

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
OTTER LAKE FIRE HALL
May 16, 2018 @ 6:30 PM**

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MEMBERS PRESENT

Councilwoman Kardash
Councilman Scouten
Councilman Rockhill
Councilman Scott
Supervisor Entwistle

MEMBERS

Tracy Northrop, Town Clerk

CALL TO ORDER:

The meeting was called to order at 6:34.

ABSTRACTS:

GENERAL:

A motion was made by Councilman Rockhill and seconded by Councilman Scouten to pay Abstract #5, Vouchers #264-#329 in the amount of \$27,646.49. Roll call vote:

Councilwoman Kardash -yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #5, vouchers #115-#145 in the amount of \$22,254.61. Roll call vote:

Councilwoman Kardash -yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

PLANNING BOARD ESCROW:

Nothing this month.

TOWN BOARD ESCROW:

TOWN CLERK MINUTES:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the

Regular Town Board Meeting- April 18, 2018

Public Hearing- Road Closure for “Lightning at White Lake”

Public Hearing – Road Closure for “Old Forestport Days”

Public Hearing- Section 10.1 “Definitions” in Site Review Law

Public Hearing- Recreational Vehicles

Public Hearing- Sewer Law Amendment

Public Hearing- Reduce Planning Board members from seven to five

Public Hearing- Administration of Fire and Building Code

Public Hearing- Animal Control Law

Public Hearing- For proposed Local Laws

Councilwoman Kardash -yes

Councilman Scouten-yes

Councilman Rockhill-yes

Councilman Scott-yes

Supervisor Entwistle-yes

- Supervisor Entwistle stated all Public Hearings, but the Sewer Law were laws that were never filed. Tracy, the Town Clerk and himself went through the Minutes’ book to see if the Laws were actually passed. Those that were not, the Town Board had to hold a Public Hearing. The language remained unchanged.

TOWN CLERK'S REPORT:

- The Town Clerk went to Albany for a conference in April. She was able to bring back some useful information for the town.

JUSTICE REPORT:

- Tony, Town Justice and Sherry, Court Clerk had their first trial and received many compliments from the DA and Defense Attorney.

HIGHWAY:

PLANNING REPORT:

CODES:

- Lance Hoffert, the Code Enforcement Officer stated he has received numerous compliments regarding 5008 Division Street. Bank of America has contacted him, and they will be paying the town for the services in cleaning up at that location, along with the bill for the dumpster, water and the sewer.
- Supervisor Entwistle said he cannot say enough good things about Lance. He currently has 22 cases heading to Court.

ASSESSOR:

ANIMAL CONTROL OFFICER'S REPORT:

SUPERVISOR'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the reports as a whole. Roll call vote:

Councilwoman Kardash-yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

NOCCOG:

- John Healt attended. There is a NYS local officials conference in Watertown June 5th-June 7th.
- The Black River watershed conference is being held in Woodgate. This is the first Black river watershed conference held in Oneida County.

OLD BUSINESS BOARD:

- Local Laws have been filed.
- The STEM Program will be held Tuesday, Wednesday and Thursday 9-12 ages 5-14. There are currently ten children signed up and the limit is 30.
- Deputy Supervisor Position: The County states Deputy Supervisors need to be paid. Supervisor Entwistle asked Councilwoman Kardash and Councilman Scouten to exit the room so it could be discussed. Supervisor Entwistle read the resolution aloud.

A motion was made by Councilman Scott and seconded by Councilman Rockhill to approve the Resolution, paying the Deputy Supervisor's a sum of \$100 a year.

Cheryl Entwistle, from the Gallery stated Councilwoman Kardash and Councilman Scouten are always efficient and always go to the Town to sign checks. She thanked them for what they do.

Resolution No. 3 of 2018
Compensation for Deputy Supervisors

WHEREAS, the Town of Forestport currently has two Deputy Supervisors; and,
WHEREAS, both Deputy Supervisors currently sit on the Town Board; and,
WHEREAS, both Deputy Supervisors are currently not compensated; and,
WHEREAS, the Oneida County Division of Civil Service mandates Deputy Supervisors be compensated; and,
WHEREAS, Town Law, Section 42 allows the Town of Forestport to compensate Deputy Supervisors that also hold the position of Town Board member;
NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Forestport that the Deputy Supervisors of the Town of Forestport will receive an annual sum of one hundred (100) dollars for their duties.

