

TOWN OF FORESTPORT
TOWN BOARD MEETING MINUTES
FROESTPORT TOWN HALL
June 20, 2007

**Town of Forestport
Regular Town Board Meeting Minutes @ 6:30 p.m.
Forestport Town Hall
June 20, 2007**

PRESENT

Councilman-Brian Fox
Councilman-Frederick Ritter
Councilman-William Rockhill
Councilwoman-Maryann Rubyor
Supervisor-Joan Ingersoll
Attorney-William Riley
Highway Superintendent-William Gardner

ABSENT

1. **CALL TO ORDER:**
2. **TOWN CLERK MINUTES:**

*** A **Motion** was made by Councilman Frederick Ritter and seconded by Councilman Brian Fox to accept the Set Back Hearing Minutes from April 18, 2007. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**YES**
Councilman-William Rockhill-**ABSTAIN**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

*** A **Motion** was made by Councilman Brian Fox and seconded Councilman Frederick Ritter to accept the Town Board Meeting Minutes from April 18, 2007. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**YES**
Councilman-William Rockhill-**ABSTAIN**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

*** A **Motion** was made by Councilwoman Maryann Rubyor and seconded by Councilman William Rockhill to accept the May 16, 2007 Town Board Meeting Minutes. Roll call vote:

Councilman-Brian Fox-**ABSTAIN**
Councilman-Frederick Ritter-**ABSTAIN**
Councilman-William Rockhill-**YES**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

GENERAL ABSTRACT:

*** A Motion was made by Councilman Brian Fox and seconded by Councilman William Rockhill to pay General Abstract # 6 Vouchers # 329 - 399 in the amount of \$27,277.46. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

CDBG (HUD GRANT) ABSTRACT:

*** A Motion was made by Councilman William Rockhill and seconded by Councilwoman Maryann Rubyor to pay CDBG Grant Abstract # 6 Vouchers 16 – 20 in the amount of \$44,016.56. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

*** A Motion was made by Councilwoman Maryann Rubyor and seconded by Councilman William Rockhill to change the amount on the CDBG Grant Abstract # 5 Vouchers 12 – 15 from \$33,781.50 to \$32,777.50 (retainage). Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

HIGHWAY ABSTRACT:

*** A Motion was made by Councilman William Rockhill and seconded by Councilman Frederick Ritter to pay the Highway Abstract # 6 Vouchers 174 – 210 in the amount of \$27,583.17. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

3. **JIM O'NEILL:**

- The correction on the abstract # 5 was that the contractor did not know that the bills had to go through Jim O'Neill office this will not happen again
- Jim O'Neill gave the Town Board a Status sheet which the Town Clerk will attach to the minutes
- Getting closer for spending the money
- 2 more people will be interview
- Maybe 3 more project should be done
- The Town can apply for the next round of grant monies in February 2008
- This Grant is going real well we have 24 months to use the Grant money and we are doing it in 14 months
- Paper work was signed by Councilman Brian Fox and Jim O'Neill will see that Dawn Campbell gets copies
- The Town Board told Jim O'Neill what a great job he is doing

4. **ATTORNEY WILLIAM RILEY:**

- Attorney William Riley will be coming to this meeting

5. **TOWN CLERK REPORT:**

- The Town Shares \$73.94
- Election Board has all control of the election people and taking care of the machines. We just have to pay the mileage for the book to go back to the city

6. **SUPERVISOR REPORT:**

- Separate packet for the Supervisor report was reviewed

***** A Motion was made by Councilwoman Maryann Rubyor and seconded by Councilman Brian Fox to accept the money paid back in June 2007 to General from Water District. Roll call vote:**

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

TO: Town of Foresport Town Board Members

FROM: Dawn Campbell

RE: Money General fund loaned out Jan & Feb 2007

Money Paid Back in June 2007

General loaned Water money to cover payroll #3 bi-weekly on 2/1/07

Entries:	General	Debit	391.01	Due From	\$191.90
		Credit	201.01	Savings	\$191.90
	Water	Debit	201.08	Savings	\$191.90
		Credit	630.08	Due To	\$191.90

