

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
MAY 20, 2015 @ 6:30 PM**

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MEMBERS PRESENT

Councilwoman Nancy Kardash
Councilwoman Joanne Kwasniewski
Councilman Ronald Scouten
Councilman Charles Scott
Supervisor Parker Snead

MEMBERS ABSENT

Town Clerk Shelley Entwistle

CALL TO ORDER:

The meeting was called to order at 6:36 pm by Supervisor Snead.

ABSTRACTS:

GENERAL:

A motion was made by Supervisor Snead and seconded by Councilman Scouten to approve Abstract #5, Vouchers #309-396 in the amount of \$41,431.79. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

A motion was made by Supervisor Snead and seconded by Councilwoman Kardash to approve the use of the engineering plans by Boulder Consultants for the Town Hall roof repair. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

HIGHWAY:

A motion was made by Supervisor Snead and seconded by Councilman

Scouten to approve Abstract #5, Vouchers #130-179 in the amount of \$29,494.55. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

PLANNING BOARD ESCROW:

A motion was made by Councilwoman Kardash and seconded by Supervisor Snead to approve Abstract #5, Vouchers #6-12 in the amount of \$381.00. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

TOWN CLERK MINUTES:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the April 15, 2015 Public Hearing regarding road closures. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead – abstain

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the April 15, 2015 regular town board meeting. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead – abstain

TOWN CLERK'S REPORT:

A motion was made by Supervisor Snead and seconded by Councilwoman Kardash to accept the Town Clerk's monthly report. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

JUSTICE REPORT:

A motion was made by Supervisor Snead and seconded by Councilman Scott to accept the monthly Justice Report. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

HIGHWAY:

Supervisor Snead reported he has received complaints regarding the appearance of the guardrail blockades on Willow Road in Woodgate. He stated he has discussed exchanging them for large boulders with Highway Superintendent Gardner, and the Highway crew will work it into their schedule. A motion was made by Supervisor Snead and seconded by Councilman Scouten to put boulders in place of the guardrail blockades on Willow Road. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

PLANNING:

A motion was made by Supervisor Snead and seconded by Councilman Scouten to accept the Planning monthly report as presented. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes

Supervisor Parker Snead –yes

Planning Chairman TJ Entwistle presented proposed changes to the Site Review Law regarding illegal subdivisions. A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to schedule a public hearing regarding the changes for June 17, 2015 at 6:15 pm. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

TJ also discussed the matter of the planning board acting as the Board of Appeals versus creating a three member board for that purpose. He stated that according to his research, it would be illegal for the planning board to assume the role of board of appeals. Supervisor Snead concurred and the board will research the creation of a board of appeals. Councilwoman Kardash inquired into the possibility of using shared services with another township as well.

Councilwoman Kardash stated that Planning Clerk Kim Kratzenberg has tendered her resignation after 18 years and the board appreciates her years of service. Discussion took place regarding a replacement, and Supervisor Snead stated he'd like to have a special meeting to discuss the topic. The board scheduled the meeting for May 27, 2015 at 6:30. Additionally, the board agreed to move forward and place an ad for the clerk vacancy immediately.

CODES:

A motion was made by Supervisor Snead and seconded by Councilman Scott to accept the Code's monthly report as presented. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

Supervisor Snead reported the Esch property on Woodhull Road is in violation of the Debris and Clutter Law. Photographs of this property were presented to the board. CEO Smith would like the board's support in sending Mr. Esch a letter stating he has ten days to abate the problem. A motion was made by Supervisor Snead and seconded by Councilman Scott to send the letter and begin the legal process of addressing the issue. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

Discussion took place regarding the use of the Highway Department to abate the debris on the Esch property, and Supervisor Snead stated he has spoken to Highway Superintendent Gardner and they are willing to do the work.

ASSESSOR'S REPORT:

A motion was made by Supervisor Snead and seconded by Councilwoman Kardash to accept the Assessor's monthly report as presented. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

ANIMAL CONTROL OFFICER'S REPORT:

A motion was made by Supervisor Snead and seconded by Councilwoman Nancy Kardash to accept the Animal Control monthly report. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

NOCOGG:

May 2015 announcements were reviewed.

NEW BUSINESS BOARD:

Supervisor Snead stated he has completed the property tax cap freeze paperwork and submitted it to the state.

Discussion took place regarding the repair of the town hall roof. A motion was made by Supervisor Snead and seconded by Councilwoman Kardash to put the job out for bid with an anticipated start of sometime this fall. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash – yes

Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

Discussion took place regarding the possible sale of the North Lake Road property. Supervisor Snead stated there is an interested party, and he feels the town should advertise for sealed bids with a minimum bid of \$25,000. Some concern was raised by Councilwoman Kardash and Councilwoman Kwasniewski as to the marketing of the property while still under lease by Raymond Randall. Supervisor Snead stated he has discussed the matter with the town attorney and Mr. Earl will supervise the entire process so as to ensure all requirements are being met. The matter was tabled pending discussion with Ted Earl.

OLD BUSINESS BOARD:

Councilwoman Kardash stated she is concerned about the number of keys in circulation for the town hall. She feels the Town Clerk should have a list of keys and who holds them.

Councilman Scott stated the board needs to address the appearance of the “Welcome to Forestport” signs. He will investigate the issue.

NEW BUSINESS PUBLIC:

Art Gleasman of the gallery inquired as to the status of the gate at the head of Chub Pond Trail. Discussion took place, but it was reported that the road is not town owned and the gate is unlocked.

ADJOURNMENT:

A motion was made by Supervisor Snead and seconded by Councilwoman Kardash to adjourn the meeting. Roll call vote:

Councilman Ronald Scouten – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman Charles Scott – yes
Supervisor Parker Snead –yes

There being no further business, the meeting was adjourned at 8:07pm by Supervisor Snead.

Respectfully submitted,

Shelley Entwistle
Forestport Town Clerk

