

TOWN OF FORESTPORT
TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
OCTOBER 17, 2007

**Town of Forestport
Regular Town Board Meeting Minutes @ 6:30 p.m.
Forestport Town Hall
October 17, 2007**

PRESENT

Councilman-Brian Fox
Councilwoman –Mary Ann Rubyor
Supervisor-Joan Ingersoll
Attorney-William Riley
Highway Superintendent-William Rockhill

ABSENT

Councilman-Frederick Ritter
Councilman-William Rockhill

1. **CALL TO ORDER:**
2. **TOWN CLERK MINUTES:**

*** A **Motion** was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to accept the Town Board Meeting Minutes from Aug 15th 2007. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**ABSENT**
Councilman-William Rockhill-**ABSENT**
Councilwoman-Mary Ann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

*** A **Motion** was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to accept the Town Board Meeting Minutes from Sept 19th 2007. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**ABSENT**
Councilman-William Rockhill-**ABSENT**
Councilwoman-Mary Ann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

GENERAL ABSTRACT:

*** A **Motion** was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to pay General Abstract # 10 Vouchers # 598 - 661 in the amount of \$53,422.89. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**ABSENT**
Councilman-William Rockhill-**ABSENT**
Councilwoman-Mary Ann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

***** A Motion was made by Council Brian Fox and seconded by Councilwoman Mary Ann Rubyor to pay the Escrow Abstract # 7 vouchers 23 in the amount of \$\$53.76. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

CDBG (HUD GRANT) ABSTRACT:

***** A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to pay CDBG Grant Abstract # 10 Vouchers 37 - 44 in the amount of \$7,650.00. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

HIGHWAY ABSTRACT:

***** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to pay the Highway Abstract # 10 Vouchers # 300 - 325 in the amount of \$18785.95. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

- Tom Goodwin, Representing the Teamster's Health Insurance program addressed the Town Board for Health & Hospital Insurance options for the Highway Department employees were also discussed.
- Supervisor Joan Ingersoll had said right in the beginning of this that the Town Board was only going to listen and no decision will be made since this is part of the Union negotiations. Tom Goodwin gave the Town Board a handout of what the Insurance would cover and the cost.
- Supervisor Joan Ingersoll asked Mr. Goodwin if he had shared this information with the Highway Department employees. He stated he had not.

3. JIM O'NEILL:

- Draft of the Reallocation policy was given to the Supervisor Joan Ingersoll
- One project to be approved
- 2 project are done
- 1 more project is out for bids
- 1 more project to go out to bids

***** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to approve Project FP – 1406 in the amount \$8,450.00. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Motion was made by Councilman Brian Fox and seconded Councilwoman Mary Ann Rubyor to go into an Executive Session for a Personal issue with the Housing Grant@ 6:54 p.m. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Motion was made by Councilman Brian Fox and seconded Councilwoman Mary Ann Rubyor to come back from an Executive Session for a Personal issue with the Housing Grant @ 7:18 p.m. No action was taken. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

4. ATTORNEY WILLIAM RILEY:

- Supervisor Joan Ingersoll asked Attorney William Riley if he had the time to look at the personnel policy. Attorney William Riley will have it ready for the next Town Board Meeting

***** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to go into an Executive Session for a Personnel and Litigation matter @ 7:19 p.m. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to come out of Executive Session Personnel and Litigation matter @ 7:51 p.m. No action was taken. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

5. TOWN CLERK REPORT:

- The Town's Shares is \$53.49 for the month of Oct-2007

6. SUPERVISOR REPORT:

- Separate Env. With the bank statement was given to the Town Board

***** A Motion was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to approve the following transfer. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

Memo To: Town of Forestport Town Board

From: Dawn Campbell

Subject: Pay back of money borrowed (Due To & Due From)

Pay back done 8/7/07

Sewer

Repay General for money loaned to Sewer for
8/30/06, 9/27/06, 10/25/06 & 11/16/06
(payrolls & bills)

