TOWN OF FORESTPORT
YEAR END MEETING AGENDA
FORESTPORT TOWN HALL
10275 State Rt. 28 Forestport, N.Y. 13338
December 28, 2023 @ 11:00 a.m.

1. **CALL TO ORDER:**
2. **LEGAL NOTICE:**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Forestport will be holding the Year End Meeting on December 28, 2023, at 11:00am and will hold the Organizational Meeting on January 3, 2023, at 6:30pm. Both meetings will be held at the Forestport Town Hall, 10275 State Rt. 28, Forestport, NY. BY ORDER OF THE TOWN BOARD.

Tracy M. Terry – Forestport Town Clerk

DATED: November 28, 2023
RUN WEEK OF: DECEMBER 20, 2023

3. **PLEDGE OF ALLEGIANCE:**

4. **BUDGET AMENDMENTS:**
   General
   Highway
   Water
5. **ABSTRACTS:**

   - **GENERAL: Abstract #12-A , Vouchers #673-# 681 in the amount of $1,956.04**
   - **HIGHWAY: Abstract# 12-A, Vouchers #443-#454 in the amount of $ 7,954.60**
   - **SEWER: Abstract #12-A, Vouchers # 92-#93 in the amount of $71.93**
   - **WATER: Abstract #12-A, Vouchers # 168 in the amount of $ 135.80**

6. **ADJOURN:**

TO: Town of Forestport Town Board Members
FROM: Dawn Campbell

FUND: **General**

SUBJECT: Budget Amendment

Transfer to cover overdraft in Bookkeep PS

Entries:

Transfer	from	13104.01 Bookkeep CE	$122.06
	to	13101.01 Bookkeep PS	$122.06

Transfer to cover overdraft in Town Clerk CE

Entries:

Transfer	from	14102.01 Town Clerk EQ	$84.90
	to	14101.01 Town Clerk PS	$84.90

Transfer to cover overdraft in Buildings EQ

Entries:

Transfer	from	16604.01 Central Office Supplies	$114.49
	to	16204.01 Buildings CE	$114.49

Transfer to cover overdraft in Youth Programs CE

Entries:

Transfer	from	71404.01 Playground/Rec CE	$425.71
	to	73104.01 Youth programs CE	$425.71

Transfer to cover overdraft in Planning Board PS

Entries:

Transfer	from	80204.01 Planning CE	$312.63
	to	80201.01 Planning PS	$312.63

Done 12/27/23

TO:	Town of Forestport Town Board Members
FROM:	Dawn Campbell

FUND: **Highway**

SUBJECT: Budget Amendment

Transfer to cover overdraft in Highwat Admin PS

Entries:

Transfer	from	50104.03 Hwy Admin CE	$0.36
	to	50101.03 Hwy Admin PS	$0.36

Transfer to cover overdraft in Machinery CE

Entries:

Transfer	from	51324.03 Hwy Garage Bldg CE	$1,108.48
	to	51304.03 Machinery CE	$1,108.48

Transfer to cover overdraft in Snow Removal CE

Entries:

Transfer	from	51204.03 Bridge CE	$1,440.00
	to	51424.03 Snow Removal CE	$1,440.00

Transfer to cover overdraft in Medical Insurance

Entries:

Transfer	from	51972.03 Hwy Equip	$4,673.10
	to	90608.03 Medical Insurance	$4,673.10

Done on 12/27/23

TO:	Town of Forestport Town Board Members
FROM:	Dawn Campbell

FUND: **Water**

SUBJECT: Budget Amendment

Transfer to cover overdraft in Source Power Pump PS

Entries:

Transfer	from	83204.08 Source Power Pump CE	$878.39
	to	83201.08 Source Power Pump PS	$878.39

Transfer to cover overdraft in Social Security

Entries:

Transfer	from	83404.08 Transmission/Distribution CE	$79.61
	to	90308.08 Social Security	$79.61

Done on 12/27/23

General

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

Total for Vendor: Fessler, Laurie - Gen **$25.00**

G/L Number: 073104.01.000.00 **Youth Programs CE GEN FD**

Galligan, Ashley	G23-678	receipts for supplies fro Art Club	#########	$25.71
Galligan, Ashley	G23-678	4hrs@20. Deep Clean Art Club ro	#########	$80.00
Galligan, Ashley	G23-678	2hrs Planning for Art club progra	#########	$40.00
Galligan, Ashley	G23-678	14hrs@20. Art Club program	#########	$280.00

