

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
NOVEMBER 18, 2015 @ 6:36 PM**

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MEMBERS PRESENT

Councilwoman & Deputy Supervisor Joanne Kwasniewski
Councilwoman Nancy Kardash
Councilman Charles Scott
Councilman Ronald Scouten
Town Clerk Joan Ingersoll

MEMBERS ABSENT

Supervisor Parker Snead

ALSO PRESENT

Attorney for the Town – Edward D. Earl

CALL TO ORDER:

The meeting was called to order at 6:36 pm by Deputy Supervisor Joanne Kwasniewski.

ABSTRACTS:

GENERAL:

A motion was made by Councilman Ronald Scouten and seconded by Councilwoman Nancy Kardash to pay Abstract #11, Vouchers #759-#825 in the amount of \$29,727.61. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes
Councilwoman Nancy Kardash – yes
Councilman Charles Scott – yes
Councilman Ronald Scouten – yes

HIGHWAY:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scott to pay Abstract #11, Vouchers #343-391 in the amount of \$39,653.20.

Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes
Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes
Councilman Ronald Scouten - yes

PLANNING BOARD ESCROW

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Ronald Scouten to pay Abstract #11, Vouchers # 13-25 in the amount of \$300.00.

Roll call vote:
Deputy Supervisor Joanne Kwasniewski – yes
Councilwoman Nancy Kardash – yes
Councilman Charles Scott – yes
Councilman Ronald Scouten – yes

TOWN ATTORNEY REPORT:

Ted Earl reported that the sale on the North Lake Road property is under contract and everything is on track for the scheduled closing date of Friday, November 20, 2015.

TOWN CLERK MINUTES:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scott to accept the minutes of the Regular Town Meeting on October 21, 2015. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes
Councilwoman Nancy Kardash – yes
Councilman Charles Scott – yes
Councilman Ronald Scouten – yes

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scott to accept the minutes of the Preliminary Budget hearing of November 4, 2015. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes
Councilwoman Nancy Kardash – yes
Councilman Charles Scott – yes
Councilman Ronald Scouten – yes

TOWN CLERK'S REPORT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scott to accept the monthly Town Clerk's report. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

JUSTICE REPORT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Ronald Scouten to accept the monthly Town Clerk's report. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

HIGHWAY:

Nothing brought forward.

PLANNING BOARD:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Ronald Scouten to accept the monthly report. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

CODES:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scott to accept the monthly report. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

ANIMAL CONTROL OFFICER:

Nothing to report.

NOCCOG

Harlan Moonan reported upcoming events including the newly elected member training sessions scheduled for January in Albany and Rochester. There is a \$200.00 fee.

OLD BUSINESS BOARD:

1. Medical Insurance

Deputy Supervisor Joanne Kwasniewski brought forward and read into the minutes the following resolution concerning the November 2014 Medical Insurance Guidelines:

“On November 19, 2014 this board unanimously passed a resolution stating that “the minimum salary amount for health care eligibility” was \$10,000.00 Section 4.7 of the Employee Handbook adopted by the board at its April, 2015 meeting, states that “full time employees are eligible to join the town’s group health insurance plan”. The plan overview in the Excellus Group Health Care Plan effective January 1, 2015 states that “you are eligible for benefit programs shown on Schedule “A” if you are a full time active employee normally scheduled to work 30 hours per week”. These statements of eligibility need clarification and amplification because they do not explain coverages for elected officials and do not contain a statement concerning the limitation on the Town’s share of health care premiums.

Upon motion made by _____ and seconded by _____ effective January 1, 2016 it is resolved that;

- (1) Full time employees and elected officials of the Town making less than \$10,000.00 are not eligible to join the town’s group health plan;*
- (2) The Town will contribute up to and no more than \$600.00/month toward the health care premium coverage of each eligible full time employee and each eligible elected official;*
- (3) Section 4.7 of the employee handbook and the Excellus Plan overview will be amended to reflect these revised standards and Town contribution limits.”*

Councilman Charles Scott asked if current elected officials are grandfathered in and would be changed as the position occupancy changes. Deputy Supervisor Joanne Kwasniewski answered that current elected officials can’t have insurance taken away. She asked Ted Earl if this resolution needs revising. He answered, no that’s different;

and the main purpose of this resolution is to address the 2016 Budget changes and the new health care plan that goes into effect.

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scott to approve the resolution. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

2. 2016 Town Budget

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Ronald Scouten to adopt the 2016 Town Budget.

3. Town Hall Roof Repair

David Stocklosa will begin repairs within the next few days.

OLD & NEW BUSINESS PUBLIC:

There was again a question concerning street lights in the Scamott Road area. Supervisor Joanne Kwasniewski had no new information to report.

NEW BUSINESS (Board):

Building use: A discussion took place concerning the need for a calendar to be posted for the scheduled and approved use of the Town Hall for various group activities. In addition to holding Town Offices here, regularly scheduled Planning and Town Board meetings are held. Our building is also used for the Senior Nutrition Site, by the Girl Scouts, for AMC Karate, and by the Old Forge Ballet Company. Possibly some quieter senior activities could be scheduled to include the noon time group. The board welcomes the community and encourages the activities. The Town Clerk will update future calendars.

ASSESSORS REPORT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Charles Scot to accept the monthly report. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

EXECUTIVE SESSION

Request for an executive session to discuss pending litigation was made at 7:07 p.m. by Councilwoman Nancy Kardash and seconded by Councilman Ronald Scouten. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

The board returned from executive session at 7:24 p.m. Deputy Supervisor Joanne Kwasniewski then read the following statement:

“The following resolution was adopted in executive session: The town board accepts the terms of the confidentiality agreement in the litigation brought by Karen Howard against the town and authorizes the deputy supervisor to sign the confidentiality agreement for the town.”

Someone from the public questioned the confidentiality of the agreement since the public statement was read. Councilman Charles Scott stated that the board had all agreed not to discuss the terms of the settlement.

ADJOURNMENT:

Councilman Ronald Scouten made a motion to adjourn the meeting.

Councilwoman Nancy Kardash seconded it. Roll call vote:

Deputy Supervisor Joanne Kwasniewski – yes

Councilwoman Nancy Kardash – yes

Councilman Charles Scott – yes

Councilman Ronald Scouten – yes

There being no further business the meeting was adjourned at 7:25.p.m.

Respectfully submitted,

Joan M. Ingersoll
Forestport Town Clerk

