

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
MAY 16, 2012**

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**MEMBERS PRESENT**

Councilman Robert Seager  
Councilwoman Nancy Kardash  
Councilwoman Joanne Kwasniewski  
Councilman William Karn  
Supervisor William Hasenauer  
Deputy Supervisor John Isley

**MEMBERS ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:42 pm by Supervisor William Hasenauer.

**INFORMATIONAL SPEAKER:**

Mary Luker of Gilroy, Kernan & Gilroy presented possible options for town employee health benefits. Mrs. Luker stated that she, Councilwoman Kardash and Supervisor Hasenauer are in the process of reviewing different health plans in the interest of saving the town money on employee health benefits. Councilwoman Kardash stated that changes to the employee health plan could save the town anywhere from 35,000-50,000 annually. Mrs. Luker added that September 2012 is the tentative date for the Town Board to choose a new plan as that is when the budget process begins.

**TOWN CLERK MINUTES:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the minutes from the April 18, 2012 Regular Town Board meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilman Robert Seager and seconded by Joanne Kwasniewski to accept the minutes of the May 9, 2012 Informational Meeting regarding the Twin Bridges. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**ABSTRACTS:**

**GENERAL:**

A motion was made by Councilman Robert Seager to delete two items in Voucher #324 in the amount of \$44.52 from the abstract. The motion was seconded by Councilwoman Joanne Kwasniewski. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #5 as amended. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**HIGHWAY:**

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to pay Abstract #5 – Vouchers #106-141 in the amount of \$88,438.13. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**TOWN ATTORNEY'S REPORT:**

Supervisor Hasenauer reported that Attorney Riley contacted him in regard to recouping the cost of the Dustin Road cleanup. Mr. Riley advised that the Town Board

should pass a resolution placing the cleanup costs on the tax bill for the property. Passing such a resolution would facilitate the collection of the money in a legal manner.

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to pass a resolution placing the Dustin Road cleanup costs on the property tax for said parcel. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

BE IT RESOLVED, that the Town of Forestport, in enforcing its clutter, litter and debris law, expended the sum of \$3,021.70 in clean up expense, that the property owner, Patricia Hoag, was sent a copy of the invoice and a demand for payment, and the property owner having failed to pay the invoice as required by the town clutter, litter and debris law, the amount due and owing shall be added to the tax bill issued for tax parcel number 67.000-1-3.2 for the January 2013 town/county tax bill.

**TOWN CLERK'S REPORT:**

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman William Karn to accept the Town Clerk's report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**SUPERVISOR'S REPORT:**

Supervisor Hasenauer reported transfers between the sewer and water funds and the general fund as follows:

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell

FUND: **General**

SUBJECT: Loan to Sewer

**Loan to Sewer for part 3/12 Monthly Payroll**

Entries:  
Transfer from 201.01 General Savings \$369.08  
to 201.09 Sewer Savings \$369.08

Done 3/28/12

**Loan to Sewer for part 4/12 Monthly Bills**

Entries:  
Transfer from 201.01 General Savings \$173.25  
to 201.09 Sewer Savings \$173.25

Done 4/18/12

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell

FUND: **General**

SUBJECT: Loan to Sewer

**Loan to Sewer for part 4/12 Monthly Payroll**

Entries:  
Transfer from 201.01 General Savings \$616.07  
to 201.09 Sewer Savings \$616.07

Done 4/25/12

A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to approve the transfers. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman William Karn – yes  
Supervisor William Hasenauer – yes

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to pass the annual standard workday resolution. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Resolution as follows:

# STANDARD WORK DAY & REPORTING RESOLUTION

BE IT RESOLVED, that the **Town of Forestport** hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk if this body:

Title	Name	Social Security Number	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participants In Employer's Time Keeping System	Number of days worked per month
<b>Elected Officials</b>							
Town Clerk	Shelley Entwistle		50575018	6	1/1/12-12/31/13	Y	N/A
Highway Superintendent	William Gardner		33153149	8	1/1/12-12/31/13	N	20
Councilmember	Nancy Kardash		50572510	6	1/1/12-12/31/15	Y	N/A
Councilmember	Joanne Kwasniewski		50584366	6	1/1/12-12/31/15	Y	N/A
<b>Appointed Employees</b>							
Clerk to Town Justice	Mary Ritter		41164195	6	1/1/12-12/31/12	N	6.67
Clerk to Hwy Superintendent	Dorothy Hajdasz		39975669	6.5	1/1/12-12/31/12	Y	N/A
Bookkeeper to Supervisor	Dawn Campbell		40687683	6.5	1/1/12-12/31/12	Y	N/A
Sec. to Planning Board	Kimberley Kratzenberg		40862971	8	1/1/12-12/31/12	Y	N/A
Code Enforcement -PT	Bradley Smith		42341669	6	1/1/12-12/31/12	Y	N/A
Water & Wastewater Treatment Plant Operator	John Combs		41878497	6	1/1/12-12/31/12	Y	N/A

On this 16 days of May , 2012

Date enacted: **January 1, 2012**

\_\_\_\_\_  
(Signature of clerk)

I, **Shelley Entwistle**, clerk of the governing board of the **Town of Forestport** of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the **16** day of May , **2012** on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of **5** members, and that **5** of such members were present at such meeting and that **5** of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the

**TOWN OF FORESTPORT**

**JUSTICE REPORT:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to accept the Justice Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski – yes  
Councilman William Karn – yes  
Supervisor William Hasenauer – yes

**NOCCOG:**

Gerry Ritter reviewed the May announcements, including a Black River Watershed Conference in Carthage. Councilman Seager reported that he is attending. She also reported that arbor grants are available in several forms, and that she felt Forestport should apply.

**PLANNING AND CODES REPORT:**

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to approve the Planning and Codes Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Code Enforcement Officer Brad Smith requested an Executive Session of the Board in regard to legal action relating to an unlawful operation within the town. Supervisor Hasenauer stated that the Board would retire to Executive Session at the close of the regular agenda.

**ASSESSOR'S REPORT:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman William Karn to accept the Assessor's Sales Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes



Supervisor William Hasenauer – yes

**DOG CONTROL OFFICER'S REPORT:**

Supervisor Hasenauer stated that next month's report will be typed and will use the proper form.

**SENIOR RECREATION REPORT:**

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman William Karn to accept the Senior Recreation report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**OLD BUSINESS:**

Councilman Robert Seager stated that the Board had agreed at the April 18, 2012 meeting to raise the Town mileage rate to \$.55 while gas prices were above \$4.00 per gallon. Additionally, they agreed to lower the rate back to \$.50 per mile when gas fell below \$4.00. Currently the average price is slightly under \$4.00 per gallon. The Board agreed to lower the mileage rate.

Councilman Seager also inquired as to the status of the Critter's Crossing property in relation to the recent purchase of the parcel by Lawless Real Estate. Supervisor Hasenauer reported that Lawless has withdrawn their bid for the property and the Town will be contacting Nancy and Robert Youngberg, who also bid on the property.

Mr. Seager confirmed that the Board would discuss the Twin Bridges project in a workshop format following the close of the regular agenda.

Jim Carroll of the Otter Lake Fire Department announced that there will be a ribbon cutting ceremony and open house at the new Fire Hall in Otter Lake on May 26, at noon. All are welcome to attend.

**OLD BUSINESS – PUBLIC:**

Nothing this month.

**NEW BUSINESS – PUBLIC:**

Nothing this month.

**EXECUTIVE SESSION:**

The Board retired to Executive Session regarding a legal issue concerning an unlawful operation within the town at 7:45 pm. They returned at 8:03 pm with no action taken.

**PUBLIC HEARINGS:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to close River Road in celebration of Old Forestport Days. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman William Karn to close Maple Road in celebration of the White Lake Inn’s 20<sup>th</sup> anniversary. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**ADJOURNMENT:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to adjourn the meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 8:05 pm by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle  
Forestport Town Clerk