

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
APRIL 17, 2013 @ 6:30 PM**

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MEMBERS PRESENT

Councilman Robert Seager
Councilwoman Nancy Kardash
Councilwoman Joanne Kwasniewski
Councilman William Karn
Supervisor William Hasenauer
Deputy Supervisor John Isley
Highway Superintendent William Gardner
Town Clerk Shelley Entwistle

MEMBERS ABSENT

CALL TO ORDER:

The meeting was called to order at 6:29 pm by Supervisor Hasenauer.

SPEAKERS:

Gerry Ritter of NOCCOG and Dirk Bryant of Adirondack Nature

Conservancy: Mr. Bryant shared the results of the Community Staying Together mapping exercise for Adirondack wildlife in the Town of Forestport and surrounding communities. The purpose of this mapping exercise was to recognize places of importance within the town and for future community planning. Ms. Ritter stated that representatives from the Town of Forestport participated in this mapping exercise and pinpointed valued areas in the town. The Tug Hill Commission produced a map from these results for the Town of Forestport. Ms. Ritter passed out several copies to the town board.

Victoria Paolozzi of Camp Nazareth: Ms. Paolozzi stated that she met with Councilwoman Kwasniewski and Sonja Skidmore about Forestport Summer Rec children attending day camp at Camp Nazareth. The program would be for children ages 5-13 and would run July 22nd -26th, 9:30am-3:30pm. The cost per child for the week is \$160.00. All of the children will be covered under Camp Nazareth's general liability insurance policy. Camp Nazareth will provide the staff (including a full-time nurse), programs for the children and a hot lunch.

Supervisor Hasenauer stated that the board will review this information and get back to Ms. Paolozzi.

TOWN CLERK MINUTES:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to accept the minutes of the Regular Town Board meeting from March 20, 2013. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer –abstained (absent)

Page 10 of minutes under Old Business (section 1) - “Supervisor Hasenauer reported that the town has a check in hand for \$3000.00 from Mr. Randall. Mr. Randall is also in negotiations with National Grid regarding the utility bill.”

Page 10 of minutes under Old Business (section 2) – “Supervisor Hasenauer stated that there is a state law currently in effect for invasive species and doesn’t see a need to add another law and expense to the town.” John Isley presented a sign that could possibly be posted at area boat launches. T.J. Entwistle of the gallery stated that he does not believe there is a current state law regarding invasive species and would like Town Attorney Riley to produce such law.

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to accept the minutes of the Special Town Board Meeting from April 1, 2013. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer –yes

ABSTRACTS:

GENERAL:

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #4 – Vouchers #215-274 in the amount of \$36,545.50. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

HIGHWAY:

A motion was made by Councilman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #4 – Vouchers #84-117 in the amount of \$31,996.71. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

TOWN ATTORNEY'S REPORT:

Nothing for this month.

TOWN CLERK'S REPORT:

A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to accept the Town Clerk's monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to approve the destruction of old records in pursuit of the Records Archival Grant. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

Please see attached for the list of items to be destroyed.

SUPERVISOR'S REPORT:

All board members received a copy of the Supervisor's Report.

JUSTICE REPORT:

A motion was made by Councilman Robert Seager and seconded by

Councilwoman Nancy Kardash to accept the monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

HIGHWAY:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash for the closure of Maple Road for “Lightning at White Lake” and River Road for Old Forestport Day’s. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

NOCOGG:

Gerry Ritter reported:

- There are a couple different Lowe’s grants available for local governments.
- Information Technology Audit Workshop is on Tuesday, April 30, 2013 at SUNYIT.
- Keep America Beautiful Campaign will be held on April 20, 2013 from 9am-12pm at the highway barn.
- The winner of the “Name the State Forest” contest will be announced on April 22, 2013, 2pm at the Forestport Elementary School.

PLANNING AND CODES :

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to approve the monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to table the Proposed Fee Structure until next month. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

A meeting was scheduled for April 24, 2013 at 10:00 to further discuss the Proposed Fee Structure.

ASSESSOR'S REPORT:

Supervisor Hasenauer stated that he and Tonya Brown have discussed the possibility of a “floater clerk” for times of peak business in the Assessor's Office. Tonya stated that a clerk would only be necessary one day a week during peak times, and offered the possibility of Planning Clerk Kim Kratzenberg filling the position. Kim already has the assessment software and is familiar with the department.

Supervisor Hasenauer stated he is interested in having a floater that is trained to cover for the book keeper, town clerk, assessor's aide, and planning clerk if need be. Tonya reiterated she is trying to save the town money by utilizing Kim Kratzenberg.

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman William Karn to approve Kim Kratzenberg as a temp clerk in the Assessor's Office as need be. Roll call vote:

Councilman Robert Seager- yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski - yes
Councilman William Karn – yes
Supervisor William Hasenauer – abstained

Supervisor Hasenauer stated that he abstained due to his belief that an all purpose floater clerk is necessary.

****For clarification on this section of the meeting please refer to the attachment****

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the Assessor's Report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

ANIMAL CONTROL OFFICER'S REPORT:

A motion was made by Councilman Robert Seager and seconded by

Councilwoman Nancy Kardash to accept the monthly report. Roll call vote:

Councilman Robert Seager – yes

Councilwoman Nancy Kardash - yes

Councilwoman Joanne Kwasniewski – yes

Councilman William Karn – yes

Supervisor William Hasenauer – yes

RECREATION REPORT:

Councilwoman Joanne Kwasniewski stated that she'd like to know the board's pleasure as to reducing the Summer Recreation program to four weeks instead of six. She reported that the longer program seems to drag a bit for the kids, and the counselors typically have to return to school before the program ends.

Supervisor Hasenauer stated he is not in favor of going to a four week session but would consider a five week session especially with the addition of a week at Camp Nazareth.

Councilwoman Kwasniewski suggested a firm decision be made by the May meeting. Supervisor Hasenauer agreed.

OLD BUSINESS:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to support the resolution of the Adirondack Rail Corridor and Rehabilitation of the Railroad Using Federal Grant Funds. Roll call vote:

Councilman Robert Seager- yes

Councilwoman Nancy Kardash - yes

Councilwoman Joanne Kwasniewski - yes

Councilman William Karn – yes

Supervisor William Hasenauer - yes

Trackside Blazers Club President Greg Albright stated he and the club were not in favor of the railroad due to the problems it presents for trail maintenance and possible trail connection issues.

The Twin Bridge Contract schedule was reviewed. There will be a meeting Tuesday April 23, 2013 at 10:15 am at the Town Hall to discuss this schedule with all parties involved.

Expected completion date for the project is approximately September 1, 2013, with a mandatory completion date of October 31, 2013.

Deputy Supervisor Isley asked Councilman William Karn to investigate the possibility of a long term bond versus a yearly bond with regard to the bridge project. There may be financial advantages to a long term bond. Councilman Karn said he would research the matter.

OLD BUSINESS – PUBLIC:

Greg Albright reported that he has met with the DOT regarding moving the snowmobile trail completely off of River Road. A new bridge will be necessary, and the club will address this. He also stated the Meekerville Bridge needs to be redecked prior to next winter. Cost will be approximately \$2200, and the trail is not state funded, therefore the funds will need to come from the club membership fund. Supervisor Hasenauer suggested a fund raiser at the Old Forestport Days to offset the cost.

He also reported the snowmobile club was only reimbursed from the state approximately 30% of their expenses for this year.

NEW BUSINESS:

Supervisor Hasenauer stated that Attorney Riley is currently reviewing the Local Law regarding Floodplain Management Regulations. It will be ready by the May meeting.

NEW BUSINESS – PUBLIC:

Councilwoman Kwasniewski also reported she has received approval from the Adirondack School Board for the use of the Forestport Elementary School for the purpose of the Summer Recreation program. The letter of approval is on file in the Town Clerk's office.

ADJOURNMENT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to adjourn the meeting. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 7:54 pm by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle
Forestport Town Clerk

Attachment

Supervisor Hasenauer asked for a motion to approve Kim Kratzenberg as a temp clerk in the Assessor's office as needed. Councilman Karn asked Tonya Brown if there were any other options for her in this time of need. Councilwoman Kwasniewski made a motion. Supervisor Hasenauer asked for a second to this motion. Councilman Karn asked Tonya if this was an immediate issue. She replied that it was. Supervisor Hasenauer stated that there was no second to the motion on the floor so it will be tabled. Councilman Karn then seconded the motion to approve Kim Kratzenberg as temp clerk. Supervisor asked "all in favor" and stated the motion was carried.

Shelley T. Entwistle
Forestport Town Clerk