

**TOWN OF FORESTPORT  
SPECIAL TOWN BOARD MEETING  
PLANNING BOARD APPOINTMENTS AND MARLOW  
SUBDIVISION  
FORESTPORT TOWN HALL  
APRIL 10, 2014 @ 7:00 PM**

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**MEMBERS PRESENT**

Councilman Ronald Scouten  
Councilwoman Nancy Kardash  
Councilwoman Joanne Kwasniewski  
Supervisor Parker Snead

**MEMBERS ABSENT**

Councilman Charles Scott

Shelley Entwistle- Town Clerk

**CALL TO ORDER:**

The meeting was called to order at 7:00 pm by Supervisor Snead. The Pledge of Allegiance was recited.

**JOB DESCRIPTIONS:**

A motion was made by Supervisor Snead and seconded by Councilwoman Nancy Kardash to accept the job descriptions for the position of Planning Board Chairman, Planning Board Member and Fire Inspector (please see attached). Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

**PLANNING BOARD APPOINTMENTS:**

Supervisor Snead stated that he has received resignation letters from Planning Board members Don Graff and Dan Gilmore.

A motion was made by Supervisor Snead and seconded by Councilwoman Joanne Kwasniewski to appoint Mary Rieth to the Planning Board. Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

A motion was made by Supervisor Snead and seconded by Councilwoman Nancy Kardash to appoint Paul Rejman to the Planning Board. Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

**MARLOW SUBDIVISION APPROVAL RESOLUTION:**

Supervisor Snead read the following resolution prepared by the Town Attorney:

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02:09:52 p.m. 04-10-2014

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**TOWN OF FORESTPORT**

**RESOLUTION RATIFYING AND  
REAFFIRMING SUBDIVISION APPROVAL**

WHEREAS, on March 19, 2014, the Town Board for the Town of Forestport (the "Board") approved a subdivision plat for real property owned by Bear Marlow and situated on NYS Route 28; and

WHEREAS, subsequent to March 19, 2014, the Board received comments from the County of Oneida on the proposed subdivision; and

WHEREAS, comments received by the Town subject to approval have no impact on the Board's actions or approval of the subdivision;

NOW, THEREFORE, be it

RESOLVED, that the actions of the Board on March 19, 2014 in approving the Bear Marlow subdivision are hereby ratified, reaffirmed and confirmed; and it is further

RESOLVED, that the Town Supervisor take any other action he deems necessary to fulfill the intent of this resolution.

Dated: April 10, 2014

\_\_\_\_\_  
Parker Snead, Town Supervisor

\_\_\_\_\_  
Shelley Entwistle, Town Clerk

A motion was made by Supervisor Snead and seconded by Councilman Ronald Scouten to accept said resolution. Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – abstained  
Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

### **HANGING FLOWER BASKETS:**

Supervisor Snead stated he would like to continue purchasing hanging flower baskets for the town. He stated he will get together with Ted to come up with a plan for watering the flowers. Little discussion followed.

### **EXECUTIVE SESSION:**

A motion was made by Supervisor Snead and seconded by Councilwoman Nancy Kardash to enter into Executive Session at 7:09pm for a personnel matter. Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

The board returned at 7:23pm with action taken.

A motion was made by Supervisor Snead and seconded by Councilwoman Joanne Kwasniewski to remove Kim Kratzenberg from the position of part-time clerk. Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

### **ADJOURNMENT:**

A motion was made by Supervisor Snead and seconded by Councilwoman Nancy Kardash to adjourn the meeting. Roll call vote:

Councilman Ronald Scouten – yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes

Councilman Charles Scott – absent  
Supervisor Parker Snead –yes

There being no further business, the meeting was adjourned at 7:26 pm by  
Supervisor Snead.

Respectfully submitted,

Shelley T. Entwistle  
Forestport Town Clerk