

**TOWN OF FORESTPORT
WORKSHOP BRIDGE COMMITTEE MEETING
APRIL 23, 2013 @ 10:15 AM**

PRESENT: Supervisor William Hasenauer, Councilman William Karn, Councilwoman Nancy Kardash, Councilwoman Joanne Kwasniewski, Councilman Robert Seager, Deputy Supervisor John Isley, Highway Superintendent William Gardner, Town Clerk Shelley Entwistle, Clerk of the Works Steven Zarnoch, Engineer Zangrilli and Bell Construction

DISCUSSION:

Supervisor Hasenauer open the meeting by stating that no unauthorized persons should be on the Twin Bridge construction site due to liability issues. Board members are exempt as they are part of the construction process. Secondly, it has come to the Board's attention that Bell employees are on site without hard hats, safety harnesses, and other related safety equipment. This must be corrected as the liability could revert back to the Town if an accident were to occur.

The progress schedule was reviewed, (please see attached), and Bell Construction assured the Town the schedule will be kept.

Councilman Seager inquired if any damage could be done by removing the bridge structure from the abutments while the water is high. Bell stated there is no danger. Councilman Seager also informed Bell that water and sewer lines are in the area and the plans are on file if needed for exact location purposes.

Mr. Zangrilli stated he will cc Councilman Karn as the chair of the bridge committee as well as Supervisor Hasenauer, Town Clerk Entwistle and Steve Zarnoch as the Clerk of the Works with any and all necessary correspondence.

Bell reported that both the Frontier and National Grid poles need to be relocated shortly, as they will be in the way. Mr. Zangrilli stated he will contact National Grid again to expedite the relocation.

Mr. Zarnoch stated he plans to have weekly meetings on the job site with Bell in order to assess progress and discuss any potential issues as they arise. He stated Bell should try to stick to the schedule so they receive their scheduled payments. Mr. Zarnoch also said he will be on site regularly in conjunction with significant scheduled progress.

Bell inquired as to the payment schedule and structure. Mr. Zangrilli and Mr. Zarnoch will review monthly vouchers from Bell and then send them on to Town Clerk Entwistle for Board approval. The Committee agreed to pre-pay Bell a month at a time.

Supervisor Hasenauer thanked everyone for their time and encouraged Bell to contact the committee with any issues, and wished them well on the project.

Respectfully submitted,

Shelley T. Entwistle
Forestport Town Clerk