Motion: CHARLES

Second: BILL

Unanimously Adopted: ✓

Stacy M. Northrop 5/16/18

- Ballfield Grant: BYAA is required to put money in improvements into their fields periodically. The Grant is approximately \$10,000. They have turned their attention to Scouten Field. The BYAA needs the Town's approval for improvements because they own it. Erin Burns, Beau and Jen, the Town's grant writer are working together for this grant. Supervisor Entwistle stated he has committed the Town to manpower and equipment power to substitute monetary contributions to in-kind services. Councilman Scouten stated it needs to be made into a regulation field. This would be an additional field for the Town.
- The Woodgate Cemetery Association asked for \$3,000 during budget time to offset their expenses. The Board reviewed the request, but because of budget restraints, the Board was only able to give \$500. Supervisor Entwistle went to the Cemetery meeting and they requested an additional \$1,000 on top of the \$500 received. He stated they would be looking at that over the next couple months. Supervisor Entwistle assured the Cemetery he would help them get grants or help offset their expenses. In the meantime, the Cemetery has three garbage barrels that individuals throw old flowers and such in. He said the Maintenance Department will be picking the garbage up when they mow up that way. Discussion took place.

- Flower basket program: Matteson's produce has 46 baskets ready to go out this week. There are two teams ready to water them every other day. There will be 15 in each hamlet. The flowers are \$5 cheaper than what they have been in the past.

NEW BUSINESS BOARD:

- Highway Department/ Direct Deposit: Don, a Union Representative for the Highway Department came to the meeting, along with several Highway department members. Dicky Winters, from the Highway Department spoke stating Supervisor Entwistle told them they could switch back from Direct Deposit if they decided they didn't like it. Councilman Rockhill stated they are not going back to paper checks because it is saving the Town thousands of dollars. Supervisor Entwistle stated by going to the payroll service, it eliminates 10 hours of Dawn's time to do something else. Everyone will be going to Direct Deposit by June 1st. Supervisor Entwistle will be in touch with Don. Discussion took place.

A motion was made by Councilman Scott and seconded by Councilman Rockhill to switch the end of pay date to Tuesday at 4pm from Wednesday at 4pm. Roll Call Vote:

Councilwoman Kardash-yes
Councilman Scouten-yes
Councilman Rockhill-yes
Councilman Scott-yes
Supervisor Entwistle-yes

Councilman Rockhill thanked the Highway Department for the services and let them know they are appreciated.

- Domestic Partnership: A constituent has contacted Tracy, asking for a certificate of Domestic Partnership. If the Town of Forestport is interested in issuing a certificate, they would have to create a Policy, a Local Law and a dissolution, if the couple decides they no longer want to live with each other. Supervisor Entwistle asked the Board to do some research and they will table it until next month.

- Budget Amendment- Justice Court: Justice Sege has \$1100 in his equipment line and is not using it because the State pays for his computer upgrade. He would like to continue having Jim Carroll the first Tuesday of the month as Court security, during DA night.

A motion was made by Councilman Rockhill and seconded by Councilman Scott to approve the Justice Budget amendment, paying Mr. Carroll \$75/month for the remainder of the year for Court security. Roll Call Vote:

Councilwoman Kardash -yes

Councilman Scouten-yes

Councilman Rockhill-yes

Councilman Scott-yes

Supervisor Entwistle-yes

- ABC Fire Extinguishers: Some extinguishers need to be replaced and a new unit added for approximately \$400.00 Councilman Rockhill asked if the extinguishers were American made and if the Town could keep the old extinguishers. Supervisor Entwistle asked the Town Clerk to look into it.
- BAS System: The Town Officials have different computer systems. The Town could save money by switching Codes, Planning and the Tax Collector to BAS. It currently costs \$2100 for all the systems. The program would be more convenient for Sherry, the Tax Collector as the BAS Program allows the Town to link it's website to the program. This allows the Taxpayers to see if their property tax has been paid or not. The Code Enforcement officer could bring a tablet to the inspection and data that's input will automatically sync to his work computer once he has wifi. A Demo will be scheduled for the end of June.
- Woodgate Building: The Woodgate School building is being prepped for the summer STEM Program. The bones are excellent, but the Town doesn't have the money to put into the school to fix it. It will take approximately \$20-\$30,000 to spruce it up. Supervisor Entwistle came up with a three phase plan.
- Jen, the Grant writer said it is difficult getting this type of grant. She's looking into it as a historical restoration.

OLD BUSINESS PUBLIC:

NEW BUSINESS PUBLIC:

- Tom Abrial, from the gallery stated he has gone to the Town offices several times and Tonya, Tracy and Lance have always been very helpful and he has had a pleasurable experience.

ADJOURNMENT:

A motion was made by Councilwoman Kardash and seconded by Councilman

Scott to adjourn the meeting. Roll call vote:

Councilwoman Kardash

Councilman Scouten

Councilman Rockhill

Councilman Scott

Supervisor Entwistle

There being no further business, the meeting was adjourned at 7:41 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop

Forestport Town Clerk