

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
January 18, 2017 @ 6:30 PM**

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MEMBERS PRESENT

Councilwoman Kardash
Councilman Scouten
Councilman Scott
Councilman Rockhill
Supervisor Entwistle
Town Clerk Tracy Northrop

MEMBERS ABSENT

CALL TO ORDER:

The meeting was called to order at 6:33 pm by Supervisor Entwistle.

ABSTRACTS:

GENERAL:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to pay Abstract #1, Vouchers #1-#55 in the amount of \$30,718.27.
Roll call vote:

Councilwoman Kardash - yes
Councilwoman Scouten – yes
Councilman Scott – yes
Councilman Rockhill-yes
Supervisor Entwistle –yes

HIGHWAY:

A motion was made by Councilman Rockhill and seconded by Councilwoman Kardash to pay Abstract #1, vouchers #1-#15 in the amount of \$50,908.64.
Roll call vote:

Councilwoman Kardash - yes
Councilman Scouten – yes
Councilman Scott – yes
Councilman Rockhill-yes
Supervisor Entwistle- yes

PLANNING BOARD ESCROW:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to pay Abstract #1, vouchers #1-#2 in the amount of \$350.00. Roll Call Vote:

Councilwoman Kardash - yes
Councilman Scouten – yes
Councilman Scott – yes
Councilman Rockhill-yes
Supervisor Entwistle- yes

TOWN CLERK MINUTES:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the

Regular Town Board Meeting- December 21, 2016

Year End Special Town Board Meeting Minutes – December 29, 2016

Organizational Meeting Minutes- January 3, 2017

Roll call Vote:

Councilwoman Kardash – yes
Councilman Scouten– yes
Councilman Scott –yes
Councilman Rockhill-yes
Supervisor Entwistle –yes

TOWN CLERK'S REPORT:**JUSTICE REPORT:**

It has been confirmed the Justice Department has been approved for the J-Cap Grant.

HIGHWAY:**PLANNING REPORT:****CODES:**

The Town is currently looking for a Code Enforcement Officer. This position will require the individual to complete mandatory courses.

ASSESSOR:

ANIMAL CONTROL OFFICER'S REPORT:

A motion was made by Councilman Rockhill and seconded by Councilman Scouten to increase the Animal Control Officer's annual Contract Salary by \$300.00 in lieu of paying mileage. Roll Call Vote:

Councilwoman Kardash - yes
Councilman Scouten – yes
Councilman Scott – yes
Councilman Rockhill-yes
Supervisor Entwistle- yes

A motion was made by Councilwoman Kardash and seconded by Councilman Rockhill to approve all Reports as a whole. Roll call vote:

Councilwoman Kardash - yes
Councilman Scouten – yes
Councilman Scott- yes
Councilman Rockhill- yes
Supervisor Entwistle –yes

NOCCOG:

- Registration is open for the Local Government Conference in Watertown and is available to register online.
- There is a workshop "Developing Policies and Procedures to Manage and Secure your Technology" on January 24 at SUNY Polytechnic Institute Student Center.
- Tree Maintenance Projects are currently available.

SUPERVISOR'S REPORT:

OLD BUSINESS BOARD:

- The Vacation Policy is being looked at by the Town Attorney, Mr. Riley.
- The Highway Department's new Uniform Company is saving approximately \$8-900 a year and the first month was free.
- Supervisor Entwistle gave an update on the Shooting Range. He is currently waiting on the DEC and the Fish and Game Club's response.
- As of now, the Highway Department does not have an Employee handbook. Supervisor Entwistle stated he would Contact Roy Kotary to see what it would cost for him to write the Highway Handbook and the Town Employee Handbook.

NEW BUSINESS BOARD:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to eliminate the 3 elected Assessor's positions. Roll Call Vote:

Councilwoman Kardash - yes
Councilman Scouten – yes
Councilman Scott- yes
Councilman Rockhill-yes
Supervisor Entwistle –yes

A motion was made Councilman Rockhill and seconded by Councilwoman Kardash to authorize the Town Clerk to make Bank Deposits during normal Business hours. Roll Call Vote:

Councilwoman Kardash - yes
Councilman Scouten – yes
Councilman Scott- yes
Councilman Rockhill-yes
Supervisor Entwistle –yes

- Discussion took place regarding the Senior Nutrition Program.
- The net at the ballfield came down due to weather. Supervisor Entwistle suggested taking the nets down in the Fall; which will save the longevity of the nets.

OLD BUSINESS PUBLIC:

NEW BUSINESS PUBLIC:

- Greg, from Trackside Blazers stated the used groomer will be there Saturday night. The trails and the snow are great. The Steak and Bake was a success and they went through 175 steaks. The annual breakfast will be held on the 29th of January.

ADJOURNMENT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to adjourn the meeting. Roll call vote:

Councilwoman Kardash - yes

Councilman Scouten – yes

Councilman Scott- yes

Councilman Rockhill-yes

Supervisor Entwistle –yes

There being no further business, the meeting was adjourned at 7:06pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop
Forestport Town Clerk