

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL
10275 ROUTE 28
FORESTPORT, NY**

MARCH 10, 2020

6:30 PM

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
FORESTPORT TOWN HALL
March 10, 2020 @ 6:30 PM**

MEMBERS PRESENT

Gerry Ritter- CoChairperson

Adam Daktor

Tyler Terry

Dave Ultsch

TJ Entwistle – Interim Secretary

ABSENT

Paul Rejman – Chairperson

CALL TO ORDER:

The meeting was called to order at 6:31 by Co-Chair Gerry Ritter

PLEDGE OF ALLIGENCE:

Recited.

REVIEW AND APPROVE MINUTES:

- A motion was made by Member Daktor and seconded by Member Terry to accept and approve the February 11, 2020 regular meeting minutes as filed.

Roll Call Vote

Co-Chair Ritter – yes

Member Daktor – yes

Member Terry – yes

Member Ultsch – abstain

- A motion was made by Member Daktor and seconded by Member Terry to table accepting the February 12, 2020 Planning Board workshop minutes.

Roll Call Vote

Co-Chair Ritter – yes

Member Daktor – yes

Member Terry – yes

Member Ultsch – yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

- Duane Frymire appeared before the Board with updated maps for the Kane subdivision, as well as a draft easement agreement. He requested the Board approve the updated map so that he may file it with Oneida County. Member Ultsch stated he didn't feel the Board should approve the updated map without the signatures of the necessary parties on the easement agreement. Co-Chair Ritter agreed, and Mr. Frymire said he would return when the agreement was signed.

OLD BUSINESS:

None.

NEW BUSINESS:

- Open Discussion:
 - Off Premise Signs – Discussion took place regarding the current available copy of the SRL, and whether it was completely up to date. Members also stated there seems to be an issue with their town email accounts, as some members did not receive tentative changes to the SRL made at the February 12th workshop.
 - Sign discussion was tabled until current copies of SRL, including amendments made by local law are available, as well as the tentative changes made in February.
 - Fee Structure Changes – Discussion took place regarding possible changes to the fee structure. Please see attached sheet for changes.
 - RV laws – Co-chair Ritter suggested the Board table this topic due to the late hour.
 - Apex Solar Moratorium – Co Chair Ritter stated that the Town Board passed the moratorium at their February 19th meeting. The law has been filed with New York State.

The next regularly scheduled Planning Board meeting is **Tuesday, April 14, 2020 at 6:30 PM** at the Forestport Town Hall.

ADJOURNMENT:

There being no further business, Co-Chair Ritter adjourned the meeting at 8:49 pm.

Respectfully submitted,

Harold Entwistle for Planning Secretary Bonnie LeBuis

TOWN OF FORESTPORT FEE STRUCTURE (DRAFT 2/1/2020)

Subdivisions:

- **Simple (2-3 lot)** **\$200.00 (escrow) + \$50 fee**
- **Minor (4 lot)** **\$300.00 (escrow) + \$75 fee**
- **Major (5 or more lots)** **\$1000.00 (escrow) + \$100 fee**

Variance Hearing: **\$100.00 (escrow) + \$50 fee**

Public Hearing: **\$100.00 (escrow) + \$50 fee**

Fire Inspection

Assembly Areas (one building): **\$50.00**

Commercial Space (one building): **\$150.00**

Commercial Space (multiple buildings): **\$250.00**

Wireless Communications (cell tower): **\$500.00**

Building Permits:

- **Residential New Construction/Modular:**
 - **Up to 1500 sq. ft.** **\$250.00**
 - **Every additional 500 sq. ft. is an additional \$50**
- **Mobile Homes:** **\$150.00**
- **Additions:**
 - **Up to 1500 sq. ft.** **\$250.00**
 - **Every additional 500 sq. ft. is an additional \$50**
- **Porch/Decks (open or covered):** **\$50.00**
 - **NOTE: ENCLOSED PORCHES CONSTITUTE AN ADDITION**
- **Sheds:**
 - **120 sq. ft. - 600 sq. ft.** **\$40.00**
- **Garage/Pole Barn:**
 - **Up to 1500 sq. ft.** **\$100.00**
 - **Every additional 500 sq. ft. is an additional \$50**
- **Roof Restructure:** **\$50.00**
- **Demolition:**
 - **No rebuild** **\$25.00**
 - **Rebuild** **\$0.00**
- **Swimming Pool:** **\$25.00**
- **Commercial Building:**
 - **Up to 7500 sq. ft.** **\$500.00**
 - **Every additional 1000 sq. ft. is an additional \$100**
- **Multi family Residence/Rental** **\$300.00**
- **Off Premise Signs** **\$50.00**

- **Renewal** **\$25.00**

Septic Systems:

- **New Installation** **\$80.00**
- **Repair to existing system** **\$50.00**
- **Sanitary Privy:** **\$50.00**

***** ALL NEW SEPTIC SYSTEMS REQUIRE DESIGN PLANS PREPARED BY A LICENSED NYS ENGINEER, PER NYS DEPARTMENT OF HEALTH**