

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
MARCH 18, 2015 @ 6:30 PM**

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MEMBERS PRESENT

Deputy Supervisor Joanne Kwasniewski
Councilwoman Nancy Kardash
Councilman Ronald Scouten
Councilman Charles Scott
Town Clerk Shelley Entwistle

MEMBERS ABSENT

Supervisor Parker Snead

CALL TO ORDER:

The meeting was called to order at 6:30 pm by Deputy Supervisor Kwasniewski.

NEW BUSINESS PUBLIC:

Sharon Doktor of the gallery proposed purchasing a parcel of property owned by the town adjacent to a property she owns on River Street. She would like the parcel for additional open space as the property she owns is quite narrow. Deputy Supervisor Kwasniewski stated the board will look into it. Councilwoman Kardash stated there may be right of way issues to resolve. The board tabled this matter until the next board meeting.

Ted Doktor asked the board to consider appointing Matt Kratzenberg of the highway department as his maintenance helper for the summer months. He stated Matt has been working with him for several weeks and has been an excellent helper. Mr. Doktor also stated he could really use the help. Councilwoman Kardash questioned the need for a helper 30 hours per week as well as the possibility of having Matt take care of the town's lawn care needs. She stated the board will discuss the matter.

EXECUTIVE SESSION:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to retire to executive session regarding a legal matter with WB Payne representative Ryan Payne also attending at 6:36 pm. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

The board returned at 7:05 pm with no action taken. Mr. Payne reviewed the status of the insurance claim regarding the town hall roof leak, and stated the current

adjustment stands at \$11,145.00. This amount does not include the repair or replacement of the roof itself, which may be included at a later date with a supplemental adjustment. He also stated that he has received all the invoices to date regarding the repairs and replacement of equipment damaged. He also has two estimates to repair damage within the building relating to the leak. Mr. Payne urged the board to review the estimates and take action in the near future.

NEW BUSINESS (Board):

Rick Ritter of the gallery spoke on behalf of the Forestport Athletic Association. He presented the proposed contract between the town and the Association for the upcoming season, and asked the board to approve the contract.

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to approve the contract as presented with the exception of Item #8 (see below). Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

Item #8 in the FAA contract states the town will pay the \$325.00 to the Health Department for a concession permit. Mr. Ritter stated the FAA will be paying the fee.

Art Gleasman of the gallery inquired as to the status of the FAA financial record. He stated the town board asked the FAA for a copy in July of 2014, and wanted to know if the board had received anything to date. Mr. Ritter stated the association is in the process of clearing their books as a new administration is in place, and that he will look into providing the town with a copy if in fact the association is required to do so.

Deputy Supervisor Kwasniewski inquired as to the pleasure of the board regarding the location of the two “Dump Days” for the town. She stated Highway Superintendent Gardner would like to have both at the Highway Barn, as the equipment is already there and the traffic safety is much better.

A motion was made by Councilman Scott and seconded by Councilman Scouten to hold both dump days at the Highway Barn. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

The dump days will be held June 13, 2015 and September 12, 2015.

Deputy Supervisor Kwasniewski announced that the NYS DOT will hold a public meeting regarding the replacement of the Dustin Road bridge on April 9, 2015 at 6:30. The meeting will take place at the Forestport Town Hall.

The board reviewed the replacement of the planning office copier due to water damage, as well as the town clerk's office copier which has reached the end of its' lease. Discussion took place, with no decision being made regarding the town clerk's copier. The town will purchase the new machine for the planning office, using funds from the insurance claim.

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to purchase a new copier costing \$1600.00 for the planning office. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

Councilwoman Kardash inquired as to the status of the phone and internet contracts for the Woodgate School. They are both up for renewal soon and she would like to terminate both. Discussion took place, and the consensus was that the building needs a limited landline for emergencies. Councilwoman Kardash stated she will follow through with the changes and report back to the board.

OLD BUSINESS BOARD:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to approve the proposed amendment to the Site Review Law regarding the definition of Lot Frontage. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

ABSTRACTS:

GENERAL:

A motion was made by Councilman Scouten and seconded by Councilman Scott to approve Abstract #3, Vouchers #146-218 in the amount of \$34,563.90. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes

Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to approve Abstract #3, Vouchers #57-78 in the amount of \$22,899.98. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

TOWN CLERK MINUTES:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the February 18, 2015 Regular Town Board meeting. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to accept the minutes from the March 11, 2015 workshop. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

TOWN CLERK'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the Town Clerk's monthly report. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

JUSTICE REPORT:

A motion was made by Councilman Scouten and seconded by Councilman Scott

to accept the monthly report. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

ASSESSOR'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the monthly report. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

CODES:

Bill Brown of the gallery inquired as to the validity of claims of harassment and bullying by town officials in a letter addressed to the codes officer from a taxpayer. Deputy Supervisor Kwasniewski stated the board was only recently aware of the letter and has not had an opportunity to discuss the matter with the Codes Officer. Discussion ensued.

A motion was made by Deputy Supervisor Kwasniewski and seconded by Councilman Scouten to accept the monthly report. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

ANIMAL CONTROL OFFICER:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to accept the monthly report. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

RECREATION:

Mary Ritter of the gallery inquired as to the status of a traditional recreation

program for the summer for Forestport youth. Deputy Supervisor Kwasniewski and Councilman Scott both stated the board is discussing it, but no decisions have been made.

TJ Entwistle of the gallery stated he would like to see the board set a specific number of children eligible to attend Camp Nazareth through the recreation program this year, and fill the openings on a first come, first serve basis. In 2014, only children that are full time residents were eligible for free camping, and Mr. Entwistle stated he believes taxpayers should be able to send grandchildren etc. for free as well. The board stated they will discuss it.

NOCCOG:

March announcements were reviewed. A new NOCCOG representative will hopefully be in place for the April meeting.

Kim Kratzenberg thanked the board for the opportunity to attend the Grant Writer's Workshop last week. She is looking forward to exploring grant possibilities for the town.

Councilwoman Kardash stated she would like to see Kim take over the website management for the town as well. The board will discuss the matter.

EXECUTIVE SESSION:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to retire to executive session with Town Clerk Entwistle regarding a personnel matter at 8:11 pm. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

The board returned from executive session at 8:17 pm with no action taken.

ADJOURNMENT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to adjourn the meeting. Roll call vote:

Councilman Scouten- yes
Councilman Scott – yes
Councilwoman Kardash – yes
Deputy Supervisor Kwasniewski – yes

There being no further business, the meeting was adjourned at 8:18 pm by Deputy

Supervisor Kwasniewski.

Respectfully submitted,

Shelley T. Entwistle
Forestport Town Clerk