

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
OTTER LAKE FIRE HALL
July 18, 2018 @ 6:30 PM**

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MEMBERS PRESENT

Councilwoman Kardash
Councilman Scouten
Councilman Rockhill
Councilman Scott
Supervisor Entwistle

MEMBERS

Tracy Northrop, Town Clerk

CALL TO ORDER:

The meeting was called to order at 6:34. Supervisor Entwistle started the meeting off by letting the public know there are code of conduct copies available on the table and he asked for everyone to be respectful as to conduct Town business.

ABSTRACTS:

GENERAL:

A motion was made by Councilman Rockhill and seconded by Councilman Scouten to pay Abstract #7, Vouchers #409-#482 in the amount of \$37,360.63.10 Roll call vote:

Councilwoman Kardash -yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

Supervisor Entwistle stated for the record, Voucher #82 is an error from unemployment, and they will be crediting the Town next quarter.

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #7, vouchers #181-#207 in the amount of \$21,191.26. Roll call vote:

Councilwoman Kardash -yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

Supervisor Entwistle stated the Highway department is out paving, ditching and mowing. Mowing usually begins after the 4th of July. They are digging the entire section of Daywood behind White Lake Inn and will resurface the road.

PLANNING BOARD ESCROW:

A motion was made by Councilman Scouten and seconded by Councilman Scott to pay Abstract # 7, vouchers #3-#5 in the amount of \$50.00. Roll Call Vote:

Councilwoman Kardash -yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

TOWN BOARD ESCROW:**TOWN CLERK MINUTES:**

A motion was made by Councilman Scouten and seconded by Councilman Kardash to accept the minutes from the

Regular Town Board Meeting- June 20, 2018

Councilwoman Kardash -yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

TOWN CLERK'S REPORT:**JUSTICE REPORT:****HIGHWAY:****PLANNING REPORT:**

CODES:

ASSESSOR:

ANIMAL CONTROL OFFICER'S REPORT:

SUPERVISOR'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the reports as a whole. Roll call vote:

Councilwoman Kardash-yes

Councilman Scouten-yes

Councilman Rockhill-yes

Councilman Scott-yes

Supervisor Entwistle-yes

NOCCOG:

- The Webinar for Cemetery Abandonment is available on the Tug Hill website.
- Save the Date for the NOCCOG annual dinner at the Delta Lake Inn will be September 27th.
- Mr. Healt asked the Board if they would be interested in a Town Budget training if one was offered. Supervisor Entwistle stated he would be interested if there is an advanced training.

OLD BUSINESS BOARD:

- BAS Software: Representatives came in June for a demo. The annual cost would be \$2100 after the Initial installation for the Tax Collection and Planning and Codes is around the same. The Online Tax module allows you to go on the Town website and find where, when and how the taxes were paid. Supervisor Entwistle stated he will be speaking with BAS as this is out of the price range. This quote is the Cadillac plan which Tonya Brown, the Assessor would have read only access to the Tax Collection and Planning and Codes software.
- Records Management Grant: The Grant was declined despite the excellent work the Grant writer, Jen Piper did. The Town can try again next year.
- Code Violation Fines: The Public comments will be left open. Please write or email the Town Clerk with any comments at townclerk@townofforestport.org or the supervisor at supervisor@townofforestport.org. When a draft version of the law is available they will hold another Public Hearing.
- Property Maintenance: This is for grass that is 3-4 feet tall. The Town has the ability to cut the grass and put it on the Tax bill. After consulting with the Town Attorney and other towns, the Board will continue researching this.
- Condemned Buildings: Currently there are two condemned buildings. The one on River Street has been condemned for 7 years and is an unsafe structure. The one on Woodhull Road was occupied until last Fall and upon inspection, is not

savable. They will be sending a letter to bring the building to codes. The cost of the tear down will go on the tax bill. Mary Beth Reising, from the gallery thanked the Board for their work. Supervisor Entwistle read a thank you note to the Town as well. CEO, Lance Hoffert thanked the Town, Ted and Jim for all the hard work and they have received a lot of compliments.

- Common Use Property Taxation property: Tonya Brown, the Assessor cannot selective assess. She stated in 2011, following the 2010 reval, the previous assessor increased all the associated lands in the Town of Forestport. She cannot change these assessments at this point.
- STEM Program: There is not a summer rec program this year. The Cost of the program was around \$22,000 a year. The Board has chosen to have a STEM Program instead of Summer Recreation. The instructor is a teacher from the Town of Webb. There are currently around 30 children in the program. This trip runs three days a week, three hours each day. They are going to Moose River farm, a field trip to Councilman ockhill's business, along with others.
- Summer Movie Nights: The Town is sponsoring four movie nights this Summer. Supervisor Entwistle encouraged the public to bring their blanket or lawn chair and join. The August 25th movie date has been changed to August 24th so it will be in conjunction with Old Forestport Days.
- Town Trash Day: July 21st from 8-2 at the Highway Barn. This year, the Town has worked a deal with the Forestport Highway barn. They have donated a dumpster for steel.

NEW BUSINESS BOARD:

- In January, an engineering firm came to the town for a Public Hearing for the steel deck bridge on Woodhull road. Their initial estimate for starting was Mid-July. They are looking at beginning the project in Mid-August. The road will be closed to traffic.
- Sometime after the meeting, there was a call to the Town from the Health Department regarding Lyme disease. As far as they know, mosquitos are not carrying Lyme disease. Any questions should be directed to the Oneida County Health Department.

OLD BUSINESS PUBLIC:

NEW BUSINESS PUBLIC:

- Lance Hoffert stated the Gate at White Lake was used after the cease and desist order. He asked the Board what they would like to do with this matter. Supervisor Entwistle stated he disagreed with the cease and desist at last month's Board meeting. With that being said, he understands the difficulty with someone ignoring a cease and desist. Supervisor Entwistle read an email from the APA stating the gate is not a violation and that a permit and variance are not required and it is not necessary to submit a JIF. There is a communication between Brad Smith, former codes officer and Trevor Fravor from APA enforcement specialist stating the gate is not a violation, because it is less than 100 square feet. Supervisor Entwistle has contacted NY Atlantic electrical inspections. She is currently looking for the third party electrical inspection. Supervisor Entwistle asked Code Enforcement Officer, Lance Hoffert to lift the cease and desist effective immediately. Lance stated he is going to hold off on lifting the cease and desist until he has the proper paperwork. He is still in need of a plot plan and army core of engineers approval on letterhead.

Councilman Scott asked Code Enforcement Officer, Lance Hoffert to send out the second letter to White Lake Shores Association requesting paperwork. Councilwoman Kardash stated she is a little confused as to why the Town is rescinding on a permit that was already issued.

After a brief exchange, Councilman Rockhill excused himself from the meeting.

- Ms. Gilligan, from the Town of Webb stated Mr. Hoffert was very insightful. Discussion took place. She also stated the Town should contact the Town of Webb regarding the BAS System because they are having connectivity issues with the program.
- Ryan Arce, from the gallery brought up concerns with the property next to his and would like it rectified.
- Mary Beth Reising, stated she appreciates all the work being done by Lance.
- Mr. Kozial asked if Supervisor Entwistle had any authority over Lance Hoffert. Supervisor Entwistle stated the Code Enforcement Officer, Lance Hoffert serves at the pleasure of the Board and is within his rights regarding the orders with the cease and desist. He stated he is not using the Town Board meetings to discuss deed restrictions. They are consulting with the Town Attorney and Lance Hoffert and the White Lake Shores Association.

EXECUTIVE SESSION:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to enter executive session regarding legal matters.

The Board returned at 7:39 with no action taken.

ADJOURNMENT:

A motion was made by Councilman Scouten and seconded by Councilman Scott to adjourn the meeting. Roll call vote:

Councilwoman Kardash

Councilman Scouten

Councilman Scott

Supervisor Entwistle

There being no further business, the meeting was adjourned at 7:39 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop

Forestport Town Clerk