

**TOWN OF FORESTPORT
TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
April 16, 2008**

Town of Forestport
Town Board Meeting Minutes
Forestport Town Hall
April 16, 2008

Members Present

Councilman Brian Fox
Councilman Frederick Ritter
Councilman William Rockhill
Councilwoman Mary Ann Rubyor
Supervisor William Hasenauer

Members Absent

***Attorney William Riley did not attend this meeting

***Superintendent of Highway's William Gardner was in attendance this meeting

1. The Meeting was opened by Supervisor William Hasenauer @ 6:30 p.m.

2. **Town Clerk Minutes:**

*** A **Motion** was made by Councilman Brian Fox and seconded by Councilman Frederick Ritter to accept the Town Board Minutes, with corrections, from February 20, 2008. Roll call vote:

Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES

*** A **Motion** was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to accept the Amending of Local Law # 1 for 2007 minutes from March 19, 2008. Roll call vote:

Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-ABSTAINED
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES

***** A Motion was made by Councilman Brian Fox and seconded by Councilman Frederick Ritter to accept the CDBG Grant Hearing Minutes from March 19, 2008 with the corrections of the time of 6:45 p.m. Roll Call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-ABSTAINED
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

***** A Motion was made by Councilman Brian Fox and seconded by Councilman Frederick Ritter to accept the minutes from March 19, 2008 with the correction of the time to 6:40 p.m. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

3. ATTORNEY:

- No report from the Attorney. Attorney William Riley was not at this meeting

GENERAL:

*****A Motion was made by Councilman Frederick Ritter and seconded by Councilman Brian Fox to pay General abstract # 4 vouchers 216 – 268 in the amount of \$25,343.03. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

A discussion about was held about what account Dawn Campbell, should take the purchasing of checks from. Councilman Brian Fox said he believes that they should come out of each individual accounts, like sewer, water and general. Councilman Brian Fox would like this investigated by asking the town's Attorney.

ESCROW:

- There were no abstracts for this month

HIGHWAY:

***** A Motion was made by Councilman Brian Fox and seconded Councilman Frederick Ritter to pay Highway abstract # 4 vouchers 112 – 157 in the amount of \$48,031.22. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

CDBG GRANT:

***** A Motion was made by Councilman Brian Fox and seconded Councilman Frederick Ritter to pay CDBG Grant abstract # 14 Vouchers 51 – 54 in the amount of \$14,740.26. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

4. Jim O'Neill:

- Jim O'Neill was not at this meeting

5. Town Clerk

- The town's share was for \$7.95 from Clerk issued permits

6. Supervisor Report:

- The Town Board was given a separate packet with the bank statements.

7. JUSTICE REPORT:

- There was no Justice report for this month.

8. INFORMATION THAT HAS BEEN ENTERED ON THE WEB SITE:

- Little League schedule
- Nutrition Program menu
- Some of the Old Forestport Days Photos

9. NOCCOG:

- NOCCOG representative Jerry Ritter reported the State has used about 1 million dollars in funds from the snowmobile licensing to balance their general accounts
- There is little more than 1 million in the account left for the snowmobiles clubs

***** A Motion was made by Councilman Frederick Ritter and seconded by Councilman Brian Fox to write a letter to Senator Giffio and Assemblyman Townsend about the monies that was spent from the snowmobile club's account. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

- DEC has closed all state roads to ATV'S in Region Six.
- Councilman Frederick Ritter and Gerry Ritter are working on a grant launch improvements. They have to find out who owns some of the property. They believe it may be the Canal Authority.
- Tom Althoff told Gerry Ritter that he does not know what he owns as far as the property on the Black River corridor.
- NOCCOG needs to know who the representative is for the town. It was determined to be the Supervisor William Hasenauer.
- The Town of Forestport had the largest attendance of Government day. It was a great turn out. NOCCOG would like to thank everyone.

- DEC grants for the Fire Companies were announced by Ritter. This grant is due May 15th 2008.

10. Old Business:

***** A Motion was made by Councilman William Rockhill and seconded by Councilman Frederick Ritter to pay the Deputy Supervisor John Isley \$1,100.00 per year. This is to be paid ¼ at a time. (\$275.00 x 4). Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

***** A Motion was made by Councilman Brian Fox and seconded by Councilman William Rockhill to accept Local Law # 2 for 2008 to amend Section 6.4 of the Town of Forestport Site Review Law. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

***** A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to accept the revised Share Equipment contract with Oneida County listing towns which Superintendent William Gardner can share with without prior Board approval. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

- Councilman Brian Fox asked Supervisor William Hasenauer why he hired Smokey Schmelzle. Supervisor William Hasenauer replied at the March meeting he was told that if he could get Schmelzle for \$10.00 an hour to go ahead and hire him, without benefits, to help Donnie Pfendler. Councilman Brian Fox said that Schmelzle would pay more than Donnie Pfendler. Councilman Frederick Ritter and Supervisor William Hasenauer said that this was not the case since Pfendler gets Health Insurance and handles other Departments for which he does get paid for.
- They town Board has been asked to think about putting the assessment roll on the web-site. Before this happens there are a lot of questions that the Town Board would like answered.
- Assessor Linda Yancey has said that there are different methods to place the roll on the web-site.

***** A Motion was made by Councilman William Rockhill and seconded by Councilwoman Mary Ann Rubyor to go with Scott Griffin Electric Co., Inc. estimates to upgrade the Town Hall electrical needs. Three people were in the building for bids and no other bids had come in by the time of the meeting. Roll call vote:**

**Councilman Brian Fox-YES
 Councilman Frederick Ritter-YES
 Councilman William Rockhill-YES
 Councilwoman Mary Ann Rubyor-YES
 Supervisor William Hasenauer-YES**

***** A Motion was made by Councilman William Rockhill and seconded by Councilwoman Mary Ann Rubyor for Griffin Electirc Co, Inc. to put lights to the scoreboard and the Flag pole at the Ball field. They are to get the wire at C & R Hardware. Harry Palen gave it to Councilman Frederick Ritter for 76 cents. Roll call vote:**

**Councilman Brian Fox-YES
 Councilman Frederick Ritter-YES
 Councilman William Rockhill-YES
 Councilwoman Mary Ann Rubyor-YES
 Supervisor William Hasenauer-YES**

11. Old Business Public:

- Deputy Supervisor John Isley had told the Town Board that Forestport and Woodgate fire departments are receiving a grant for \$20,000.00 each from Senator Griffo's office as a result of the town board's efforts in January. Otter Lake did not want to apply for the grant because they had applied for a separate building grant.
- Harold Siver wanted to talk about his assessment again and Linda Yancey told Harold to please come into her office and Linda Yancey will talk to him about his questions

12. Planning Board:

- Separate packet from the Planning Board
- Mr. Verschneider was asked again about a letter from the Town and if he had received it. Verschneider said he had not received "the letter". The Town Clerk said it was sent certified and had been returned from the Post office.

***** A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox for Brad Smith, the Town's Code Enforcement officer to take legal action on the property next to the Wigwam under the trash and debris law. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

13. Assessors:

- Assessor's report was read by Linda Yancey
- Linda Yancey explain the equalization ratio to Harold Siver
- New Star program rates were discussed
- Tentative Assessment for 2008 is \$1,608.018. An increase of an over 2007 assessments.
- Linda Yancey has fixed around 270 assessments to the tax rolls and was the first Assessor to turn in her report to the county.
- People are still buying property for more than it is assessed for.

***** A Motion was made by Councilman Frederick Ritter and seconded by Councilman Brian Fox for the following transfers: Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

TO: Town of Forestport Board Members

FROM: Dawn Campbell

RE: Hwy Transfer

Need to transfer from Snow removal CE to Machinery CE

Debit	51424.03	Snow Removal CE	17,819.28
Credit	51304.03	Machinery CE	17,819.28

This is to reimburse the machinery CE account for the diesel used for snow plowing.

TO: Town of Forestport Board Members

FROM: Dawn Campbell

RE: Transfer

Transferred \$349.26 from HUD Housing Reimbursement Savings Account to HUD Housing Grant Checking Account
This was done 3/26/08.

HUD Housing Reimbursement Savings Account

Debit	2170.20	Comm Dev Income	349.26
Credit	201.20	Savings	349.26

HUD Housing Grant Checking Account

Debit	200.15	Cash	349.26
Credit	63104.15	Administration	349.26

This will cover bills paid by Town Clerk for HUD Housing Ads from Feb & March 2008 to advertise for new housing grant.

This was done after the March 2008 board meeting when Jim O'Neill said that these bills may be paid by the HUD Housing Remibursement Account.

Check #216 was written out of the HUD Housing Grant account on 3/27/08 and depsoited into the General Savings account. Appropriation # 14104.01 was reimbursed 3/31/08.

TO: Town of Forestport Board Members

FROM: Dawn Campbell

RE: Transfer from General To Water

Water borrowed money from General Fd for
4/08 monthly bills on 4/16/08

General

Debit	Due from	391.01	154.45
Credit	Gen Sav	201.01	154.45

Water

Debit	Water Sav	201.08	154.45
Credit	Due to	630.08	154.45

Memo To: Town of Forestport Town Board

From: Dawn Campbell

Fund: General

Subject: Appropriation Corrections - Transfer money

Assessors office

Voucher #134 High speed printer/fax

 Taken out of 13554.01 Assessors CE

 S/H/B 13552.01 Assessors EQ

Need to transfer \$199.98 from Assessor CE to Assessor EQ

Voucher #216 Cyberpower Battery Back-up

 Taken out of 13554.01 Assessors CE

 S/H/B 13552.01 Assessors EQ

Need to transfer \$81.29 from Assessor CE to Assessor EQ

Planning Board Dept.