Total for G/L Account 073104.01.000.00 **$425.71**

Total for all Vouchers **$425.71**

Total for Vendor: Galligan, Ashley **$425.71**

G/L Number: 080204.01.000.00 **Planning CE GEN FD**

J Piper Consulting-Gen	G23-679	17.75hrs@65. Comprehensive ma	#########	$1,153.75

Total for G/L Account 080204.01.000.00 **$1,153.75**

Total for all Vouchers **$1,153.75**

Total for Vendor: J Piper Consulting-Gen **$1,153.75**

G/L Number: 080204.01.000.00 **Planning CE GEN FD**

LeBuis, Jeffrey R.	G23-677	1hr@25. planning Board of Appea	#########	$25.00

Total for G/L Account 080204.01.000.00 **$25.00**

Total for all Vouchers **$25.00**

Total for Vendor: LeBuis, Jeffrey R. **$25.00**

G/L Number: 051324.01.000.00 **Hwy Garage Bldg CE GEN FD**

Quill - General	G23-681	single fold towels 16pk carton	#########	$47.99
Quill - General	G23-680	Toilet paper 96roll case	#########	$53.10

Total for G/L Account 051324.01.000.00 **$101.09**

General

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

G/L Number: 080204.01.000.00 **Planning CE GEN FD**

Addison, Steven M.	G23-673	1hr@25. Planning Board of Appe	########	$25.00
Total for G/L Account		**080204.01.000.00**	**$25.00**	
		Total for all Vouchers	**$25.00**	

Total for Vendor: Addison, Steven M. **$25.00**

G/L Number: 013104.01.000.00 **Bookkeeper C/E GEN FD**

Bookkeeper To Supervisor - Pe	G23-674	stamps roll of 100ct	########	$66.00
Total for G/L Account		**013104.01.000.00**	**$66.00**	

G/L Number: 076104.01.000.00 **Programs for Aging-Seniors GEN FD**

Bookkeeper To Supervisor - Pe	G23-674	Gift Certificate - Senior Xmas part	########	$20.00
Total for G/L Account		**076104.01.000.00**	**$20.00**	
		Total for all Vouchers	**$86.00**	

Total for Vendor: Bookkeeper To Supervisor - Petty Cash **$86.00**

G/L Number: 016204.01.000.00 **Buildings CE GEN FD**

Eastern Sign Products, Inc-Gen	G23-675	new lettering on Bldg & Grds Tru	########	$114.49
Total for G/L Account		**016204.01.000.00**	**$114.49**	
		Total for all Vouchers	**$114.49**	

Total for Vendor: Eastern Sign Products, Inc-Gen **$114.49**

G/L Number: 080204.01.000.00 **Planning CE GEN FD**

Fessler, Laurie - Gen	G23-676	1hr@22. Planning Board of Appe	########	$25.00
Total for G/L Account		**080204.01.000.00**	**$25.00**	
		Total for all Vouchers	**$25.00**	

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description		
	Total for all Vouchers	$101.09
Total for Vendor: Quill - General		$101.09

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

Grand Total of all Vouchers $1,956.04

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official	Date
Authorized Official	Authorized Official
Authorized Official	Authorized Official
Authorized Official	Authorized Official

Highway

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/28/2023

Description

G/L Number: 051324.03.000.00 **Hwy Garage Bldg CE HWY FD**

ARAMARK-Hwy	H23-444	12/20/23 Hwy Super Uniforms	########	$46.76
Total for G/L Account		**051324.03.000.00**	**$46.76**	
		Total for all Vouchers	**$46.76**	
Total for Vendor:		**ARAMARK-Hwy**	**$46.76**	

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Boonville Napa Auto Parts - H	H23-445	all trks-5@16.59 2.5 Def diesel ex	########	$82.95
Boonville Napa Auto Parts - H	H23-445	all trks-2.5 def	########	$16.59
Total for G/L Account		**051304.03.000.00**	**$99.54**	
		Total for all Vouchers	**$99.54**	
Total for Vendor:		**Boonville Napa Auto Parts - Hwy**	**$99.54**	

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

C & R Hardware - Hwy	H23-446	Trk#10-Brake Fluid 32oz - 2015 d	########	$9.99
C & R Hardware - Hwy	H23-446	dish detergent - breakroom	########	$4.59
Total for G/L Account		**051304.03.000.00**	**$14.58**	
		Total for all Vouchers	**$14.58**	
Total for Vendor:		**C & R Hardware - Hwy**	**$14.58**	

G/L Number: 051404.03.000.00 **Brush & Weed (Misc.) CE HWY FD**

C J Motor Sports-Hwy	H23-447	6@3.79 mixing oil for chainsaw	########	$22.74
Total for G/L Account		**051404.03.000.00**	**$22.74**	
		Total for all Vouchers	**$22.74**	
Total for Vendor:		**C J Motor Sports-Hwy**	**$22.74**	

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/28/2023

Description

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

CarQuest Of Boonville-Hwy	H23-448	air compressor-air hose 3/8 X25ft	#########	$29.69	
CarQuest Of Boonville-Hwy	H23-448	air compressor-hose end 3/8 ID	#########	$5.39	
Total for G/L Account		**051304.03.000.00**		**$35.08**	
		Total for all Vouchers		**$35.08**	
Total for Vendor:		**CarQuest Of Boonville-Hwy**		**$35.08**	

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Cook Brother Truck Parts-Hwy	H23-449	Trk#1-10@2.18 flanged cap nut -	#########	$21.80	
Cook Brother Truck Parts-Hwy	H23-450	all trks-inversion valve	#########	$126.66	
Cook Brother Truck Parts-Hwy	H23-449	Trk#1-Iron hub - 2015 intl	#########	$472.72	
Total for G/L Account		**051304.03.000.00**		**$621.18**	
		Total for all Vouchers		**$621.18**	
Total for Vendor:		**Cook Brother Truck Parts-Hwy**		**$621.18**	

G/L Number: 051304.03.000.00 **Machinery CE HWY FD**

Light's Auto Parts - Hwy	H23-451	core deposit return - credit	#########	($66.00)	
Light's Auto Parts - Hwy	H23-452	Trk#10-Adaptive one front right	#########	$80.99	
Light's Auto Parts - Hwy	H23-452	Trk#10-core deposit - 2015 dump	#########	$66.00	
Light's Auto Parts - Hwy	H23-452	Trk#10-silent guard front brake pa	#########	$62.99	
Light's Auto Parts - Hwy	H23-452	Trk#10-2@167.99 prem front bra	#########	$335.98	
Total for G/L Account		**051304.03.000.00**		**$479.96**	
		Total for all Vouchers		**$479.96**	
Total for Vendor:		**Light's Auto Parts - Hwy**		**$479.96**	

G/L Number: 090608.03.000.00 **Medical Insuance (Town Share) HWY FD**

NYS Teamsters H & H - Hwy	H23-443	12/23 Hwy ER Health ins share	#########	$4,673.10	255110
NYS Teamsters H & H - Hwy	H23-443	12/23 Hwy EE Health ins share	#########	$519.18	255110

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/28/2023

		Description		
	Total for G/L Account	**090608.03.000.00**	**$5,192.28**	
		Total for all Vouchers	**$5,192.28**	
Total for Vendor:	**NYS Teamsters H & H - Hwy**		**$5,192.28**	

G/L Number: 050104.03.000.00 **Highway Administration CE HWY FD**

Quill - Hwy	H23-453	100ct push pins	########	$2.48
	Total for G/L Account	**050104.03.000.00**	**$2.48**	
		Total for all Vouchers	**$2.48**	
Total for Vendor:	**Quill - Hwy**		**$2.48**	

G/L Number: 051424.03.000.00 **Snow Removal CE HWY FD**

Steel Sales Inc.-Hwy	H23-454		########	$0.00
Steel Sales Inc.-Hwy	H23-454	24@60. nose piece 8" top punch b	########	$1,440.00
	Total for G/L Account	**051424.03.000.00**	**$1,440.00**	
		Total for all Vouchers	**$1,440.00**	
Total for Vendor:	**Steel Sales Inc.-Hwy**		**$1,440.00**	

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/28/2023

Description

Grand Total of all Vouchers **$7,954.60**

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official	**Date**
Authorized Official	**Authorized Official**
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Sewer

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

G/L Number: 081304.09.000.00 **Treatmt/Disposal CE SEWER DIST**

C & R Hardware - Sewer	S23-92	roller & tray set 4" 3pc	#########	$7.99
C & R Hardware - Sewer	S23-92	NYS paint care fee	#########	$0.95
C & R Hardware - Sewer	S23-92	gal int pgold eggshell paint	#########	$35.99
Total for G/L Account		**081304.09.000.00**	**$44.93**	
		Total for all Vouchers	**$44.93**	
Total for Vendor:		**C & R Hardware - Sewer**	**$44.93**	

G/L Number: 081304.09.000.00 **Treatmt/Disposal CE SEWER DIST**

Life Science-Sewer	S23-93	Inflationary surcharge	#########	$2.00
Life Science-Sewer	S23-93	EPA 365.3, (Issued 1978) Total P	#########	$25.00
Total for G/L Account		**081304.09.000.00**	**$27.00**	
		Total for all Vouchers	**$27.00**	
Total for Vendor:		**Life Science-Sewer**	**$27.00**	

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

Grand Total of all Vouchers	**$71.93**

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Authorized Official	**Date**
Authorized Official	**Authorized Official**
Authorized Official	**Authorized Official**
Authorized Official	**Authorized Official**

Water

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

G/L Number: 083104.08.000.00 **Administration CE WATER DIST**

Water Billing - Petty Cash	W23-168	15@.24 overweight stamps	#########	$3.60
Water Billing - Petty Cash	W23-168	2ea@66. stamps roll of 100ct	#########	$132.00
	Total for G/L Account	**083104.08.000.00**	**$135.60**	
		Total for all Vouchers	**$135.60**	

Total for Vendor: Water Billing - Petty Cash **$135.60**

Town Of Forestport
Oneida County
New York

Abstract of Audited Vouchers for the period: 12/22/2023 thru 12/27/2023

Description

Grand Total of all Vouchers $135.60

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Authorized Official	Date
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Authorized Official	Authorized Official
Authorized Official	Authorized Official