

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
WOODGATE FIRE HALL
JUNE 19, 2013 @ 6:30 PM**

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MEMBERS PRESENT

Councilman Robert Seager
Councilwoman Nancy Kardash
Councilwoman Joanne Kwasniewski
Councilman William Karn
Supervisor William Hasenauer
Highway Superintendent William Gardner

MEMBERS ABSENT

Town Clerk Shelley Entwistle

CALL TO ORDER:

The meeting was called to order at 6:49 pm by Supervisor Hasenauer.

TOWN CLERK MINUTES:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the minutes of the Regular Town Board meeting from April 17, 2013. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer –yes

ABSTRACTS:

GENERAL:

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #6 – Vouchers #349-414 in the amount of \$44,932.64. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

HIGHWAY:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to pay Abstract #6 – Vouchers #149-185 in the amount of \$148,457.78. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

Hud Housing:

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman William Karn to approve the Hud Housing loan for \$10,500.00. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

TOWN ATTORNEY'S REPORT:

No report for the month.

TOWN CLERK'S REPORT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman William Karn to accept the Town Clerk's monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

SUPERVISOR'S REPORT:

All board members received a copy of the Supervisor's Report.

JUSTICE REPORT:

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman William Karn to accept the monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

HIGHWAY:

Nothing for the month.

NOCOGG:

Gerry Ritter reported:

- If the town has any projects they would like to get a grant for, the deadline for submitting a Consolidated Funding application is August 12, 2013.
- The State Comptroller's Office recommends that the town conducts an in-house risk assessment to address security and information technology vulnerability and security.

Gerry stated that the town should pick a tree vendor as soon as possible for the tree grant. Jennifer Hartsig reported that according to the tree grant the town has to reach out to at least three tree vendors before deciding which vendor to go with. This has been achieved (Greenscapes, Coldwell's and Olney's) so the board should make a decision and pick a vendor. The vendor must guarantee the trees and plant approved trees. Discussion followed.

PLANNING AND CODES :

Supervisor Hasenauer inquired as to why Mr. Kranbuhl has to bring his private road up to town specifications before he is able to subdivide his property. Supervisor Hasenauer does not agree with this because it is a private road that is off of a seasonal town road. Planning Board Chairman Don Graff stated that according to the town's current Subdivision Law, any lands that are subdivided on a private road, the applicant must bring the private road up to town specifications. Mr. Graff stated that the Planning Board must follow and administer the Subdivision Law. Discussion followed regarding development of subdivisions.

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman William Karn to approve the monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – abstained (her name is

in Planning Board meeting minutes)

Councilman William Karn – yes

Supervisor William Hasenauer – yes

Supervisor Hasenauer stated that there is a new Planning and Codes complaint form that the office would like to use for future complaints. A signature will be required on this form. Art Gleasman of the Gallery believes that people will not make complaints if they have to sign their name on the form.

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to accept the Planning and Codes Complaint Form. Roll call vote:

Councilman Robert Seager – yes

Councilwoman Nancy Kardash - yes

Councilwoman Joanne Kwasniewski – yes

Councilman William Karn – yes

Supervisor William Hasenauer – yes

ASSESSOR'S REPORT:

Supervisor Hasenauer reported that there were two complaints filed and twelve stipulations for Grievance day.

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to accept the Assessor's Report. Roll call vote:

Councilman Robert Seager – yes

Councilwoman Nancy Kardash - yes

Councilwoman Joanne Kwasniewski – yes

Councilman William Karn – yes

Supervisor William Hasenauer – yes

ANIMAL CONTROL OFFICER'S REPORT:

No complaints for the month. Supervisor Hasenauer reported that he received the Municipal Shelter Inspection reports from the state. Everything was good and Supervisor Hasenauer thanked Mr. Gardner for his efforts.

RECREATION REPORT:

Councilwoman Kwasniewski asked for board approval for new picnic tables for the Summer Recreation program. She would like to get the tables from Jim Winters.

Councilwoman Kwasniewski stated that according to the Oneida County Health Department the Summer Recreation program is considered a drop-in site.

The children do not have to be present on a playground day to attend a field trip the next day. She also announced that the Otter Lake Fire Department will be having a spaghetti dinner and some of the money raised will go to the Summer Recreation program.

OLD BUSINESS:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the Negative Declaration Resolution and Notice of Determination of Non-Significance for Black River Enhancement Boat Launch Improvement Project. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

****A copy of this resolution is attached****

OLD BUSINESS – PUBLIC:

Nothing this month.

NEW BUSINESS:

The board reviewed the Clerk of the Works progress report for the Twin Bridges.

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman Robert Seager to accept the Clerk of the Works progress report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

The board reviewed Change Order #2 (new concrete wing wall and install ten cubic yards of dry rip-rap 2'-0" thick) for the Twin Bridges. Councilwoman Kardash asked what the total cost for the bridges is to date. Bookkeeper Dawn Campbell referred Councilwoman Kardash to the Supervisor's Report.

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilwoman Nancy Kardash to approve Change Order #2 for the Twin Bridges. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

NEW BUSINESS – PUBLIC:

Nothing this month.

ADJOURNMENT:

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilwoman Nancy Kardash to adjourn the meeting. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 7:43 pm by Supervisor Hasenauer.

The meeting was opened back up at 7:50pm by Supervisor Hasenauer.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to pass the Floodplain Regulations Proposed Local Law. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to adjourn the meeting. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 7:51 pm by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle
Forestport Town Clerk