Sewer	Debit	630.09 Due to	3,020.97
	Credit	201.09 Sewer Savings	3,020.97
General	Debit	201.01 Gen Savings	3,020.97
	Credit	391.01 Due From	3,020.97

Sewer Debt

Repay Highway part of money loaned to Sewer for frozen pipes over
twin bridges

Sewer	Debit	630.09 Due to	7,407.43
	Credit	201.09.006 Sewer Debt Sav	7,407.43
General	Debit	201.03 Hwy Savings	7,407.43
	Credit	391.03 Due From	7,407.43

Water Debt

Repay General part of money loaned to Water for additional expenses
to put water under water at twin bridges

Water	Debit	630.08 Due To	4,791.90
	Credit	201.08 Water Debt Sav	4,791.90
General	Debit	201.01 Gen Savings	4,791.90
	Credit	391.08 Due From	4,791.90

Trust & Agency

Repay General money from prior years for bills paid and not reimbursed

T & A	Debit	630.99 Due To	5,922.69
	Credit	200.99 T & A Checking	5,922.69
General	Debit	201.01 Gen Savings	5,922.69
	Credit	391.01 Due From	5,922.69

TO: Town of Forestport Town Board Memebbers

FROM: Dawn Campbell

RE: Money General Loan out 4/25/07
Money paid back 8/7/07

Water

General loaned Water money to cover PR#9 & 4/07 Monthly payroll

Entries:	General	Debit	391.01	Due From	\$849.45
		Credit	201.01	Savings	\$849.45
	Sewer	Debit	201.08	Savings	\$849.45
		Credit	630.08	Due To	\$849.45

Water paid back Geneal money for PR#9 & 4/07 Monthly payroll

Entries:	General	Credit	391.01	Due From	\$849.45
		Debit	201.01	Savings	\$849.45
	Sewer	Credit	201.08	Savings	\$849.45
		Debit	630.08	Due To	\$849.45

TO: Town of Foresport Town Board Members

FROM: Dawn Campbell

RE: Money General fund loaned out to Water 4/12/07 & 4/18/07

Money paid back 8/7/07

Water:

General loaned Water money to cover PR#8

Entries:	General	Debit	391.01	Due From	\$191.90
		Credit	201.01	Savings	\$191.90
	Water	Debit	201.08	Savings	\$191.90
		Credit	630.08	Due To	\$191.90

Water paid back General money for PR#8 on 8/7/07

Entries:	General	Credit	391.01	Due From	\$191.90
		Debit	201.01	Savings	\$191.90
	Water	Credit	201.08	Savings	\$191.90
		Debit	630.08	Due To	\$191.90

General loaned Water money to cover 4/2007 Monthly bills

Entries:	General	Debit	391.01	Due From	\$1,647.54
		Credit	201.01	Savings	\$1,647.54
	Water	Debit	201.08	Savings	\$1,647.54
		Credit	630.08	Due To	\$1,647.54

Water paid back General money for 4/2007 monthly bills on 8/7/07

Entries:	General	Credit	391.01	Due From	\$1,647.54
		Debit	201.01	Savings	\$1,647.54
	Water	Credit	201.08	Savings	\$1,647.54
		Debit	630.08	Due To	\$1,647.54

7. JUSTICE REPORT:

- There was no report from the Justice office this month

8. NOCCOG:

- NOCCOG annual dinner will be Oct 25, 2007.
- Training for LUCA will be October 18th 2007 at the Trenton Municipal Center
- Tug Hill will be meeting at the Forestport Town Hall on October 23rd 2007
- Supervisor Joan Ingersoll thanked Gerry Ritter for the meeting at the Town Hall

9. CAP 21:

- CAP 21 voucher # 5 in the amount of \$22,152.50 has been received. This was the pass through money

10. OLD BUSINESS:

- Supervisor Joan Ingersoll said there is no more need for anymore workshop on the Budget for 2007
- Need to set hearing date
- Councilman William Rockhill will also be on the Committee for the interviews for the Sole Appointed Assessor
- Mohawk Valley has won the state bid for the Highway and the Town Hall fuel

***** A Motion was Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to set the Hearing date for the Townwide Preliminary Budget. Immediately following will be the Fire Protection Preliminary on November 8, 2007 6:30 p.m. Roll call votes:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

11. OLD BUSINESS PUBLIC:

- Bruce Prendergast asked why the public cannot get the full Town Board Packet. He stated he was trying to understand our culture and was having difficulty doing so. The Answer was we do not make extra copies because of the cost and we are not required to provide copies to the public. If the public wishes a copy they may FOIL for them with the Town Clerk.

12. ASSESSORS:

- Assessor report was reviewed
- Transfer list was review
- Excellence in equity for 2007 was sent in from the New York State of Real Property Services

13. NEW BUSINESS:

***** A Motion was made by Councilman Mary Ann Rubyor and seconded by Councilman Brian Fox to accept The Lease Agreement for 1 year with the Athletic Association. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Motion was and made by Councilman Brian Fox and Councilwoman Mary Ann Rubyor to sign the Waste Management Contract for the Highway Department and the Town Hall. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Resolution:**

At the regular Town of Forestport meeting held on Wednesday, Oct 17, 2007 at 6:30 p.m. in the Town Hall at 12012 Woodhull Road, the following resolution was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox.

To abolish Civil Service position:

Principal Account clerk

Roll call vote:

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

*****A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor for the Highway if needed to plow the White & Otter Fish Game Club for the shootout on. December 7th 2007. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

- Empire Plan Quarterly was reviewed
- A letter was review from Helmer's Fuel for pre-paid fuel
- American Red Cross sent a letter to Supervisor Joan Ingersoll to explain a little of their program. Also they enclosed their fiscal year 2007 Annual report

14. NEW BUSINESS-PUBLIC:

- Nothing from the public

15. HIGHWAY:

- William Gardner would like to go out for bid for a gradall

***** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to go for bid for a gradall for the Highway Department. The Bid will be sealed and opened at the Town Board Meeting on Nov 21, 2007. The Town clerk will take the bids right up to 3:00 p.m. on Nov 21, 2007. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

- A truck bid was reviewed from Tracey's Road Equipment
- A Memorandum for Seasonal Employment was reviewed
- The Town Board talked about the Bridge (Horton Road) that the rod is no longer cover up. The salt has eaten the road away. There is no weight limit on this bridge.
- There is no Hanson contract on this Bridge. The inspection sheet says it is the Towns Bridge. So this means that the Town of Forestport is responsible.

16. PLANNING AND CODES:

- The Town Board reviewed the Planning Board Packet
- They have been real busy in the office
- Reminder that Planning Board members need 4 hour a year.
There is training coming up Dec 4th 2007.

Meeting was adjourned @ 8:35 p.m.

Respectfully Submitted



Kathleen A Schmelzle

Forestport Town Clerk

TOWN OF FORESTPORT
SEWER DISTRICT MEETING MINUTES
FORESTPORT TOWN HALL
OCTOBER 17, 2007

**Town of Forestport
Special Sewer District Meeting Minutes @ 8:37 p.m.
Forestport Town Hall
October 17, 2007**

PRESENT

Councilman-Brian Fox
Councilwoman-Mary Ann Rubyor
Supervisor-Joan Ingersoll

ABSENT

Councilman-Frederick Ritter
Councilman-William Rockhill

1. **CALL TO ORDER:**
2. **TOWN CLERK MINUTES:**

*** A **Motion** was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to accept the Sept 19th 2007 Sewer District Meeting Minutes, with the following correction. Old Business: Should read the Highway Department men were pulling weeds at the Sewer Plant prior to January 2006. This did not happened since John combs was appointed. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**ABSENT**
Councilman-William Rockhill-**ABSENT**
Councilwoman-Mary Ann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