Water paid back this loan for payroll #3 bi-weekly on 6/4/07

Entries:	General	Credit	391.01	Due From	\$191.90
		Debit	201.01	Savings	\$191.90
	Water	Credit	201.08	Savings	\$191.90
		Debt	630.08	Due To	\$191.90

General loaned Water money to cover part of the Feb. monthly bills on 2/21/07

Entries:	General	Debit	391.01	Due From	\$668.02
		Credit	201.01	Savings	\$668.02
	Water	Debit	201.08	Savings	\$668.02
		Credit	630.08	Due To	\$668.02

Water paid back this loan for part of the Feb. 2007 monthly bills on 6/4/07

Entries:	General	Credit	391.01	Due From	\$668.02
		Debit	201.01	Savings	\$668.02
	Water	Credit	201.08	Savings	\$668.02
		Debt	630.08	Due To	\$668.02

TO: Town of Foresport Town Board Members

FROM: Dawn Campbell

RE: Money General fund loaned out to Water 3/20/07

Money Paid Back in June 2007

Water:

General loaned Water money to cover part of the March 2007 monthly bills on 3/20/07

Entries:	General	Debit	391.01	Due From	\$248.42
		Credit	201.01	Savings	\$248.42
	Water	Debit	201.08	Savings	\$248.42
		Credit	630.08	Due To	\$248.42

Water paid back General money for part of March 2007 monthly bills on 6/4/07

Entries:	General	Credit	391.01	Due From	\$248.42
		Debit	201.01	Savings	\$248.42
	Water	Credit	201.08	Savings	\$248.42
		Debit	630.08	Due To	\$248.42

TO: Town of Foresport Town Board Members

FROM: Dawn Campbell

RE: Money General fund loaned out to Water 3/28/07, 4/12/07 & 4/18/07

Money paid back in June 2007

Water:

General loaned Water money to cover Monthly payroll & PR#7

Entries:	General	Debit	391.01	Due From	\$763.63
		Credit	201.01	Savings	\$763.63
	Water	Debit	201.08	Savings	\$763.63
		Credit	630.08	Due To	\$763.63

Water paid back General money for PR#7 & 3/07 monthly payroll on 6/4/07

Entries:	General	Credit	391.01	Due From	\$763.63
		Debit	201.01	Savings	\$763.63
	Water	Credit	201.08	Savings	\$763.63
		Debit	630.08	Due To	\$763.63

TO: Town of Forestport Town Board Memembers

FROM: Dawn Campbell

RE: Money General Loan out 4/25/07

Sewer

General loaned Sewer money to cover PR#9 & 4/07 Monthly payroll

Entries:	General	Debit	391.01	Due From	\$775.46
		Credit	201.01	Savings	\$775.46
	Sewer	Debit	201.09	Savings	\$775.46
		Credit	630.09	Due To	\$775.46

Sewer paid back General money for PR#9 & 4/07 Monthly payroll on 6/4/07

Entries:	General	Credit	391.01	Due From	\$775.46
		Debit	201.01	Savings	\$775.46
	Sewer	Credit	201.09	Savings	\$775.46
		Debit	630.09	Due To	\$775.46

Water

General loaned Water money to cover PR#9 & 4/07 Monthly payroll

Entries:	General	Debit	391.01	Due From	\$849.45
		Credit	201.01	Savings	\$849.45
	Sewer	Debit	201.08	Savings	\$849.45
		Credit	630.08	Due To	\$849.45

***** A Motion was made by Councilman Frederick Ritter and seconded by Councilman William Rockhill for the follow transfer. Roll call vote:**

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

TO: Town of Forestport Town Board Memebers

FROM: Dawn Campbell / Bookkeeper to Supervisor

RE: to adjust budget / transfer funds

06/20/2007

Do to the reval the board of review had a lot of greivences.
Appropriation account #13704.01 was overdrawn do to the additional time needed to review all properties.

Need to transfer \$2,165.74

From 19904.01 contingency acct

To 13704.01 board of review

This is to cover the vouchers submitted by the board of review & clerk.

