

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
February 15, 2017 @ 6:30 PM**

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**February 15, 2017 @ 6:30 PM**

**MEMBERS PRESENT**

Councilwoman Kardash  
Councilman Scouten  
Councilman Scott  
Supervisor Entwistle  
Town Clerk Tracy Northrop

**MEMBERS ABSENT**

Councilman Rockhill

**CALL TO ORDER:**

The meeting was called to order at 6:33 pm by Supervisor Entwistle.

**ABSTRACTS:**

**GENERAL:**

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to pay Abstract #2, Vouchers #56-#137 in the amount of \$27,494.06. Roll call vote:

Councilwoman Kardash - yes  
Councilwoman Scouten – yes  
Councilman Scott – yes  
Supervisor Entwistle –yes

**HIGHWAY:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #2, vouchers #16-#37 in the amount of \$21,236.20. Roll call vote:

Councilwoman Kardash - yes  
Councilman Scouten – yes  
Councilman Scott – yes  
Supervisor Entwistle- yes

**PLANNING BOARD ESCROW:**

Nothing this month.

### **FIRE DEPARTMENT:**

- A motion was made by Councilman Scouten and seconded by Councilman Scott to pay Abstract #2, Voucher #1 in the amount of \$62,685.00, Voucher #2, in the amount of \$76,145.00 and voucher #3, in the amount of \$61,304.00.

Roll Call Vote:

Councilwoman Kardash – yes  
Councilman Scouten– yes  
Councilman Scott –yes  
Supervisor Entwistle –yes

### **TOWN CLERK MINUTES:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to accept the minutes from the

Regular Town Board Meeting- January 18, 2017

Councilwoman Kardash – yes  
Councilman Scouten– yes  
Councilman Scott –yes  
Supervisor Entwistle –yes

### **TOWN CLERK'S REPORT:**

#### **JUSTICE REPORT:**

Justice Sege has received one bid for the construction of the new Justice chambers; Adam and Steve Erlandson from Erlandson Carpentry. The bid is for \$5,500.00 which includes creating chambers in the rooms from start to finish. The JCAP funds are currently in the amount of \$10,436.69. Mr. Sege would like to start construction the 22<sup>nd</sup> of February and has made all the necessary arrangements with everyone involved in the process. He would like to start moving everything March 2<sup>nd</sup> and 3<sup>rd</sup>.

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the bid from Erlandson Carpentry in lieu of any other phone or written estimates. Roll call vote:

Councilwoman Kardash - yes  
Councilman Scouten – yes  
Councilman Scott- yes  
Supervisor Entwistle –yes

### **HIGHWAY:**

## **PLANNING REPORT:**

### **CODES:**

Currently there have been three applicants. The goal is to have the individual start the first week of March, with a probationary period until September. Supervisor Entwistle stated he would be calling them in for an interview within the next week or so. Councilwoman Kardash asked if it would possible for Supervisor to be a deputy to the Codes Department. He stated he wouldn't mind using his number as a contact in case the Code enforcement officer is unavailable.

### **ASSESSOR:**

### **ANIMAL CONTROL OFFICER'S REPORT:**

Supervisor Entwistle stated most towns have a Dog Control Officer, instead of an Animal Control Officer. This will be discussed at the March meeting.

A motion was made by Councilman Scott and seconded by Councilman Scouten to approve all Reports as a whole. Roll call vote:

Councilwoman Kardash - yes  
Councilman Scouten – yes  
Councilman Scott- yes  
Supervisor Entwistle –yes

### **NOCCOG:**

- Workshop by Larry Petrie at the Comptroller's office on the 1<sup>st</sup> of March from 7-9 at the Lewis Town Hall and Thursday March 2<sup>nd</sup> from 7-9 at the Parish Fire Hall.
- Open Government Day is March 30<sup>th</sup> at Jefferson Community College. If you register by March 15<sup>th</sup>, it's \$50.

## **SUPERVISOR'S REPORT:**

### **OLD BUSINESS BOARD:**

- The Vacation Policy and the Handbook changes are being tabled until the March meeting.

### **NEW BUSINESS BOARD:**

- The Tax Cap compliance has been completed online.
- The Annual Report has been finished and sent to the State.
- Supervisor Entwistle stated he would write an ad and place it in the paper to get Volunteers for the Flower baskets this year.

- Road Closure Hearing

A motion was made by Councilman Scott and seconded by Councilman Scouten to schedule two separate Public Hearings on March 15, 2017 6:00PM for the Road closure for Lightning on the Lake and 6:15PM for the road closure for Old Forestport Days. Roll Call Vote:

Councilwoman Kardash – yes

Councilman Scouten – yes

Councilman Scott- yes

Supervisor Entwistle –yes

- Supervisor Entwistle went through the highlights of 2016.
- The Grant writer is in the process of taking care of the DEC Tree Grant for the Town. If it is not closed out, the Town will owe \$3900.
- Otter Lake Fire Department members spoke about a grant they are trying to get, with the help of the Grant writer.

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to write a letter of endorsement for the Smart Growth Grant. Roll call vote:

Councilwoman Kardash - yes

Councilman Scouten – yes

Councilman Scott- yes

Supervisor Entwistle –yes

### **OLD BUSINESS PUBLIC:**

### **NEW BUSINESS PUBLIC:**

- Discussion took place regarding the Fire hydrant usage and what hydrants are available for the Fire Departments when there is a fire.
- Councilwoman Kardash will be speaking with Gardner in regards to clearing the boat launch, so the Fire Fighters can have access.

**ADJOURNMENT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to adjourn the meeting. Roll call vote:

Councilwoman Kardash - yes

Councilman Scouten – yes

Councilman Scott- yes

Supervisor Entwistle –yes

There being no further business, the meeting was adjourned at 7:08pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop  
Forestport Town Clerk