TOWN OF FORESTPORT
YEAR END TOWN BOARD AGENDA
10275 STATE ROUTE 28, FORESTPORT, N.Y.13338
FORESTPORT TOWN HALL
December 29, 2025 @ 9:00 a.m.

AGENDA

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **LEGAL NOTICE:**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Forestport will be holding the Year End Meeting on December 29, 2025, at 9:00am and will hold the Organizational Meeting on January 5, 2026, at 6:30pm. Both meetings will be held at the Forestport Town Hall, 10275 State Rt. 28, Forestport, NY. BY ORDER OF THE TOWN BOARD.

Tracy M. Terry – Forestport Town Clerk

DATED: November 20, 2025
RUN WEEK OF: DECEMBER 20, 2025

The Town of Forestport Town Board Year-end Meeting scheduled for December 29, 2025, at 9:00A.M. will also include a discussion of new banking information for the Tax Collector. Voting will take place. BY THE ORDER OF THE TOWN BOARD

Tracy M. Terry, Forestport Town Clerk

Dated: December 18, 2025

Run: Week of December 22, 2025

4. **ABSTRACTS:**

- **GENERAL: Abstract #12-A , Vouchers #784 -#804 in the amount of $6,884.53**
- **HIGHWAY: Abstract# 12-A, Vouchers #343-#350 in the amount of $4,980.87**
- **WATER: Abstract #12-A, Vouchers #140 in the amount of $225.00**
- **SEWER: Abstract #12-A, Voucher #64 in the amount of $224.99**

5. **TAX COLLECTOR BANK INSTITUTION**
   - **Creating a Tax Collector Bank account at Adirondack Bank**
   - **P.O. Box for Tax Collection**
6. **ADJOURN:**

Town Of Forestport
Oneida County
New York

General 12-A

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

G/L Number: 013302.01.000.00 **Tax Collector EQ GEN FD**

Amazon - Gen	G25-786	Paper Folding Machine- Share	#########	$300.00	111846
	Total for G/L Account	**013302.01.000.00**	**$300.00**		

G/L Number: 013304.01.000.00 **Tax Collector CE GEN FD**

Amazon - Gen	G25-785	Trodal Heavy Duty Paid Stamp- T	#########	$62.64	111846
Amazon - Gen	G25-785	Brother LC406XLBK Black Ink C	#########	$66.97	111846
Amazon - Gen	G25-785	Brother 3-Ink Cartridge Set	#########	$85.39	111846
	Total for G/L Account	**013304.01.000.00**	**$215.00**		

G/L Number: 016604.01.000.00 **Central Office Supplies GEN FD**

Amazon - Gen	G25-784	4 @ $18.04- Custom Address Sta	#########	$72.16	111846
Amazon - Gen	G25-786	(12 Pack) White Correction Tape	#########	$8.99	111846
Amazon - Gen	G25-786	(Box of 10 Reams) 8.5 x 11 Copy	#########	$38.88	111846
Amazon - Gen	G25-786	(Box of 25) Hangiing File Folders	#########	$13.40	111846
Amazon - Gen	G25-786	(Box of 100) Manila File Folders-	#########	$12.03	111846
	Total for G/L Account	**016604.01.000.00**	**$145.46**		

G/L Number: 080204.01.000.00 **Planning CE GEN FD**

Amazon - Gen	G25-786	Black Ink Printer Cartridge- Plann	#########	$37.00	111846
Amazon - Gen	G25-786	(4-Ink Pack) Color Printer Cartrid	#########	$44.15	111846
	Total for G/L Account	**080204.01.000.00**	**$81.15**		

Total for all Vouchers **$741.61**

Total for Vendor: Amazon - Gen **$741.61**

G/L Number: 016704.01.000.00 **Central Print/Mail GEN FD**

Ed & Ed Business-Gen	G25-787	281 @ .05838 Billable Color Copi	#########	$14.77	111847
Ed & Ed Business-Gen	G25-787	Logistics Surcharge	#########	$3.55	111847
Ed & Ed Business-Gen	G25-787	81 @ $.0109 Billable B & W Copi	#########	$0.88	111847
Ed & Ed Business-Gen	G25-787	Contract Base Rate	#########	$34.99	111847
	Total for G/L Account	**016704.01.000.00**	**$54.19**		

Town Of Forestport
Oneida County
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Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

G/L Number: 086644.01.000.00 **Codes Enforcement CE GEN FD**

Ed & Ed Business-Gen	G25-788	440 @ $.0287 Billable B & W Co	#########	$12.63	111847
Ed & Ed Business-Gen	G25-788	135 @ $.1675 Billable Color Copi	#########	$22.61	111847
Ed & Ed Business-Gen	G25-788	Logistics Surcharge	#########	$2.47	111847
	Total for G/L Account	**086644.01.000.00**	**$37.71**		
		Total for all Vouchers	**$91.90**		
Total for Vendor:	**Ed & Ed Business-Gen**		**$91.90**		

G/L Number: 073104.01.000.00 **Youth Programs CE GEN FD**

Galligan, Ashley	G25-789	12/23/25 Art Club Coordinator	#########	$100.00	111848
Galligan, Ashley	G25-789	12/17/25 Art Club Coordinator	#########	$100.00	111848
Galligan, Ashley	G25-789	12/16/25 Art Club Coordinator	#########	$100.00	111848
Galligan, Ashley	G25-789	12/4/25 Art Club Coordinator	#########	$100.00	111848
Galligan, Ashley	G25-789	Christmas Party Pizza- Cliffs	#########	$26.05	111848
Galligan, Ashley	G25-789	Glue, Christmas Glitter	#########	$12.00	111848
	Total for G/L Account	**073104.01.000.00**	**$438.05**		
		Total for all Vouchers	**$438.05**		
Total for Vendor:	**Galligan, Ashley**		**$438.05**		

G/L Number: 035104.01.000.00 **Dog Control CE GEN FD**

Jenks, Craig- Gen.	G25-790	CNL Coyote Trap	#########	$149.99	111849
	Total for G/L Account	**035104.01.000.00**	**$149.99**		
		Total for all Vouchers	**$149.99**		
Total for Vendor:	**Jenks, Craig- Gen.**		**$149.99**		

G/L Number: 016704.01.000.00 **Central Print/Mail GEN FD**

LeBuis, Jeffrey R.	G25-791	Postage & Certified Fee- Retireme	#########	$6.37	111850

Town Of Forestport
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Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

	Total for G/L Account	**016704.01.000.00**		**$6.37**	
		Total for all Vouchers		**$6.37**	
	Total for Vendor:	**LeBuis, Jeffrey R.**		**$6.37**	

G/L Number: 086644.01.000.00 **Codes Enforcement CE GEN FD**

Lincoln Davies Co., Inc.-Gen.	G25-792	Pull Utility Zinc Plated 5-3/4"	#########	$5.69	111851
	Total for G/L Account	**086644.01.000.00**	**$5.69**		
		Total for all Vouchers	**$5.69**		
	Total for Vendor:	**Lincoln Davies Co., Inc.-Gen.**	**$5.69**		

G/L Number: 051324.01.000.00 **Hwy Garage Bldg CE GEN FD**

Mirabito- Gen.	G25-795	519.3 GL @$2.8026- B10 Heatin	#########	$1,457.80	111852
Mirabito- Gen.	G25-796	56.4 GL @$2.8231- B10 Heating	#########	$159.49	111852
Mirabito- Gen.	G25-794	302.2 GL @ $2.8231- B10 Heatin	#########	$854.54	111852
Mirabito- Gen.	G25-793	178.2 GL @ $2.999- B10 Heating	#########	$535.25	111852
	Total for G/L Account	**051324.01.000.00**	**$3,007.08**		
		Total for all Vouchers	**$3,007.08**		
	Total for Vendor:	**Mirabito- Gen.**	**$3,007.08**		

G/L Number: 013304.01.000.00 **Tax Collector CE GEN FD**

Palen, Vicky-Gen.	G25-797	55 Mi. @ $.56- County Building-	#########	$30.80	111853
Palen, Vicky-Gen.	G25-797	55 Mi. @ $.56- County Building-	#########	$30.80	111853
	Total for G/L Account	**013304.01.000.00**	**$61.60**		
		Total for all Vouchers	**$61.60**		
	Total for Vendor:	**Palen, Vicky-Gen.**	**$61.60**		

G/L Number: 016704.01.000.00 **Central Print/Mail GEN FD**

Town Of Forestport
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Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

		Description			
Postmaster - General	G25-798	P.O. Box 137- Box Renewal	#########	$106.00	111854
Total for G/L Account		**016704.01.000.00**	**$106.00**		
		Total for all Vouchers	**$106.00**		
Total for Vendor: Postmaster - General			**$106.00**		

G/L Number: 016204.01.000.00 Buildings CE GEN FD

Rauscher Bros. - Gen	G25-799	November 2025- Town Hall/Offic	#########	$120.00	111855
Total for G/L Account		**016204.01.000.00**	**$120.00**		

G/L Number: 051324.01.000.00 Hwy Garage Bldg CE GEN FD

Rauscher Bros. - Gen	G25-799	November 2025- Highway Barn	#########	$120.00	111855
Total for G/L Account		**051324.01.000.00**	**$120.00**		
		Total for all Vouchers	**$240.00**		
Total for Vendor: Rauscher Bros. - Gen			**$240.00**		

G/L Number: 013304.01.000.00 Tax Collector CE GEN FD

Rome Sentinel Co - Gen	G25-801	Tax Collection Warrant Notice	#########	$57.60	111856
Rome Sentinel Co - Gen	G25-800	Tax Collection/Y/E Meeting	#########	$7.03	111856
Total for G/L Account		**013304.01.000.00**	**$64.63**		
		Total for all Vouchers	**$64.63**		
Total for Vendor: Rome Sentinel Co - Gen			**$64.63**		

G/L Number: 085104.01.000.00 Community Beautification GEN FD

Swartout Construction Co - Ge	G25-802	Portable 11/1-11/14/25	#########	$65.33	111857
Swartout Construction Co - Ge	G25-802	Winter Toilet Rent- 11/15-11/30/2	#########	$175.00	111857
Total for G/L Account		**085104.01.000.00**	**$240.33**		
		Total for all Vouchers	**$240.33**		

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

Total for Vendor: Swartout Construction Co - Gen **$240.33**

G/L Number: 014104.01.000.00 **Town Clerk CE GEN FD**

Terry, Tracy-Gen	G25-803	CMC Designation- Training	#########	$75.00	111858
Terry, Tracy-Gen	G25-803	Clerk Advanced Training	#########	$425.00	111858
Total for G/L Account		**014104.01.000.00**	**$500.00**		
		Total for all Vouchers	**$500.00**		

Total for Vendor: Terry, Tracy-Gen **$500.00**

G/L Number: 016804.01.000.00 **Data Processing CE GEN FD**

Total Solutions-Gen	G25-804	TS Managed Services- Jan. 2026	#########	$950.00	111859
Total Solutions-Gen	G25-804	13 @ $12.50- MS365 Bus. Standa	#########	$162.50	111859
Total Solutions-Gen	G25-804	9 @ $6.00- MS365 Bus. Basic	#########	$54.00	111859
Total Solutions-Gen	G25-804	SonicWall Subscription- Jan. 202	#########	$64.78	111859
Total for G/L Account		**016804.01.000.00**	**$1,231.28**		
		Total for all Vouchers	**$1,231.28**		

Total for Vendor: Total Solutions-Gen **$1,231.28**

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

Grand Total of all Vouchers **$6,884.53**

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official **Date**

Authorized Official **Authorized Official**

Authorized Official **Authorized Official**

Authorized Official **Authorized Official**

Town Of Forestport
Oneida County
New York

Highway 12-A

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Gillees Auto Truck & Marine, I	H25-343	Signal Lamp- Truck 10	#########	$77.72	255567
Gillees Auto Truck & Marine, I	H25-343	2 @ $11.13 Electrical Connectors-	#########	$22.26	255567
Total for G/L Account		**051304.03.000.00**	**$99.98**		
		Total for all Vouchers	**$99.98**		
Total for Vendor:		**Gillees Auto Truck & Marine, Inc.-Hwy**	**$99.98**		

