

**TOWN OF FORESTPORT  
TOWN BOARD MEETING MINUTES  
YEAR END  
FORESTPORT TOWN HALL  
DECEMBER 29, 2010 @ 6:30PM**

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YEAR END  
FORESTPORT TOWN HALL @ 6:30 PM  
DECEMBER 29, 2010**

**MEMBERS PRESENT**

Councilman-William Karn  
Councilman- William Rockhill  
Councilwoman- Mary Ann Rubyor  
Councilman-Robert Seager  
Supervisor- William Hasenauer

**MEMBERS ABSENT**

Deputy Supervisor John Isley  
Highway Superintendent – William Gardner

**1. CALL TO ORDER:**

- Called to order @ 6:30 pm by Supervisor William Hasenauer

**2. Abstracts:**

**A. General:**

\*\*\*A motion was made by Councilman William Rockhill and seconded by Councilman Robert Seager to pay abstract # 12 A vouchers # 878 - 899 in the amount of \$9,525.82. Roll call vote:

Councilman-William Karn - yes  
Councilman William Rockhill - yes  
Councilwoman Mary Ann Rubyor - yes  
Councilman-Robert Seager - yes  
Supervisor-William Hasenauer - yes

**B. Highway Abstract:**

\*\*\*A motion was made by Councilman Robert Seager and seconded by Councilman William Rockhill to pay abstract # 12 A vouchers # 554 -578 in the amount of \$31,302.40. Roll call vote:

Councilman- William Karn - yes  
Councilman- William Rockhill – yes  
Councilwoman- Mary Ann Rubyor - yes  
Councilman -Robert Seager - yes  
Supervisor -William Hasenauer -yes

**3. Transfers**

\*\*\* A motion was made by Councilman William Rockhill and seconded by Councilman Robert Seager to accept transfers as presented. Roll call vote: The Transfers will be attached.

Councilman William Karn - yes  
Councilman William Rockhill – yes  
Councilwoman Mary Ann Rubyor - yes  
Councilman Robert Seager - yes  
Supervisor William Hasenauer –yes

#### **4. Encumber:**

\*\*\* A Motion was made by Councilman William Rockhill and seconded by Councilman Robert Seager to encumber \$10,506.11 for Spectra Environmental. Roll call vote:

Councilman William Karn - yes  
Councilman William Rockhill – yes  
Councilwoman Mary Ann Rubyor - yes  
Councilman Robert Seager - yes  
Supervisor William Hasenauer –yes

\*\*\* A Motion was made by Councilman Robert Seager and Seconded by Councilman William Karn for Supervisor William Hasenauer to carry over all bank balances from 2010.

Councilman William Karn - yes  
Councilman William Rockhill – yes  
Councilwoman Mary Ann Rubyor - yes  
Councilman Robert Seager - yes  
Supervisor William Hasenauer –yes

#### **5. Adjourn**

\*\*\* A motion was made by Councilwoman Mary Ann and seconded by Councilwoman Mary Ann Rubyor to adjourn the meeting @ 6:42 p.m. Roll call vote:

Councilman William Karn - yes  
Councilman William Rockhill - yes:  
Councilman Robert Seager- yes  
Councilwoman Mary Ann Rubyor-yes  
Supervisor William Hasenauer –yes

Respectfully submitted by:

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Kathy Schmelzle  
Town Clerk

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Deputy Town Clerk  
Linda Christiansen - Absent

TO: Town of Forestport Town Board Members

FROM: Dawn Campbell

FUND: General

SUBJECT: Loan to Sewer

General loaned Sewer money to cover part of 12/10 Monthly Payroll.

General

Debit	391.01	Due from other funds	\$415.81
Credit	201.01	General Savings	\$415.81

Sewer

Debit	201.09	Sewer Savings	\$415.81
Credit	630.09	Due to other funds	\$415.81

Done on 12/28/10

General loaned Sewer money to cover PR#26 Bi-weekly.

General

Debit	391.01	Due from other funds	\$230.61
Credit	201.01	General Savings	\$230.61

Sewer

Debit	201.09	Sewer Savings	\$230.61
Credit	630.09	Due to other funds	\$230.61

Done on 12/28/10

General loaned Sewer money to cover Y/E bills.

General

Debit	391.01	Due from other funds	\$94.88
Credit	201.01	General Savings	\$94.88

Sewer

Debit	201.09	Sewer Savings	\$94.88
Credit	630.09	Due to other funds	\$94.88

Done on 12/28/10

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell  
FUND: General  
SUBJECT: Loan to Water

General loaned Water money to cover part of pre-paid water works software.  
General

Debit	391.01 Due from other funds	\$245.17
Credit	201.01 General Savings	\$245.17

Water

Debit	201.08 Water Savings	\$245.17
Credit	630.08 Due to other funds	\$245.17

Done on 12/22/10

General loaned Water money to cover 12/10 Monthly payroll.  
General

Debit	391.01 Due from other funds	\$744.99
Credit	201.01 General Savings	\$744.99