*** A Resolution was made by Councilman William Rockhill and seconded by Councilwoman Maryann Rubyor to waive the Procurement Policy to purchase the fencing on the Dutch Hill Ballfield because the fencing will be paid for by the Forestport Athletic Association. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

*** A Motion was made by Councilman Frederick Ritter and seconded by Councilman Brian Fox for Supervisor Joan Ingersoll to renew the town's CD's. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

7. JUSTICE REPORT:

- Report from Jan – May 2007 was reviewed
- Supervisor Joan Ingersoll and Councilwoman Maryann Rubyor did an audit from December 2006 to May 2007 on the Justice books. Justice book were just fine.

*** A Resolution was made by Councilman Brian Fox and seconded by Councilman Frederick Ritter to accept the audit of the Justice books that was done on June 19, 2007. The books were audited from December 2006 thru May 2007. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

8. NOCOGE:

- Gerry Ritter assessed the Town Board with the Blueway trails. Recommendation still can be made
- Grant for Web-site will come in sometime in July-2007
- Senator Wright would like letters of support from the towns for roads standards
- Councilman Frederick Ritter said he cannot support this bill on the roads

9. CAP 21:

- CAP 21 Agenda has been reviewed and the minutes from their meeting.

***** A Motion was made by Councilman Brian Fox and seconded by Councilman Frederick Ritter to go into an Executive Session @ 7:03 p.m. for a Legal matter. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Motion was made by Councilman Frederick Ritter and seconded by Councilman Brian Fox to come back from Executive Session @ 7:40 p.m. No action taken. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

10. OLD BUSINESS:

***** A Motion was made by Councilman Brian Fox and seconded by Councilman William Rockhill to accept the Contract with Jerome Charbonneau to rent rooms in the Town Hall for Karate. Jerome Charbonneau has supplied Insurance. The rent on the room will be \$50.00 a month. Jerome Charbonneau has provided the Town with his Insurance. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

***** A Motion was made by Councilman William Rockhill and seconded by Councilwoman Maryann Rubyor to accept the new contract with Payne Insurance Inc. for our 2007-20008 Town's Insurance. This is a great savings. The Town has saved over \$20,000.00 in the last two years. Thank to Supervisor Joan Ingersoll. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

*** A Motion was made by Councilman William Rockhill and seconded by Councilwoman to increase the Umbrella by 1 million which will made the Umbrella 3 million dollars on the new Town's Insurance for 2007-2008. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

*** A Motion was made by Councilwoman Maryann Rubyor to accept the Frontier Contracts one for Updating at the cost of \$ 657.00 and Maintenance Agreement at the cost of \$876.00. The Town Board said to do a pre-pay on this bill. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

- Thank-you from Sandy Miller was received for the Town Board for Memorial Day Service. This was a very nice service
- The Town Board thank Art Gleasman for the beautiful flowers that was placed in the park
- Trash Days Report was reviewed
- The Financial Report is filed with the Town Clerk and the Town Board has all received a copy
- Next Town Board will be in Woodgate

11. OLD BUSINESS PUBLIC:

- Nothing from the public

12. ASSESSORS:

- Report was reviewed
- Equalization rate is at 100%
- Sales of transfer was reviewed
- The Board of Review did an excellent job

*** A Motion was made by Councilman Frederick Ritter and seconded by Councilwoman Maryann Rubyor to reappoint Nancy Kardash to the Board of Review. This appointment is for 5 years. Roll call vote:

Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES

13. NEW BUSINESS:

- Andy Bailey spoke with the Town Board in regards to the existing Blue Waters Road turnaround.
- This was brought to light because of a proposed subdivision of Raymond and Carolyn Saunder's property (67.000-1-4.21) – approximately 91.6 acres.
- They are proposing to subdivide their property but would like to move the existing turnaround to the last proposed lot. The Planning Board told Mr. Bailey and the Saunders that they would have to attend a Town Board Meeting and request permission from the Town Board and the Highway Superintendent.
- Packet was provided from Mr. Bailey to the Town Board.
- As per the letter dated June 13, 2007 from Andy Bailey of LaFave, White & McGivern – “the turn-a-round built at the end of the road as conveyed to the town has been constructed off of the deeded corridor for the road. The Saunders would like to convey an equal size parcel to cover the turn-a-round as constructed in exchange for the turn-a-round area not being utilized (see sketch).” “The Saunders 91 acre parcel was conveyed from Bezak in 1994. Later the town was conveyed a parcel for the roadway in 1998. At that time there were revisions taking place to change the planned area of the road. When the Town parcel was conveyed it created an overlap in the area of the roadway as it meets the railroad. The Saunders would like to convey their interest to this area to clear up the overlap. (see sketch)”
- The Town Board discussed this matter and said that this was possible and that the Town Attorney will be involved with the conveyance.

