion was made by Councilman Rockhill and seconded by Councilwoman Kardash to give Supervisor Entwistle the leeway; pending the application, to switch the payroll service start date from Tuesday to Monday. Roll Call Vote:

Councilwoman Kardash-yes

Councilman Scott-yes

Councilman Scouten-Absent

Councilman Rockhill-yes

Supervisor Entwistle-yes

- Anyone that has a dog, needs to get their dog licensed. The Town will be doing an enumeration at some point. It is \$5 for a neutered or spayed dog and \$15 for a non-neutered or non-spayed dog.

## **NEW BUSINESS PUBLIC:**

- A gentleman from the Gallery stated, in reference to Woodhull Road the simplest way to resolve an issue, is to contact the individual.
- Harlan stated the County used to offer free demolition services. Supervisor Entwistle stated they aren't free anymore, but they have reached out to them as well as Local Contractors.

**ADJOURNMENT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to adjourn the meeting. Roll call vote:

Councilwoman Kardash-yes  
Councilman Scott-yes  
Councilman Scouten-Absent  
Councilman Rockhill-yes  
Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:26 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop  
Forestport Town Clerk