

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES**

**WOODGATE LIBRARY  
WOODGATE DR.  
WOODGATE, NY**

**October 10, 2017  
6:30 P.M.**

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES  
WOODGATE LIBRARY  
October 10, 2017 @ 6:30 PM**

**MEMBERS PRESENT**

Paul Rejman – Chairman  
Gerry Ritter – Co-Chairwoman  
Adam Daktor  
Mary Rieth  
Ginger Swasey  
Bonnie LeBuis- Secretary

**ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:30 pm by Chairman Rejman

**PLEDGE OF ALLEGIANCE:**

Recited.

**REVIEW AND APPROVE MINUTES:**

A motion was made by Co-Chairwoman Ritter and seconded by Member Daktor to accept and approve the September 12, 2017 regular meeting minutes as filed.

\*\*\*Roll call vote\*\*\*

Chairman Rejman- yes  
Co-Chairwoman Ritter – yes  
Member Rieth- yes  
Member Daktor - yes  
Member Swasey- yes

## **SUBDIVISION/PARCEL LINE ADJUSTMENTS:**

### A. Reid Eberley – Tax #49-000-2-2 (2 lot subdivision), River Road

Mr. Eberley called ahead of the meeting and stated that Mr. Miga was no longer representing him in this matter and that Mr. Carbone was also not a part of this transaction any longer. He previously had 35 acres surveyed and would like to be able to sell the remaining 82 acres. After a lengthy discussion with Mr. Phil Street about the wavier process, it was determined that Mr. Eberley's situation qualified for a waiver for the remainder of the 82 acres. A call was placed to Mr. Eberley, stating part of his procedure would be waived, but he will need to present copies of survey maps for the 35 acres for approval and filing with the county.

A motion was made by Co-Chairwoman Ritter and seconded Member Daktor to table item to next month's meeting, Nov. 14, 2017, pending the receipt of the survey maps.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

### B. Switzer/Cortoux Parcel Line Adjustment – Tax #36.003-2-30

Request was previously approved by the board on March 21, 2017 and survey maps were completed by Andy Bailey in May. The maps would never handed in to the planning board office, by Mr. Switzer for stamp, signature and filing. The maps were presented to the board this evening.

A motion was made by Co-Chairwoman Ritter and seconded by Member Daktor to approve the maps again and Chairman Rejman stamped and signed them.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

## **OLD BUSINESS:**

1). Decision was made to add the mandatory tax search certificate fee of \$20 to the subdivision procedure and have the proof of tax search certificate presented when their final maps are presented.

2). The board approved the option to have the Co-Chairperson stamp and signed approved survey maps, in the absence of the Chairman.

3). More discussion took place regarding the waiver option in our subdivision law. Phil Street, the Director of Planning for the NYS Tug Hill Commission was present to help answer questions and give his knowledge on this procedure and discussed the need for the creation of a subdivision procedures waiver application.

4). Wording for a simple subdivision as stated in the subdivision law was discussed as needing possible clarification or removal.

All items will need to be presented to the Town Board for a public hearing.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to table item until next month, pending further review of wavier forms needed and simple subdivision wording.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

## **NEW BUSINESS:**

Codes Officer Lance Hoffert presented the board with the NYS mandatory Truss Identification Markers Law and the required \$50 fee information. A sticker is required to be visible at all residence, for first responders to be able to identify that the building contains trusses, for their safety, in responding to a fire. The planning board's recommendation to the town board is to add the cost of the sticker (\$8- \$15) to the fee structure, as a part of the building permit cost. The board prefers not to pass the NYS mandatory \$50 fee onto the cost of the building permit.

Mr. Hoffert will present this new law and his recommendations to the Town Board at a public hearing in November.

A motion was made by Member Swasey and seconded by Member Reith to send the board's recommendation onto the Town Board.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

### **Open Discussion:**

- Pamphlets were handed out to the board members for a GIS (Geographic Information System) Workshop to be held October 26, 2017, at the Deerfield Town Hall.
- The Planning Board 2018 meetings schedule was handed out to the board members. All meetings to be held at the Forestport Town Hall.

The next regularly scheduled Planning Board meeting is November 14, 2017 at the Forestport Town Hall at 6:30 pm.

### **ADJOURNMENT:**

A motion was made by Member Swasey and seconded by Member Reith to adjourn the meeting.

\*\*\* Roll call vote\*\*\*

Co-Chairman Rejman- yes

Co-Chairwoman Ritter - yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 8:25 P.M.

Respectfully submitted,

Bonnie LeBuis

Planning Board Secretary