***** A Motion was made by Councilman William Rockhill and seconded by Councilman Frederick Ritter to exchange the turnaround on Blue Water Road /Saunders Property. A. Railroad Tracks, B. Own property, C. Now owned, D. given back. A map will be attached to the minutes. Roll call vote:**

Councilman-Brian Fox-YES

Councilman-Frederick Ritter-YES

Councilman-William Rockhill-YES

Councilwoman-Maryann Rubyor-YES

Supervisor-Joan Ingersoll-YES

- Scooter Inc. is renewing their Liquor Licenses

***** A Motion was made by Councilman William Rockhill and seconded by Councilman Brian Fox to send thank-you letter out to all who help with the Ballfield. Roll call vote:**

**Councilman-Brian Fox-YES
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

- Tommy Depasquale has handed out a packet about the DEC coming and looking through the Town's book to see if overview Ave, Otter Lake was abandoned. They could not find anything to state this road had been abandoned. There is an issue on that road that a property owner keeps on blocking the access to Public State Land. Councilman Frederick Ritter said to keep on taking the gate down every time that it is put up. Even Fire Trucks cannot get down this road.
- Crystal Creek Road/noting found in the Town Clerk's records showing this road has been abandoned. Therefore it is a town road.

14. NEW BUSINESS-PUBLIC:

- There is another problem on Newton Street; a lady addressed the Town Board wondering if these people have gotten a grant to do a sewer issue. Supervisor Joan Ingersoll has said that this was being taken care of and that's was all that could be said at this time.

15. HIGHWAY:

- Vince Carrie asked the William Gardner if he was going to fix his mailbox. Mr. Gardner said yes as soon as he got to the city for a mailbox
- Black Pick 1998 4x4 with plow is legal to sale at the Action in Boonville per the Town's Attorney William Riley
- Mr. Champion who lives on the end of Birch Road had an issue with his property. He alleged that there were trees damaged in the winter when the Town Highway trucks turned around on his property. He stated he no longer wants the truck to turn around on his property. Highway Superintend William Gardner will work with Mr. Champion to correct the situation.

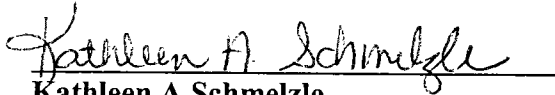
16. PLANNING AND CODES:

- Councilwoman Maryann Rubyor had attended the Planning Board Meeting and Councilwoman Maryann will attend the next month meeting to bring back information on Sub-divisions and the Road Moratorium.
- Supervisor Joan Ingersoll said that the Town Board has to move on this real soon.

***** A Motion was made by Councilman William Rockhill and seconded by Councilman Frederick Ritter to get a Board outside the Planning and Codes Department with people business card on it to help the people who need help to find the right people to do the job they need done. Roll call vote:**

**Councilman-Brian Fox-ABSTAIN
Councilman-Frederick Ritter-YES
Councilman-William Rockhill-YES
Councilwoman-Maryann Rubyor-YES
Supervisor-Joan Ingersoll-YES**

**Meeting was adjourned @ 9:05 p.m.
Respectfully Submitted**


**Kathleen A Schmelzle
Forestport Town Clerk**

[illegible]

**TOWN OF FORESTPORT
WATER DISTRICT MEETING MINUTES
FROESTPORT TOWN HALL
June 20, 2007**

**Town of Forestport
Water District Meeting Minutes @ 9:05 p.m.
Forestport Town Hall
June 20, 2007**

PRESENT

Councilman-Brian Fox
Councilman-Frederick Ritter
Councilman-William Rockhill
Councilwoman-Maryann Rubyor
Supervisor-Joan Ingersoll

ABSENT

1. **CALL TO ORDER:**
2. **TOWN CLERK MINUTES:**

*** A **Motion** was made by Councilman Brian Fox and seconded Councilman Frederick Ritter to accept the Special Water District Meeting Minutes from April 18, 2007. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**YES**
Councilman-William Rockhill-**ABSTAIN**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

*** A **Motion** was made by Councilman William Rockhill and seconded by Councilwoman Maryann Rubyor to accept the May 16, 2007 Water District Meeting Minutes. Roll call vote:

Councilman-Brian Fox-**ABSTAIN**
Councilman-Frederick Ritter-**ABSTAIN**
Councilman-William Rockhill-**YES**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

ABSTRACT:

*** A **Motion** was made by Councilman Brian Fox and seconded by Councilman William Rockhill to pay General Abstract # 6 Vouchers # 73 - 84 in the amount of \$2,451.96. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**YES**
Councilman-William Rockhill-**YES**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

3. OLD BUSINESS:

- Generator is fixed
- Power issue Supervisor now has 3 bids
- The Town Board would like Jack Dodson to contract Pomco who is the low bidder
- Councilman Frederick Ritter said in his opinion if it this does not fix our issue with the New Water System Jack Dodson should have to pay next time to get the grounding issue fixed
- The Water District may have to borrow money from the General Fund to get this grounding issue fixed.

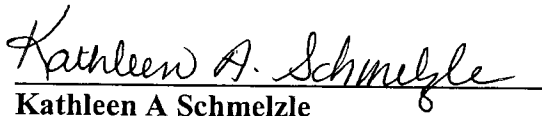
3. NEW BUSINESS:

- Nothing from the Town Board

4. NEW BUSINESS-PUBLIC:

- Nothing from the public

**Meeting was adjourned @ 9:22 p.m.
Respectfully Submitted**



Kathleen A Schmelzle

Water Clerk

TOWN OF FORESTPORT
SEWER DISTRICT MEETING MINUTES
FROESTPORT TOWN HALL
June 20, 2007

Town of Forestport
Special Water District Meeting Minutes @ 9:22 p.m.
Forestport Town Hall
June 20, 2007

PRESENT

Councilman-Brian Fox
Councilman-Frederick Ritter
Councilman-William Rockhill
Councilwoman-Maryann Rubyor
Supervisor-Joan Ingersoll

ABSENT

1. **CALL TO ORDER:**
2. **TOWN CLERK MINUTES:**

*** A **Motion** was made by Councilman Brian Fox and seconded Councilman Frederick Ritter to accept the Special Sewer District Meeting Minutes from April 18, 2007. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**YES**
Councilman-William Rockhill-**ABSTAIN**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

*** A **Motion** was made by Councilman William Rockhill and seconded by Councilwoman Maryann Rubyor to accept the May 16, 2007 Sewer District Meeting Minutes. Roll call vote:

Councilman-Brian Fox-**ABSTAIN**
Councilman-Frederick Ritter-**ABSTAIN**
Councilman-William Rockhill-**YES**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

ABSTRACT:

*** A **Motion** was made by Councilman William Rockhill and seconded by Councilman Brian Fox to pay Sewer Abstract # 6 Vouchers # 52 - 63 in the amount of \$10,837.90. Roll call vote:

Councilman-Brian Fox-**YES**
Councilman-Frederick Ritter-**YES**
Councilman-William Rockhill-**YES**
Councilwoman-Maryann Rubyor-**YES**
Supervisor-Joan Ingersoll-**YES**

3. OLD BUSINESS:

- Need to fix the Sewer Lines on Division soon
- 3rd week in July Councilman Frederick Ritter will see that this is done
- Donnie Pfendler and John Combs are doing an excellent job!!
The Town is very lucky to have them two working for the town

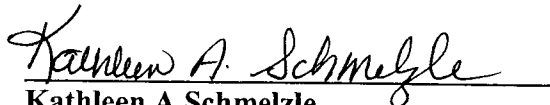
3. NEW BUSINESS:

- Nothing from the Town Board

4. NEW BUSINESS-PUBLIC:

- Nothing from the public

**Meeting was adjourned @ 9:28 p.m.
Respectfully Submitted**


Kathleen A Schmelzle
Sewer Clerk