

**TOWN OF FORESTPORT  
HEARING to AMEND SUBDIVISION LAW # 5 FOR 2008  
MINUTES  
FORESTPORT TOWN HALL  
DECEMBER 17, 2008**

**Town of Forestport**  
**Hearing for Amending Subdivision Law # 5 for 2008 Meeting**  
**Minutes**  
**Forestport Town Hall @ 9:00 P.M.**  
**December 17, 2008**

**Members Present**

Councilman Frederick Ritter  
Councilman William Rockhill  
Councilwoman Mary Ann Rubyor  
Supervisor William Hasenauer

**Members Absent**

Councilman Brian Fox

**1. The Meeting was opened by Supervisor William Hasenauer @ 6:20 p.m.**

**2. Discussing Amending the Subdivision Law # 5**

- Attorney William Riley explained the Amending of Subdivision Law # 5 and the way that it should read
- 2 words are being omitted "building development"
- See attached Law
- No comment from the public

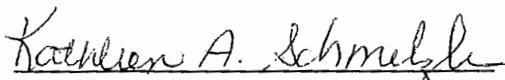
**\*\*\* A Motion was made by Supervisor William Hasenauer and seconded by Councilman William Rockhill to adjourn the Hearing @ 6:30 p.m.**

**Roll call vote:**

Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES

**Meeting Adjourned @ 6:30 p.m.**

**Respectfully Submitted by**



**Kathleen A. Schmelzle**  
**Forestport Town Clerk**

**TOWN OF FORESTPORT  
TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
DECEMBER 17, 2008**

**Town of Forestport  
Town Board Meeting Minutes  
Forestport Town Hall @6:30 P.M.  
December 17, 2008**

**Members Present**

Councilman Frederick Ritter  
Councilman William Rockhill  
Councilwoman Mary Ann Rubyor  
Supervisor William Hasenauer

**Members Absent**

Councilman Brian Fox

\*\*\*Attorney William Riley did not attend this meeting

\*\*\*Superintendent of Highway's William Gardner did not attend this meeting

\*\*\* Deputy Supervisor John Isley was in attendance

1. The Meeting was opened by Supervisor William Hasenauer @ 6:30 p.m.

2. **Town Clerk Minutes:**

\*\*\* A **Motion** was made by Councilwoman Mary Ann Rubyor and seconded by Councilman William Rockhill to accept the minutes from the October 15, 2008 Town Board Meeting Minutes. Roll call vote:

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

\*\*\* A **Motion** was made by Councilwoman Mary Ann Rubyor and seconded by Councilman William Rockhill to accept the Budget Hearing Meeting Minutes from November 10, 2008.

**Roll call vote:**

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilwoman Mary Ann Rubyor to accept the Fire Budget Hearing Meeting Minutes from November 10, 2008.

Roll call vote:

Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES

\*\*\* A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman William Rockhill to accept the Town Board Meeting Minutes from November 19, 2008.

Roll call vote:

Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES

3. ATTORNEY:

- Attorney William Riley was not present

4. Abstracts:

GENERAL:

\*\*\*A Motion was made by Councilman Frederick Ritter and seconded by Councilwoman Mary Ann Rubyor to pay the General abstract # 12 vouchers # 731 - 803 in the amount of \$44,485.85. Roll call vote: Councilman Frederick Ritter asked about the CAP 21 voucher. Dawn Campbell has said it is money in and out payment.

Roll call vote:

Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES

PLANNING ESCROW:

- None for this month

CDBG GRANT:

- None for this month

- A request from Attorney Jim Moseman to grant a roll over for 12226 Woodhull Road. The HUD Grant was done on this place and there are a few more years to go on this grant. Attorney Jim Moseman would like transfer the grant to the next owners. Attorney William Riley will look into this contract and approve it before Supervisor William Hasenauer signs it.

HIGHWAY:

**\*\*\* A Motion was made by Councilman William Rockhill and seconded by Councilwoman Mary Ann Rubyor to pay the Highway abstract # 12 vouchers # 462 – 497 in the amount of \$ \$18,680.22.**

Roll call vote:

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

The Town Board wants Supervisor William Hasenauer contact the Town's Attorney William Riley and ask him if Highway Superintendent William Gardner has to pay money out of his own pocket if his budget is broke. Councilman Frederick Ritter said the people need to understand the way the budget works.

**\*\*\* A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Frederick Ritter to send a letter to William Gardner asking him not to spend money unless it was necessary.**

Roll call vote:

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill not to pay any of the Highway Abstracts that are dated after the letter that Town Clerk is preparing, has been sent William Gardner. The Town Board would like Supervisor to talk to the Town's Attorney on this matter before the bills are paid.**

**Roll call vote:**

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

**5. Jim O'Neill:**

- No update

**6. Town Clerk Report:**

- Total State, County & Local Revenues were \$144.50. Town's share is \$33.06.

**7. Supervisor's Report:**

- The Supervisor's report was reviewed.

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilwoman Mary Ann Rubyor to accept the following General fund Loan to Sewer.**

**To: Town of Forestport Town Board Members  
From: Dawn Campbell  
Fund: General  
Subject: Loan to Sewer**

**General loaned Sewer money to cover rest of 11.08 monthly payrolls**

**General:**

<b>Debit</b>	<b>391.01</b>	<b>Due from other funds</b>	<b>193.10</b>
<b>Credit</b>	<b>201.01</b>	<b>General saving</b>	<b>193.10</b>

<b>Sewer:</b>	<b>Debit</b>	<b>201.09</b>	<b>Sewer Savings</b>	<b>193.10</b>
	<b>Credit</b>	<b>630.09</b>	<b>Due to other funds</b>	<b>193.10</b>

This was done on 11/25/08

General loaded Sewer money to cover PR # 25 Bi-weekly

General:

Debit	391.01	Due from other funds	209.32
Credit	201.01	General Savings	209.32

Sewer:

Debit	201.08	Water Saving	209.32
Credit	630.08	Due to other funds	209.32

This was done on 12/4/09

Roll call vote:

Councilman-Frederick Ritter-YES  
 Councilman-William Rockhill-YES  
 Councilwoman Mary Ann Rubyor-YES  
 Supervisor William Hasenauer-YES

\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill to accept the following Budget Amendment.

Roll call vote:

Councilman-Frederick Ritter-YES  
 Councilman-William Rockhill-YES  
 Councilwoman Mary Ann Rubyor-YES  
 Supervisor William Hasenauer-YES

To: Town of Forestport Town Board

From: Dawn Campbell

Fund: General

Subject: Budget Amendment

These budget amendments are to cover overdrafts

Entries:

Transfer	from	19904.01 Contingency	\$182.45
	To	12204.01 Supervisor CE	\$182.45

Entries:

Transfer	from	14102.01 Town Clerk EQ	\$62.58
	To	14104.01 Town Clerk CE	\$62.58

**Entries:**

<b>Transfer</b>	<b>from</b>	<b>19904.01 Contingency</b>	<b>\$657.56</b>
	<b>To</b>	<b>51824.01 Street Lighting CE</b>	<b>\$657.56</b>

**Entries:**

<b>Transfer</b>	<b>from</b>	<b>19904.01 Contingency</b>	<b>\$146.81</b>
	<b>To</b>	<b>67724.01 programs for Aging CE</b>	<b>\$146.81</b>

**Entries**

<b>Transfer</b>	<b>from</b>	<b>80204.01 Planning CE</b>	<b>\$1,2310.84</b>
	<b>To</b>	<b>19904.01 Contingency</b>	<b>\$ 446.45</b>
			<b>\$1,678.20</b>
	<b>To</b>	<b>5020.01 Planning EQ</b>	<b>\$1,678.20</b>

**Was done 12/16/08**

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilwoman Mary Ann Rubyor to accept the following Loan resolution to Sewer and Water.**

**Roll call vote:**

**Councilman-Frederick Ritter-YES**  
**Councilman-William Rockhill-YES**  
**Councilwoman Mary Ann Rubyor-YES**  
**Supervisor William Hasenauer-YES**

**To: Town of Forestport Town Board**  
**From: Dawn Campbell**  
**Fund: General**  
**Subject: Loan to Sewer & Water**

**General loaned Sewer money to cover rest of 12/08 monthly bills**

**General:**

<b>Debit</b>	<b>391.01 Dues from other funds</b>	<b>\$316.64</b>
<b>Credit</b>	<b>201.01 General Savings</b>	<b>\$316.64</b>

**This was done on 12/17/08**

**General loaned Water money to cover rest 12/08 monthly bills**

**General:**

<b>Debit</b>	<b>391.01 due from other funds</b>	<b>\$144.67</b>
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	<b>Credit</b>	<b>201.01 General Savings</b>	<b>\$144.67</b>
<b>Sewer:</b>	<b>Debit</b>	<b>201.08 Water Savings</b>	<b>\$144.67</b>
	<b>Credit</b>	<b>630.08 Due to other funds</b>	<b>\$144.67</b>

**This was done on 12/17/08**

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill to accept the following Entry Adjustments.**

**Roll call vote:**

**Councilman-Frederick Ritter-YES  
 Councilman-William Rockhill-YES  
 Councilwoman Mary Ann Rubyor-YES  
 Supervisor William Hasenauer-YES**

**To: Town of Forestport Town Board  
 From: Dawn Campbell  
 Fund: Highway  
 Subject: Entry Adjustments**

**On 12/8/08 I discovered that Benjamin Seelman G/L tax code was incorrect.**

**The code being used was 90608.03, which is Medical Insurance-Town share  
 the code s/h/b/ 90308.03 Social Security-Town shares.**

**This was corrected on 12/8/08 with the following entries:**

<b>Debit:</b>	<b>90308.03</b>	<b>Social Security-Town shares</b>	
	<b>1/3/08 PR#1</b>	<b>73.85</b>	
	<b>1/17/08 PR#2</b>	<b>63.01</b>	
	<b>1/31/08 PR#3</b>	<b>68.43</b>	
	<b>2/14/08 PR#4</b>	<b>74.82</b>	
	<b>2/28/08 PR#5</b>	<b>64.98</b>	
	<b>3/13/08 PR#6</b>	<b>65.96</b>	
	<b>3/26/08 PR#7</b>	<b>63.51</b>	
	<b>4/10/08 PR#8</b>	<b>23.63</b>	
	<b>12/4/08 PR#25</b>	<b><u>23.63</u></b>	
		<b>\$521.82</b>	

Credit: 90608.03 Medical Insurance-Town shares

1/3/08 PR#1	73.85
1/17/08 PR#2	63.01
1/31/08 PR#3	68.43
2/14/08 PR#4	74.82
2/28/08 PR#5	64.98
3/13/08 PR#6	65.96
3/26/08 PR#7	63.51
4/10/08 PR#8	23.63
12/4/08 PR#25	<u>23.63</u>
	\$521.82

\*\*\*A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill to accept the following Budget Amendment.

Roll call vote:

Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES

To: Town of Forestport Town Board  
From: Dawn Campbell  
Fund: Highway  
Subject: Budget Amendment

These budget amendments are to cover overdrafts

Entries:

Transfers	from	99509.03 Capital prof-machinery	\$8,926.73
	To	51304.03 Machinery CE	\$8,926.73

Entries:	from	51122.03 Perm Improvements (chips)	\$ 134.42
	To	51414.03 Snow Removal CE	\$ 134.42

Entries:	from	90508.03 Unemployment Ins	\$4,000.00
	To	90108.03 State Retirement	<u>\$ 885.49</u>
			\$4,885.49

To	90608.03 Medical Ins0town share	\$4,885.49
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This was done 12/16/08

- A Bill was passed by the state legislature for Firemen to receive medical Insurance from the town insurance fund. No one knows who will be doing all the paper work that goes with Bill.

## **8. ASSESSOR'S REPORT:**

- Assessors report was reviewed

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilwoman Mary Ann Rubyor to appoint Tonya Brown an Assessor's Aide. Tonya Brown received 80 on this test. She placed 1<sup>st</sup> in the class.**

### **Roll call vote:**

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

- Sales were reviewed
- Linda Yancey would like the Town Board to request from Oneida County tax record reports from Apr. – Dec. She will draft a resolution for the next meeting for board approval.
- Small claims were reviewed

**\*\*\* A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman William Rockhill for Tax Collector to give the Assessor an update disk at the end of tax time.**

### **Roll call vote:**

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

## **9. PLANNING BOARD:**

- Planning Board monthly report was reviewed
- Meeting dates were in the packet
- Building and sewer permits were in the packet
- The Planning Board would like to change the fee structure soon
- Attendance sheet was also in the packet
- The Town Board said that Brad Smith should be going to the Planning board Chairman, then the Town Board.

**10. NOCCOG:**

- Gerry Ritter issued a handout for things that will be happening in the next few weeks
- The dues are going to \$550.00
- NYS Grant is available for Historical records
- Kent and Gerry will be meeting with the Town Clerk on Monday @ 9:30 p.m. Dec 22, 2008. The Town will hear nothing about this grant until Aug -2009.

**11. OLD BUSINESS:**

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill to accept Local Law # 5.**

**Roll call vote:**

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

**\*\*\* A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill to accept the Trackside Blazers contract for the 2009 Groomer Contract. The Town Board would like to meeting with Trackside Blazers before the Town's next meeting.**

**Roll call vote:**

**Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES**

**12. OLD BUSINESS PUBLIC -**

- Nothing from the public

**13. NEW BUSINESS:**

- DOT is having a public hearing on Rt. 28 construction at Woodgate Fire house on Jan 14, 2009 @6:30 p.m.
- Councilman Frederick Ritter wants everyone to keep an eye on the gas prices. So the mileage rate can be changed if the gas price goes lower.
- The Year End Meeting is changed to Dec 30<sup>th</sup> 2008 @ 6:00 p.m.
- A letter is to be sent to the Town Judge Mark Ritter requesting a monthly report

**14. NEW BUSINESS PUBLIC:**

- Nothing from the public

**15. JUSTICE REPORT:**

- No report this month

**16. HIGHWAY:**

- Councilwoman Mary Ann Rubyor has gotten a phone call that a homeowner's property was damaged from the plow trucks. An inquiry will be made to the highway department.

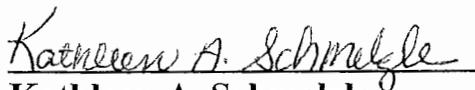
\*\*\* A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Frederick Ritter to adjourn the Town Board Meeting @ 8:26 p.m.

**Roll call vote:**

Councilman-Frederick Ritter-YES  
Councilman-William Rockhill-YES  
Councilwoman Mary Ann Rubyor-YES  
Supervisor William Hasenauer-YES

**Meeting Adjourned @ 8:26 p.m.**

**Respectfully Submitted by**



**Kathleen A. Schmelzle  
Forestport Town Clerk**