

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL
12012 WOODHULL RD.
FORESTPORT, NY**

**March 21, 2017
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
FORESTPORT TOWN HALL
March 21, 2017 @ 6:30 PM**

MEMBERS PRESENT

Paul Rejman – Chairman
Gerry Ritter – Co-Chairwoman
Adam Daktor

ABSENT

Mary Rieth

Ginger Swasey
Bonnie LeBuis- Secretary

CALL TO ORDER:

The meeting was called to order at 6:30 pm by Chairman Rejman

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Co-Chairwoman Ritter and seconded by Member Daktor to accept and approve the February 14, 2017 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- yes
Co-Chairwoman Ritter – yes
Member Rieth- absent
Member Daktor - yes
Member Swasey- yes

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to accept and approve the February 14, 2017 Kane Public Hearing minutes as filed.

Roll call vote

Chairman Rejman- yes
Co-Chairwoman Ritter – yes
Member Rieth- absent
Member Daktor- yes
Member Swasey- yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

A. Paul Hillman- proposed subdivision for Tax ID #51.000-3-56 and #51.000-3-57 Grantville Road

- Paul Hillman was present
- A letter and preliminary map were provided
- After review of items they had, the board suggested a variance from the town may be what is needed to proceed with his project, due to the issue of non-conforming lots.
- A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter that we send a letter of variance request to Mr. Hillman to take to the town board meeting, after Mr. Hillman meets with Snowbird Association, and they approve the action he wants to take. Motion carried.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to table item to next month's meeting, April 11, 2017

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- absent

Member Daktor - yes

Member Swasey- yes

B. Parcel Line Adjustment – Tax #36.003-2-29 – Barry Cortuex and Mark Switzer

- Mark Switzer was present to explain the situation and the agreement between the two parties.
- Mr. Cortuex was not present, a notarized letter from East Ventures, LLC representing Mr. Cortuex, stating the accuracy of the agreement between the two parties.
- Mr. Switzer will have Andy Bailey do up the final survey maps and file with the county.
- No public hearing is necessary.
- The secretary will send a letter of board approval to Mr. Switzer and Mr. Cortuex (Bruce Reisner, East Ventures, LLC).

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to approve the Parcel Line Adjustment and remove item from the agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- absent

Member Daktor - yes

Member Swasey- yes

C. Mark Kane - #13.000-1-1 (8 lot subdivision, 12370 NYS Rte 28, Woodgate)

- The board received a completed FEAF (Full Environmental Assessment Form) and additional map from Duane Frymire
- The board is also waiting on the APA Jurisdiction approval, which needs better weather conditions for inspection of the area.
- Tim Hulser was present.
- Decision was made to table further discussion and await the outcome from the APA inspection, regarding any wetlands.
- Board would like to receive a written response to a letter sent to Mr. Kane on February 17, 2017, addressing some key issues and concerns of the public, as we go forward on the path for approval.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to table item to next month's meeting on April 11, 2017.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- absent

Member Daktor - yes

Member Swasey- yes

D. Parcel Line Adjustment – Tax #13.001-2-14 and #13.001-2-15, William Cotter – located on White Lake

- Andy Bailey was present to represent Mr. Cotter for the purpose of a parcel line adjustment in order to tear down the old boathouse and build a new boat house.

- Mr. Bailey will complete final survey maps to be filed with the county.
- No public hearing is necessary.
- The secretary will send a letter of board approval to Mr. Bailey.

A motion was made by Member Swasey and seconded by Member Daktor to approve the parcel line adjustment, subject to the final survey maps being completed when weather permits. Motion made to remove item from agenda.

Roll call vote

Chairman Rejman – yes
 Co-Chairwoman Ritter- yes
 Member Rieth- absent
 Member Daktor - yes
 Member Swasey- yes

OLD BUSINESS:

- Tax #49.000-2-2- Reid Eberley. A letter and map was received from Mr. Brian Miga Esq. requesting a letter of approval from the board regarding a family transfer of property that was not previously subdivided according to the town's Subdivision Laws.
- Chairman Rejman asked the secretary to send a letter to Mr. Miga, stating the law and what is needed to approve a legal subdivision.

The letter was sent out stating the above information and that the board is unable to approve this transfer at this time. There has been no response back from the letter sent out on February 21, 2017.

The board further discussed what options there were to avoid illegal subdivisions being filed with the county, possible changes in the law regarding fines, addressing the issue again with the county dept. Chairman Rejman suggests reaching out to Supervisor Entwistle for suggestions and the town attorney regarding our options.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to table further discussion until next meeting on April 11, 2017.

Roll call vote

Chairman Rejman – yes
 Co-Chairwoman Ritter- yes
 Member Rieth- absent
 Member Daktor - yes
 Member Swasey- yes

NEW BUSINESS:

- Quentin Brown – Tax #85.004-1-4, 11294 O'Brien Road, requesting permit for home improvement with new roof and widening footprints that may not meet setback requirements.
- Mrs. Brown was present and presented plans, board members suggested they remeasure property, as it appears they may be in compliance and not need a variance approved.
- The secretary will provide them with a letter, in case they do need to go to the Town Board for a variance.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to remove this item from the agenda.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- absent
Member Daktor - yes
Member Swasey- yes

- Steven Gates – Tax #69.000-1-34.1, 11651 Bellingertown Rd. Mr. Gates is requesting a change of use from residential to commercial to add a home-based business, a Gunsmith/Gun Shop.
- Majority of the business will be internet sales for gun accessories.
- Public hearing will need to be scheduled before approving a change of use.

A motion was made by Member Swasey and seconded by Member Daktor to schedule a Public Hearing for April 11, 2017 at 6:15 PM.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- absent
Member Daktor - yes
Member Swasey- yes

Open Discussion:

Co-Chairwoman Ritter, Member Daktor, Member Swasey and Member Rieth will be attending the Local Government Day Training Seminar in Watertown on March 30, 2017

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The next regularly scheduled Planning Board meeting is April 11, 2017 at the Forestport Town Hall at 6:30 pm.

ADJOURNMENT:

A motion was made by Member Swasey and seconded by Member Daktor to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- yes

Co-Chairwoman Ritter - yes

Member Rieth- absent

Member Daktor - yes

Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 8:20 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary