

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
10275 State Rte. 28, Forestport, N.Y. 13338
November 15, 2023 @6:30**

PRESENT: Supervisor Entwistle
Councilwoman Kardash
Councilman Scouten
Councilwoman Abrial

ABSENT: Councilwoman Verschneider

RECORDING SECRETARY: Tracy Terry, Town Clerk
CALL TO ORDER

ABSTRACTS:

WATER DISTRICT #1:

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to pay Abstract #11, Vouchers #140- #151 in the amount of \$1,336.34
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

BUCKHORN WATER:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #11, Vouchers #42- # 44 in the amount of \$301.11.
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

SEWER DISTRICT #1:

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to pay Abstract #11, Vouchers #77- #83 in the amount of \$3,250.41.
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

GENERAL:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #11, Vouchers #556- #609 in the amount of \$67,250.41.
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

- 2024 is the last payment on the Town Hall.

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #11, Vouchers #362- #403 in the amount of \$33,321.78.
4 ayes/ 0 nays/1 absent MOTION CARRIED

TOWN CLERK MINUTES:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to accept the minutes from the:

Town Board Regular Meeting- October 18, 2023

2024 Preliminary Budget Hearing- November 1, 2023

3 ayes/ 0 nays/ 1 absent /1 abstain-Abrial MOTION CARRIED

REPORTS

WATER DISTRICT #1

WATER DISTRICT #2

SEWER

TOWN CLERK REPORT

JUSTICE REPORT

PLANNING REPORT- not in board packet,. The agenda was already together when given to the Town Clerk.

PLANNING BOARD OF APPEALS REPORT- not in board packet. The agenda was already together when given to the Town Clerk.

SUPERVISOR REPORT

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to approve the reports as a whole.

4 ayes/ 0 nays/1 absent MOTION CARRIED

NOCCOG:

Lisa Bellinger of NOCCOG went over the monthly announcements.

WATER:

- **Lucas:**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to re-appoint Lucas as Water Operator Trainee.

4 ayes/ 0 nays/1 absent MOTION CARRIED

SEWER:

- **WWIP:** The town has applied for an extension for construction until Summer of 2025. There was a lag in the engineering portion. The engineer was missing the electrical diagrams, which the state can't approve yet.
- **Lift Station pumps:** The lift station pumps on Dutch Hill are being repaired. They are due to be replaced as part of the WWIP.

OLD BUSINESS BOARD:

- **Comprehensive Plan:** The minutes will be on the website. The Committee meetings are open to the public. A community survey will be available online. The notice says contact the Planning Department, but people can contact Supervisor Entwistle or other members of the committee, including Steve Addison.
- **Nuisance Law:** This is being tabled until the December meeting. Should a board member not be at the December meeting, there will be a vote.

- **Adoption of 2024 Budget:**

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to adopt the 2024 Budget.

4 ayes/ 0 nays/1 absent MOTION CARRIED

NEW BUSINESS BOARD:

- **Purchase of AED for Town Hall:** The Town is in the process of purchasing an AED for the Town Hall. Bob Whitehead, with STaR ambulance and his crew is prepared to train the employees at the Town Hall. Ron Davies, from the gallery asked if there was one at the Highway Barn. Supervisor Entwistle stated they will be getting one at the Highway Barn after they have one at the Town Hall.
- **Senior Christmas Party:** December 13th, at Awesome Country and it is a full house.
- **Review of Planning Board of Appeals Salary:**
- **Bridge NY resolution:** The Town received a grant of \$1.1 million dollars to replace the Round Lake Road bridge over Little Long Lake outlet a couple years ago. In the past, they have contracted with the county and the State. This resolution allows the county to design and oversee the project, but the town is responsible for matching funds.

Supervisor Entwistle read the following resolution aloud:

BRIDGE NY RESOLUTION BY THE TOWN OF
FORESTPORT
ROUND LAKE ROAD OVER
LONG LAKE OUTLET (BIN 2205740)
RESOLUTION NUMBER: 6 for 2023

Authorizing the implementation and funding of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for the Reconstruction/Rehabilitation of Round Lake Road Bridge over Long Lake Outlet Town of Forestport Oneida County B.I.N. 2205740

(the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95 % Federal funds and 5 % non-federal funds; and

WHEREAS, the County of Oneida will design, let and construct the Project; and

WHEREAS, the Town of Forestport desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, the Forestport Town Board, duly convened does hereby

RESOLVE, that the Forestport Town Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Forestport Town Board hereby authorizes the County of Oneida to pay 100% of the cost of all eligible work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$97,470.00 is —, —, appropriated from the Forestport Highway Fund and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Forestport Town Board hereby agrees that the Town of Forestport shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Town of Forestport; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Town of Forestport Town Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Supervisor thereof; and it is further

RESOLVED, that T o w n o f F o r e s t p o r t agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Supervisor of the Town of Forestport be and is hereby authorized to execute on behalf of the Town of Forestport all necessary agreements, certifications, or

reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Forestport's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Gracy M. Terry
11/15/2023

The bridge will be closed for three months. A public notice will go out when the engineers come to the Town Board meeting to discuss it.

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to approve resolution #6 of 2023.

4 ayes/ 0 nays/ 1 absent MOTION CARRIED

- **NYMIR recommendations:**

- **Playground mulch:** the mulch needs to be filled up to the level of the perimeter.
- **Prior written notice law:** this is regarding highway sidewalks and bridges. It's for insurance purposes. Anyone who has an issue with a hazard and doesn't report it, it protects the town with insurance claims.
- **Town Hall curb:** The curb is missing a couple of chunks. Jim and Matt will be taking care of it.
- **Bleacher replacement:** the bleachers at Dutch Hill are not code compliant because they do not have backs or sides on them. They are looking forward to getting them replaced.

- **Review of Planning Board of review Salary:** Supervisor Entwistle read a letter aloud from Planning Board of Appeals Chairman, Steve Addison. He requested the salary be increased to what the Planning Board members are paid, \$128.75/ month and the Chairman getting an additional \$42.90/ month.

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to increase the Planning Board of Appeals salary to the equivalent of the Planning Board and give the Planning Board of Appeals Chairman an additional \$42.92 stipend per meeting .

4 ayes/ 0 nays/ 1 absent MOTION CARRIED

NEW BUSINESS PUBLIC:

- Ron Davies, from the gallery stated there's some trimming at Dutch Hill parking lot for the snowmobile trail. They moved the trail off the road. They mailed insurance certificates out yesterday. Supervisor Entwistle stated he has the email copy.
- Ron Davies asked what the signs were about. Supervisor Entwistle stated they have been welcome to Forestport signs from 15-20 years ago. Pete has been replacing all the signs and is finishing up the last of them this year. \
- Ron Davies asked about the \$10,000 in a 2009 truck. Supervisor Entwistle stated it is the oldest truck they have so far. They have a 2015, 2016, 2018 and 2021. It was held off because of COVID. The new truck has been ordered, but they can't get delivery until early 2025. When they get the new one, the 2009 will be put on Auctions International and they should be able to get \$50,000. The new one is \$200,000.

ADJOURNMENT:

A motion was made by Councilman Kardash and seconded by Councilwoman Abrial to adjourn the meeting.

4 ayes/ 0 nays/ 1 absent MOTION CARRIED

There being no further business, the meeting was adjourned at 7:00 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry

Forestport Town Clerk