

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
WOODGATE FIRE HALL
September 19, 2018 @ 6:30 PM**

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MEMBERS PRESENT

Councilwoman Kardash
Councilman Rockhill
Councilman Scott
Councilman Scouten
Supervisor Entwistle
Town Attorney, William Riley

MEMBERS

Tracy Northrop, Town Clerk

CALL TO ORDER:

The meeting was called to order at 6:32.

ABSTRACTS:

GENERAL:

A motion was made by Councilman Rockhill and seconded by Councilman Scouten to pay Abstract #9, Vouchers #550-#604 in the amount of \$32,744.05. Roll call vote:

Councilwoman Kardash-yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #9, vouchers #231-#273 in the amount of \$64,316.85. Roll call vote:

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

PLANNING BOARD ESCROW:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to pay Abstract # 9, vouchers #9-17 in the amount of \$718.99
Roll Call Vote:

Councilwoman Kardash-yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

TOWN BOARD ESCROW:

TOWN CLERK MINUTES:

A motion was made by Councilman Rockhill and seconded by Councilwoman Kardash to accept the minutes from the

Regular Town Board Meeting- August 15, 2018

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

TOWN CLERK'S REPORT:

JUSTICE REPORT:

HIGHWAY:

The Total was \$7,490 for dump day.

PLANNING REPORT:

CODES:

ASSESSOR:

ANIMAL CONTROL OFFICER'S REPORT:

SUPERVISOR'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to approve the reports as a whole. Roll call vote:

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

NOCCOG:

- The Annual NOCCOG meeting is September 27, 2018 at the Delta Lake Inn. Cost is \$23 per person.

EXECUTIVE SESSION:

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to enter executive session regarding legal matters. Roll Call Vote:

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

The Board returned at 6:56 with no action taken.

OLD BUSINESS BOARD:

- Stem Program wrap-up: Supervisor Entwistle read a letter aloud thanking the Board for the opportunity for the STEM Program and the outdoor movie nights. Over thirty children were able to attend the STEM Program. The Board tentatively plans to run the STEM Program again, along with two trips to McCauley Mountain for skiing, possible golf lessons, outdoor movie nights and movies for Seniors.
- Woodhull Bridge Update: The County started the Bridge on September 4th and will continue for around 70 days.
- Minimum Maintenance Road: The Association of Towns has stated it is not advisable for the Town to issue a building permit on seasonal roads.
- Senior Trip- The next Senior trip is scheduled for September 26th to the Stanley Theatre to see "Hello Dolly." Cost is \$20 for Forestport taxpayers and \$75 for Seniors outside of Forestport.
- 2019 Budget: This is in progress.

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to schedule two Budget Workshop meetings for October 2nd and October 4th at 6:30 at the Town Hall. Roll Call Vote:

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- BAS Software: Supervisor Entwistle spoke with the Supervisor through BAS and they are willing to do a break out. At this time, the Board is not going to go through with this.

NEW BUSINESS BOARD:

- AATV Contract: There is a proposal from Adirondack Associations of Town and Villages for a contract and the cost is \$300. Supervisor Entwistle asked the Board to review the proposal.
- Girl Scouts- Haunted House: The Forestport Girl Scout Troop is holding their annual Halloween Haunted House on Saturday, October 27th.
- Justice Request- Contractual: There is a Budget amendment request for Forever Stamps. The cost is \$308.00.

A motion was made by Councilman Rockhill and seconded by Councilman Scott to approve the Budget amendment. Roll Call Vote:

Councilwoman Kardash-yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- Community Block Development Grant monies: The Town of Forestport had received money to rehab houses. The Town will use the left over money for local residents for home emergencies. There will be a three person committee needed for determination for eligibility.

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to allow the Bookkeeper to move the money from the general fund to a line item separate from the General fund. Roll Call Vote:

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- Oneida County Snow/Ice Removal Contract: The County pays the Town to plow county roads. They have increased the mileage rates.

A motion was made by Councilwoman Kardash and seconded by Councilman Rockhill to approve the Oneida County Snow and Ice Removal Contract. Roll Call Vote:

Councilwoman Kardash -yes
Councilman Rockhill-yes
Councilman Scott-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- Road Maintenance- Private Roads Vs. Highway by Use: The Town of Forestport has been plowing and doing some maintenance of some private roads. The roads include: Kayuta Terrace, Forest Street, Buckhorn Loop and a small section of

Tracy Road. There are a couple ways in which a Town can continue plowing these roads, but the Town of Forestport does not meet the criteria. In the case of an emergency, the Town has the authority to plow the roads. Discussion took place. Supervisor Entwistle read the Resolution aloud. A copy of a letter and the resolution will be mailed to each homeowner on the roads listed above. Any questions regarding this matter can be directed towards Supervisor Entwistle.

A motion was made by Councilman Rockhill and seconded by Councilman Scott to pass the resolution discontinuing plowing and maintenance on Kayuta Terrace, Forest Street and Buckhorn Loop. Roll Call Vote:

Councilwoman Kardash -yes

Councilman Rockhill-yes

Councilman Scott-yes

Councilman Scouten-yes

Supervisor Entwistle -yes

- Budget Workshop 2018

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to schedule the Budget Workshop meetings for October 2nd and October 4th at 6:30 each evening at the Forestport town Hall. Roll call vote:

Councilwoman Kardash -yes

Councilman Rockhill-yes

Councilman Scott-yes

Councilman Scouten-yes

Supervisor Entwistle-yes

- Sexual Harassment Training: A Sexual Harassment Policy and Training needs to be completed by January 2019.
- Dump Day: A resident asked if the Town Dump day could be moved either more in the Spring or the Fall. Discussion took place.
- Drones: The Town Board was presented with potential legislature on drones. Supervisor Entwistle will forward a copy to the Town Attorney to review. Discussion took place. This will be tabled until next month.
- Councilman Rockhill stated he would like a line item in the Budget for paving of the driveway at Woodgate Fire Department. Discussion took place.

OLD BUSINESS PUBLIC:

NEW BUSINESS PUBLIC:

- Mr. Coleman, from the gallery stated the Town Hall looks beautiful. He raised some concerns with the Woodhull Road Bridge and how it would take longer for the Fire Department to arrive at his residence. Supervisor Entwistle stated the

County is in charge of the bridge. Discussion took place.

- A gentleman from the gallery stated the White Lake Shores Association is still being pursued by the Code Enforcement Officer. Supervisor Entwistle stated the Code Enforcement Officer, Lance Hoffert is in the process of sending the White Lake Association a Certified Letter and lifting the cease and desist. The certified letter should be received by Monday.
- Mr. Romeo from the gallery asked if Maple Road, behind White Lake Inn was going to be repaired. Supervisor Entwistle stated Maple Road will be fixed next Spring.

ADJOURNMENT:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to adjourn the meeting. Roll call vote:

Councilwoman Kardash -yes

Councilman Rockhill-yes

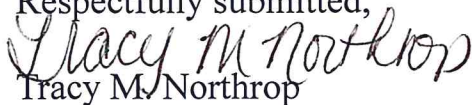
Councilman Scott-yes

Councilman Scouten-yes

Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:39 pm by Supervisor Entwistle.

Respectfully submitted,



Tracy M. Northrop

Forestport Town Clerk