ABSTRACT:

*** A **Motion** was made by Councilwoman Mary Ann Rubyor and seconded by Councilman Brian Fox to pay Sewer Abstract # 10 Vouchers # 89 - 95 in the amount of \$870.17. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**ABSENT**
Councilman-William Rockhill-**ABSENT**
Councilwoman-Mary Ann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

3. **OLD BUSINESS:**

- Another camera will be viewing Woodhull Road Sewer pipes, Thursday Oct 18th 2007
- This will save a lot of money because we are with the Association. The saving is around \$2,000.00
- Vinegar, soap and salt did helps the weeds at the Sewer Plant

4. **OLD BUSINESS PUBLIC:**

- Nothing from the public

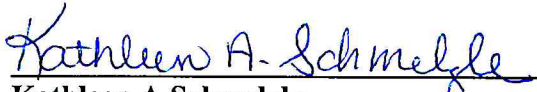
4. NEW BUSINESS:

- The Sewer report were reviewed
- Discharge report was reviewed
- The report are excellent

5. NEW BUSINESS-PUBLIC:

- Nothing from the public

**Meeting was adjourned @ 9:01 p.m.
Respectfully Submitted**


Kathleen A Schmelzle
Sewer Clerk

TOWN OF FORESTPORT
WATER DISTRICT MEETING MINUTES
FORESTPORT TOWN HALL
OCTOBER 17, 2007

**Town of Forestport
Water District Meeting Minutes @ 8:35 p.m.
Forestport Town Hall
October 17, 2007**

PRESENT

**Councilman-Brian Fox
Councilwoman-Mary Ann Rubyor
Supervisor-Joan Ingersoll**

ABSENT

**Councilman-Frederick Ritter
Councilman-William Rockhill**

- 1. CALL TO ORDER:**
- 2. TOWN CLERK MINUTES:**

***** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to accept the Sept 18th 2007 Water District Meeting Minutes. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Mary Ann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

ABSTRACT:

***** A Motion was made by Councilwoman Maryann Rubyor and seconded by Councilman Brian Fox to pay General Abstract # 10 Vouchers # 128 - 141 in the amount of \$2,464.30. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Mary Ann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

3. OLD BUSINESS:

- Jack Dodson and John Combs are overseeing the work that is being done on the electric problem
- This has never work right since it has been installed
- Supervisor Joan Ingersoll talked to the Town Board on the bid from R.L. Stone. This will be attached to the minutes
- Councilman Brian Fox said if it is not working you have no other choice but to get it fixed, with a warranty in writing
- The town needs to know how much water is in the well. At this time there is no way of knowing the level of the well
- This never meet code in the first place

*** A Motion was made by Councilman Brian Fox and seconded by Councilwoman Mary Ann Rubyor to fix the Water System Controls with a written warranty. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-ABSENT
Councilman-William Rockhill-ABSENT
Councilwoman-Mary Ann Rubyor-YES
Supervisor-Joan Ingersoll-YES

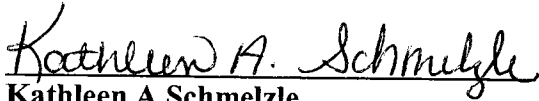
4. NEW BUSINESS:

- The Health Department is very pleased on how all the testing is going. The Water test is excellent, so now testing doesn't have to be as often. This has been done 40 sample
- a year now it will, 10 sample for 3 years
- Lab report were reviewed
- Water operations Report also were reviewed
- Hydrant has to be on hold for flushing until the water level is known.

5. NEW BUSINESS-PUBLIC:

- Nothing from the public

Meeting was adjourned @ 8:52 p.m.
Respectfully Submitted


Kathleen A Schmelzle
Water Clerk