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Hud-Son Forest-Hwy	H25-344	3 @ $4.00- 5/8" Cable Clamps- Tr	#########	$12.00	255568
Total for G/L Account		**051304.03.000.00**	**$12.00**		
		Total for all Vouchers	**$12.00**		
Total for Vendor:		**Hud-Son Forest-Hwy**	**$12.00**		

G/L Number: 050101.03.000.00 **Highway Administration PS HWY FD**

Kardash, Nancy - Hwy	H25-345	12/10-12/23/25- Highway Clerk H	#########	$500.00	255569
Total for G/L Account		**050101.03.000.00**	**$500.00**		
		Total for all Vouchers	**$500.00**		
Total for Vendor:		**Kardash, Nancy - Hwy**	**$500.00**		

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Lawson Products, Inc. - Hwy	H25-346	Shipping	#########	$11.99	255570
Lawson Products, Inc. - Hwy	H25-346	4 @ $20.625 Parts for Hwy Dept.	#########	$82.50	255570
Total for G/L Account		**051304.03.000.00**	**$94.49**		
		Total for all Vouchers	**$94.49**		
Total for Vendor:		**Lawson Products, Inc. - Hwy**	**$94.49**		

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Lincoln Davies- Hwy	H25-347	8 LB Sledge Hammer	########	$36.39	255571
Total for G/L Account		**051304.03.000.00**	**$36.39**		
		Total for all Vouchers	**$36.39**		
Total for Vendor:		**Lincoln Davies- Hwy**	**$36.39**		

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Mirabito Fuel - Hwy	H25-349	675 GL @ $3.0169 Diesel Fuel	########	$2,039.82	255572
Total for G/L Account		**051304.03.000.00**	**$2,039.82**		

G/L Number: 051424.03.000.00 **Snow Removal CE HWY FD**

Mirabito Fuel - Hwy	H25-348	450 GL @ $3.6332- Kerosene	########	$1,637.21	255572
Total for G/L Account		**051424.03.000.00**	**$1,637.21**		
		Total for all Vouchers	**$3,677.03**		
Total for Vendor:		**Mirabito Fuel - Hwy**	**$3,677.03**		

G/L Number: 051424.03.000.00 **Snow Removal CE HWY FD**

Stahl, Charles Sales & Service-	H25-350	Shipping	########	$65.00	255573
Stahl, Charles Sales & Service-	H25-350	12V DC Electric Motor 1/2 HP- S	########	$479.99	255573
Stahl, Charles Sales & Service-	H25-350	Sprocket 1/2 Key Way- Sander	########	$15.99	255573
Total for G/L Account		**051424.03.000.00**	**$560.98**		
		Total for all Vouchers	**$560.98**		
Total for Vendor:		**Stahl, Charles Sales & Service-Hwy**	**$560.98**		

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

Grand Total of all Vouchers **$4,980.87**

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official	**Date**
Authorized Official	**Authorized Official**
Authorized Official	**Authorized Official**
Authorized Official	**Authorized Official**

Town Of Forestport
Oneida County
New York

Water 12-A

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

G/L Number: 083104.08.000.00 **Administration CE WATER DIST**

Amazon - Water	W25-140	Auto Paper Folding Machine (Sha	#########	$225.00	22871
Total for G/L Account		**083104.08.000.00**	**$225.00**		
		Total for all Vouchers	**$225.00**		

Total for Vendor: Amazon - Water **$225.00**

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

Grand Total of all Vouchers **$225.00**

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official	**Date**
Authorized Official	**Authorized Official**
Authorized Official	**Authorized Official**
Authorized Official	**Authorized Official**

Town Of Forestport
Oneida County
New York

Sewer 12-A

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

G/L Number: 081104.09.000.00 **Administration CE SEWER DIST**

Amazon - Sewer	S25-64	Auto Paper Folding Machine (shar	########	$224.99	31770
	Total for G/L Account	**081104.09.000.00**	**$224.99**		
		Total for all Vouchers	**$224.99**		

Total for Vendor: Amazon - Sewer **$224.99**

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/19/2025 thru 12/31/2025

Description

Grand Total of all Vouchers $224.99

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official

Date

Authorized Official

Authorized Official

Authorized Official

Authorized Official

Authorized Official

Authorized Official