Voucher #216 Cyberpower Battery Back-up

 Taken out of 80204.01 Planning CE

 S/H/B 80202.01 Planning EQ

Need to transfer \$81.29 from Planning CE to Planning EQ

Memo To: Town of Forestport Town Board

From: Dawn Campbell

Fund: General

Subject: Grant Awarded to Justice Dept. and Amend Budget

Received Ck#74410096 from the NYS Dept. of Tax & Fin for the amount of \$874.47. This money was awarded the Town of Forestport Justice for only the equipment list on the attached sheet.

Money was deposited in General Savings 3/19/08 and recorded under Revenue code 3021.01 Court Facilities.

On 4/8/08 Amended Budget #11102.01 to add the additional money received from grant for equipment.

TO: Town of Forestport Board Members

FROM: Dawn Campbell

RE: Hwy Transfer

Need to transfer from Snow removal CE to Machinery CE

Debit	51424.03	Snow Removal CE	17,819.28
Credit	51304.03	Machinery CE	17,819.28

This is to reimburse the machinery CE account for the diesel used for snow plowing.

- The Town's assessment is at 99%.
- Masonic Temple has had 1500 acres of Forest land added to the assessment roll by the Assessor.
- Councilwoman Mary Ann Rubyor reported that Camp Nazereth will have people back in the camp in 2009, but this year they will be repairing the buildings.
- Testimony for property Tax relief was reviewed

14. New Business:

- Jerry Charbonneau's Insurance certificate for the year was reviewed.
- Empire Health Insurance Plan was in the packet for the Town Board to review.
- The dry Hydrant at Eberett's bridge was discussed. Supervisor William Hasenauer said he would like to see this completed.

15. New Business Public:

- Doug Altrock, Forestport Fire Fighter's asked the Town Board about the monies from the town, that the ambulances are receiving. He said that they charge the people for the call. There are no write offs by the ambulance services. The Town Board said there is nothing that can be done on this matter.

16. Highway:

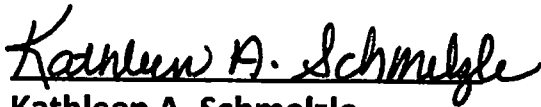
- Oneida County Department of Public Works (Mowing Agreement) the Town Board will not be signing this agreement.
- Highway will be getting more CHIP money
- Truck bids were reviewed and this will be looked in to see how to get the Highway trucks. Two of the Highway trucks need to be replaced. The Town Board will see if they can at least get one possible two depending on the highway money. Than in 5 years try to replace another Highway truck.
- The list of the Highway truck were reviewed

***** A Motion was made by Councilman Brian Fox and seconded by Councilman Frederick Ritter to not sign the agreement with the Oneida County for Mowing. Roll call vote:**

**Councilman Brian Fox-YES
Councilman Frederick Ritter-YES
Councilman William Rockhill-YES
Councilwoman Mary Ann Rubyor-YES
Supervisor William Hasenauer-YES**

Meeting Adjourned @9:03 p.m.

Respectfully Submitted by



Kathleen A. Schmelzle

Forestport Town Clerk

March 19, 2008

3. I have reviewed the Shared Services and Equipment Agreement. I would recommend that paragraph 2(b) be amended to read as follows:

"The _____ and the Town of Forestport agree to rent, exchange or lend any and all materials, machinery and equipment, with or without operators, which either municipality may need for its public purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the respective superintendents, subject to the following: The Town Supervisor of the Town of Forestport shall not rent, exchange or lend any such materials, machinery and equipment except to the adjoining Towns of Webb, Lyonsdale, Remsen, Boonville or Steuben, unless approved by the Town Board of the Town of Forestport. In the event that a municipality's superintendent shall determine that it would be in the best interests of that municipality to lend machinery or equipment to another municipality, then the lending superintendent is hereby authorized to lend machinery or equipment to such borrowing municipality. The value of supplies or materials loaned to a borrowing municipality may be returned to the lending municipality by the borrowing municipality in the form of similar types and amounts of materials or supplies or by the use of equipment or rendering of services of equal value, such value to be determined by the respective superintendents."

4. Regarding the water issue involving the Wolf's Den, it is my understanding the Town is willing to supply water to the Wolf's Den as an outside user provided the delinquent bill is paid in full and any new request for water is accompanied by a \$500.00 security deposit with the understanding that if the arrears ever exceed \$500.00, then the Town would have the right to terminate the water service.

Very truly yours,


WILLIAM J. RILEY

WJR:cs

RECEIVED MAR 21 2008