Water

Debit	201.08 Water Savings	\$744.99
Credit	630.08 Due to other funds	\$744.99

Done on 12/28/10

General loaned Water money to cover PR#26 Bi-weekly.  
General

Debit	391.01 Due from other funds	\$209.70
Credit	201.01 General Savings	\$209.70

Water

Debit	201.08 Water Savings	\$209.70
Credit	630.08 Due to other funds	\$209.70

Done on 12/28/10

General loaned Water money to cover Y/E bills.  
General

Debit	391.01 Due from other funds	\$816.05
Credit	201.01 General Savings	\$816.05

Water

Debit	201.08 Water Savings	\$816.05
Credit	630.08 Due to other funds	\$816.05

Done on 12/28/10

TO: Town of Forestport Town Board Members

FROM: Dawn Campbell

FUND: General

SUBJECT: Budget Amendment

The budget amendment is to cover Assessors CE overdraft.

Entries:

Transfer	from	13552.01 Assessors EQ	\$2,057.97
	to	13551.01 Assessors PS	\$1,593.11
		13554.01 Assessors CE	\$464.86

The budget amendment is to cover Town Clerk CE overdraft.

Entries:

Transfer	from	19904.01 Contingency CE	\$887.58
	to	14104.01 Town Clerk CE	\$887.58

The budget amendment is to cover Buildings CE overdraft.

Entries:

Transfer	from	16202.01 Buildings EQ	\$11,069.16
	to	16204.01 Buildings CE	\$11,069.16

The budget amendment is to cover Safety Inspection-Fire CE overdraft.

Entries:

Transfer	from	19904.01 Contingency CE	\$603.23
	to	36204.01 Safety Inspection-Fire CE	\$603.23

The budget amendment is to cover Highway Super CE overdraft.

Entries:

Transfer	from	19904.01 Contingency CE	\$43.12
	to	50104.01 Highway Super CE	\$43.12

The budget amendment is to cover Historian CE overdraft.

Entries:

Transfer	from	19904.01 Contingency CE	\$5.00
	to	75104.01 Historian CE	\$5.00

The budget amendment is to cover Planning CE overdraft.

Entries:

Transfer	from	80204.01 Planning CE	\$12,948.32
	to	80201.01 Planning PS	\$11,279.32
		80202.01 Planning EQ	\$1,669.00

The budget amendment is to cover Rehab-contractors/grants CE overdraft.

Entries:

Transfer	from	19904.01 Contingency CE	\$765.00
	to	86684.01 Rehab-contractors/grants CE	\$765.00

These entries done 12/28/10

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell  
FUND: Highway  
SUBJECT: Budget Amendment

The budget amendment is to cover Bridges CE overdraft.

Entries:

Transfer	from	99509.03 Capital Projects-Bridges	\$9,100.00
	to	51204.03 Bridges CE	\$9,100.00

These entries done 12/28/10

The budget amendment is to cover Hwy Administration EQ overdraft.

Entries:

Transfer	from	50104.03 Hwy Administration CE	\$589.42
	to	50102.03 Hwy Administration EQ	\$589.42

These entries done 12/28/10

The budget amendment is to cover Brush & Weeds CE overdraft.

Entries:

Transfer	from	51304.03 Machinery CE	\$99.18
	to	51404.03 Brush & Weeds CE	\$99.18

These entries done 12/28/10

The budget amendment is to cover Medical Insurance (town share) overdraft.

Entries:

Transfer	from	90108.03 State Retirement	\$231.37
	to	90608.03 Medical Insurance(town share)	\$231.37

These entries done 12/28/10



Town of Forestport  
Forestport Town Hall  
Special Water District # 1 Minutes  
Year End  
December 29, 2010

**TOWN OF FORESTPORT  
FORESTPORT TOWN HALL  
SPECIAL WATER DISTRICT # 1 MINUTES  
YEAR END  
DECEMBER 29, 2010**

Present

Councilman- William Karn  
Councilman- William Rockhill  
Councilwoman- Mary Ann Rubyor  
Councilman- Robert Seager  
Supervisor- William Hasenauer

Absent

Deputy Supervisor-John Isley

1. Supervisor William Hasenauer opened the meeting @ 6:43 pm

2. Abstracts:

- Water

\*\*\* A Motion was made by Councilman William Rockhill and seconded by Councilman William Karn to pay abstract # 12 voucher # 175 - 176 in the amount of \$1,311.05.

. Roll call vote:

Councilman- William Karn-yes  
Councilman -William Rockhill-yes  
Councilwoman - Mary Ann Rubyor- yes  
Councilman- Robert Seager-yes  
Supervisor- William Hasenauer - yes

\*\*\* A Motion was made by Councilman Robert Seager and seconded by Councilwoman Mary Ann Rubyor to give Supervisor William Hasenauer permission to do all year-end transfers to pay year-end bills.

Councilman- William Karn-yes  
Councilman -William Rockhill-yes  
Councilwoman - Mary Ann Rubyor- yes  
Councilman- Robert Seager-yes  
Supervisor- William Hasenauer – yes

- There are no encumber of money in water for the year of 2010

\*\*\* A Motion was made by Councilman William Karn and seconded by Councilman Robert Seager for Supervisor William Hasenauer to carry over all bank balances. Roll call vote:

Councilman- William Karn-yes  
Councilman -William Rockhill-yes  
Councilwoman - Mary Ann Rubyor- yes  
Councilman- Robert Seager-yes  
Supervisor- William Hasenauer - yes

\*\*\* A Motion was made by Councilman William Karn and seconded by Councilman Robert Seager to adjourn the Water Meeting @ 6:56 pm. Roll call vote:

Councilman William Karn-yes  
Councilman-William Rockhill- yes  
Councilwoman Mary Ann Rubyor -yes  
Councilman- Robert Seager-yes  
Supervisor- William Hasenauer-yes

Respectfully submitted by:

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Kathy Schmelzle  
Town Clerk

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Linda Christiansen-Absent  
Deputy Town Clerk

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell  
FUND: General  
SUBJECT: Loan to Sewer

General loaned Sewer money to cover part of PR#26 bi-weekly.

General				
	Debit	391.01	Due from other funds	\$138.65
	Credit	201.01	General Savings	\$138.65

Sewer				
	Debit	201.09	Sewer Savings	\$138.65
	Credit	630.09	Due to other funds	\$138.65

General loaned Sewer money to cover 12/09 monthly PR.

General				
	Debit	391.01	Due from other funds	\$633.34
	Credit	201.01	General Savings	\$633.34

Sewer				
	Debit	201.09	Sewer Savings	\$633.34
	Credit	630.09	Due to other funds	\$633.34

Done on 12/29/09

TO: Town of Forestport Town Board Members

FROM: Dawn Campbell

FUND: General

SUBJECT: Loan to Water

General loaned Water money to cover part of 12/09 Y/E bills.

General			
	Debit	391.01 Due from other funds	\$2,037.41
	Credit	201.01 General Savings	\$2,037.41

Water			
	Debit	201.08 Water Savings	\$2,037.41
	Credit	630.08 Due to other funds	\$2,037.41

General loaned Water money to cover PR#26 bi-weekly.

General			
	Debit	391.01 Due from other funds	\$203.59
	Credit	201.01 General Savings	\$203.59

Water			
	Debit	201.08 Water Savings	\$203.59
	Credit	630.08 Due to other funds	\$203.59

General loaned Water money to cover part of 12/09 monthly PR.

General			
	Debit	391.01 Due from other funds	\$723.29
	Credit	201.01 General Savings	\$723.29

Water			
	Debit	201.08 Water Savings	\$723.29
	Credit	630.08 Due to other funds	\$723.29

Done on 12/29/09

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell  
FUND: General  
SUBJECT: Budget Amendment

The budget amendment is to cover Assessors expenses overdraft.

Entries:			
Transfer	from	13552.01 Assessors EQ	\$148.46
	to	13554.01 Assessors CE	\$148.46

These entries done 12/29/09

TO: Town of Forestport Town Board Members

FROM: Dawn Campbell

FUND: Highway

SUBJECT: Budget Amendment

The budget amendment is to cover Snow Removal expenses overdraft.

Entries:

Transfer	from	51104.03 General Repairs CE	\$549.61
	to	51424.03 Snow Removal CE	\$549.61

These entries done 12/29/09

TO: Town of Forestport Town Board Members

FROM: Dawn Campbell

FUND: Water

SUBJECT: Budget Amendment

The budget amendment is to cover Source Power Pump expenses overdraft.

Entries:

Transfer	from	83204.08 Source Power Pump CE	\$250.00
	to	83202.08 source Power Pump EQ	\$250.00

These entries done 12/29/09



# Do To & Due From - Loans between Funds

as of 12/29/09

General	Due To		Due From		
	Debit	Credit	Debit	Credit	
			15,194.84	S	
			6/16/09 5,057.73	S	
			8/19/09 100.65	S	
			8/26/09 743.22	S	
			9/29/09 115.36	S	
			10/27/09 459.45	S	
			11/18/09 2,064.02	S	
			11/24/09 573.49	S	
			12/16/09 528.88	S	
			12/29/09 772.55	S	
			11,522.18	W	4,791.90 W 8/7/07
					3,000.00 W 9/28/09
			9/24/07 7,897.00	W	
			12/18/07 4662.19	W	
			11/19/08 852.70	W	
			12/30/08 1,293.10	W	
			1/21/09 396.92	W	
			1/28/09 912.41	W	
			7/27/09 537.14	W	
			10/21/09 2,160.11	W	
			10/27/09 723.29	W	
			11/4/09 143.59	W	
			11/18/09 1,823.48	W	
			12/16/09 867.62	W	
			12/29/09 2,964.29	W	
			62,366.21		7,791.90
			54,574.31	Total	

Sewer	Due To		Due From		
	Debit	Credit	Debit	Credit	
		15,194.84	G		
		5,057.73	G	6/16/09	
		100.65	G	8/19/09	
		743.22	G	8/26/09	
		115.36	G	9/29/09	
		459.45	G	10/27/09	
		2,064.02	G	11/18/09	
		573.49	G	11/24/09	
		528.88	G	12/16/09	
		772.55	G	12/29/09	
	0.00	25,610.19			
		25,610.19	Total		