

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL
12012 WOODHULL RD.
FORESTPORT, NY**

**December 13, 2016
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
WOODGATE LIBRARY
November 9, 2016 @ 6:30 PM**

MEMBERS PRESENT

Paul Rejman – Chairman
Gerry Ritter – Co-Chairwoman

Mary Rieth
Ginger Swasey
Bonnie LeBuis- Secretary

ABSENT

Thomas Althoff

CALL TO ORDER:

The meeting was called to order at 6:30 pm by Chairman Rejman

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Member Rieth and seconded by Member Swasey to accept and approve the November 9, 2016 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes
Co-Chairwoman Ritter – yes

A motion was made by Co-Chairwoman Ritter and seconded by Member Rieth to accept and approve the November 9, 2016 Albert Public Hearing minutes as filed.

Roll call vote

Chairman Rejman- yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes
Co-Chairwoman Ritter – yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

A. Nicolas Polce - #69.000-1-34.2 – (4 lot subdivision/ Bellingertown Rd.)

- Public hearing was held at December 13, 2016 at 6:15PM

A motion was made by Co-Chairwoman Ritter and seconded by Member Rieth to approve the Polce subdivision and Chairman Rejman will stamp maps at the end of the evening. Maps will be filed with the county by the secretary on December 16, 2016

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

B. Mark Kane - #13.000-1-1 (8 lot subdivision, 12370 NYS Rte 28, Woodgate)

- Dwayne Frymire along with Mr. Kane presented the completed survey maps, showing all the lots with the required 200 ft frontage.
- Mr. Kane submitted his escrow check, application and completed SEQR form.
- Public hearing will be scheduled.

A motion was made by Member Swasey and seconded by Member Rieth to schedule a Public Hearing for January 10, 2017 at 6:15PM. Maps will be stamped by Chairman Rejman following the hearing, barring any complications, and it is approved that night.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

OLD BUSINESS:

A. Mark Kane came in to present his preliminary plans for the Boy Scout property (Camp Russell #13.000-1-11) he is purchasing. He is proposing to sub-divide 43 acres of it into 9 building lots of approx. 2 acres on the water, with 200 ft. water frontage, includes one on the island. Lots will be sold for personal residence only, no commercial use will be permitted. This was Mr. Kane's first meeting with the board regarding his plans and hopes to be closing on the final purchase of the property soon. He has reached out to the APA, with a preliminary phone call and hopes to have a meeting set up in the near future. Mr. Kane will return to the board when he has closed on the property and present detailed survey maps for the boards review and set up a public hearing.

- No news on closing date for property as of November 9, 2016 meeting.

A motion was made by Member Swasey and seconded by Member Rieth to remove item from the agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

B. Brian Albert - #13.003-4-7/White Lake Inn- requesting change of use and to activate the gas pump for year round use to have fuel accessible to snowmobilers, especially in emergency cases, stating safety as top priority.

- Snowmobiles in winter and boats in the summer, as needed.
- Pump is NOT for the use of fueling cars.
- Hours of operation will be the same as the hours that the Inn is open, to be able to go inside to pay, NO pay at the pump.
- Mr. Albert had previously been granted a permit, but it lapsed over time and will present the board with previous APA approval, proof it had been filed at the Oneida County office and will present a completed SEQR form.
- A Public Hearing will be needed to proceed with the change of use request.

- A Public Hearing was held November 9, 2016 at 6:15PM.
- The board took under advisement the views and concerns of the people who attended the meeting. Summary of comments are available in the Public Hearing minutes.
- Public emails and letters will be attached to minutes.
- The board members decided to visit the site, at their convenience, to see the layout for themselves before making a ruling on the proposal.
- The board also agreed a Letter of Intent, sent to Mr. Albert, is necessary to help with some of the questions raised at the hearing. Chairman Rejman will compose the letter and request a response by December 2, 2016, leaving ample time for review before the December meeting.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to table further discussion, after receipt of requested information, until the next regular scheduled meeting on December 13, 2016.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- yes

- At the December 13, 2016 meeting, the planning board concludes that do to the fact that the Town Board had previously approved the building permit for the tank along with the APA and DEC in September of 2013 and Mr. Albert now wishes to begin pumping, the planning board has no jurisdiction to address the issue one way or another, or overturn the Town's decision.
- Mr. Steven Sensus wants it noted that he never received notice of the public hearing that was held on April 8, 2013.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to remove item from the agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

NEW BUSINESS:

- A. Discussion to change the Subdivision Escrow fee wording on the fee structure and on the application for better clarity of number of lots to:

Simple – 1-3 lots - \$100

Minor – 4 or 5 lots - \$250

Major – More than 5 lots - \$1000

Attorney Riley advised no public hearing is needed for a clarification of the wording.

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to remove item from the agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

- B. Reword #5 on the Subdivision application to also include the number of lots for proposed subdivision, besides the Tax ID number.

A motion was made by Member Reith and seconded by Member Swasey to remove item from the agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

- C. Member Althoff informed the board he will be sending in his letter of resignation. Do to work obligations in the coming year, he will be unable to fulfill his term that ends in Dec. 2018.

An ad will be placed in the local papers for a replacement to be appointed to finish up Member Althoff's term.

- Resignation letter was received on November 28, 2016
- Ad was place in papers November 21st and 28th.

A motion was made by Member Swasey and Co-Chairwoman Ritter to remove item from the agenda.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes

The Planning Board meetings schedule for 2017 was handed out to the members and will be available on the website and posted publicly. The next regularly scheduled Planning Board meeting is January 10, 2017 at the Forestport Town Hall at 6:30 pm.

ADJOURNMENT:

A motion was made by Co-Chairwoman Ritter and seconded by Member Swasey to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- yes
Co-Chairwoman Ritter - yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 7:30 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary