

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL
12012 WOODHULL ST.
FORESTPORT, NY**

**August 14, 2018
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
FORESTPORT TOWN HALL
August 14, 2018 @ 6:30 PM**

MEMBERS PRESENT

Gerry Ritter – Co-Chairwoman
Adam Daktor
Mary Rieth
Ginger Swasey
Bonnie LeBuis- Secretary

ABSENT

Paul Rejman – Chairman

CALL TO ORDER:

The meeting was called to order at 6:49 pm by Co-Chairwoman Ritter

A moment of silence was observed in honor of Russ Hirschey, a past chairman and planning board member and supervisor for the town of Forestport.

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Member Daktor and seconded by Co-Chairwoman Ritter to accept and approve the July 10, 2018 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- absent
Co-Chairwoman Ritter – yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

A. Barry & Jacqueline Lashinsky - #38.000-1-15, 2 lot subdivision 11519
Meyers Hill Rd.

Tom Kovach, the surveyor/representative was not present. The item was tabled from last month awaiting further information. After discussion, the board decided to deny the subdivision based on the following reasons:

1. Subdivision Law – Article IV, simple subdivision should be on public road, requiring no additional public improvements. This location is on a private road, it would require bringing it up to town specs, first.

2. An incorrect SEQR form was submitted, regarding wetlands and a new one was not resubmitted, as requested for consideration to proceed. A DEC map that was presented shows wetlands that need to be addresses.

3. Subdivision Law – Article IX, D. Requirements, #4 Dead End Roads - #3- states a dead-end road can not exceed 800 ft. in length or 8 dwellings.

The property owner has the option to appeal to the Town Board.

A motion was made by Member Doktor and seconded by Co-Chairwoman Ritter to deny the above subdivision.

Roll call vote

Chairman Rejman –absent

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Doktor - yes

Member Swasey- yes

B. Nick Polce/Dombroski #26.000-1-11.1, 4 lot subdivision

Nick Polce was present with the preliminary maps, SEQR form and the escrow check. A public hearing will be needed next month, at which time Mr. Polce will present final copies and mylar of the survey map and a tax search certificate for approval.

A motion was made by Member Swasey and seconded by Member Doktor to schedule a public hearing for Tuesday, September 11, 2018 at 6:15.

Roll call vote

Chairman Rejman –absent
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

C. Woodgate Cemetery Association #13.000-1-10/ Tim Hulser #13.000-1-11.2

A letter and map was received from Robert Seager, President of the Woodgate Cemetery with a request for the board to waive any expenses, when approving a deed transfer of .95 acres donated by Tim Hulser to the cemetery. This item would be considered a simple transfer and not a subdivision.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to approve the land transfer and waive any expenses, when the proper documents are submitted to the county for a deed transfer.

Roll call vote

Chairman Rejman –absent
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

OLD BUSINESS:

A. Ryan and Michelle Arce- #67.002-1-4, 11826 Woodhull Rd.

Public hearing, for change of use request from residential to commercial, was held tonight.

A motion was made by Member Daktor and seconded by Member Swasey to approve, without restriction, other than to supply sufficient, safe parking for the scope of the business, as per our Site Review Law.

Roll call vote

Chairman Rejman –absent
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

B. Laundromat and sign at North Cabin Rentals, Hawkinsville Rd. :

Mr. Kratzenberg was not present. The board stated the sign, by it's description, is not in violation of the SRL.

A final request letter was sent, July 5th to Mr. Kratzenberg, to appear at meeting, July 10th or send a letter/email for a description of the business and intentions of the business, as sighted in the SRL, Article 5, Sec. 5.2, Sec. C #14 – “Change or expansion of use”. Due to the lateness of the letter being sent and allow for a response, the board voted to table issue until August meeting.

August 14, 2018 meeting: There has been no response from Mr. Kratzenberg as of this meeting.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to have Codes Officer Hoffert send a notice of violation to Mr. Kratzenberg

Roll call vote

Chairman Rejman – absent

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - abstain

Member Swasey- yes

NEW BUSINESS:

There was no new business.

Open Discussion:

Co-Chairwoman Ritter notified the board she will not be able to attend next month's meeting.

The next regularly scheduled Planning Board meeting is **Tuesday, September 11, 2018** at the Forestport Town Hall at 6:30 PM.

ADJOURNMENT:

A motion was made by Co-Chairwoman Ritter and seconded by Member Rieth to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- absent

Co-Chairwoman Ritter - yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

There being no further business, the meeting was adjourned by Co-Chairwoman Ritter at 8:10 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary