

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
OTTER LAKE FIRE HALL
13853 State Rte. 28, Forestport, N.Y. 13338
July 19, 2023 @6:30**

PRESENT: Supervisor Entwistle
Councilwoman Kardash
Councilwoman Verschneider
Councilwoman Abrial
Councilman Scouten

ABSENT: No members of the Town Board were absent.

RECORDING SECRETARY: Tracy Terry, Town Clerk

CALL TO ORDER

. ABSTRACTS:

WATER DISTRICT #1:

A motion was made by Councilman Scouten and seconded by Councilwoman Verschneider to pay Abstract #7, Vouchers #90- #102 in the amount of \$36,465.49

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

BUCKHORN WATER:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #7, Vouchers #27- #30 in the amount of \$247.75

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

SEWER DISTRICT #1:

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to pay Abstract #7, Vouchers #54- #58 in the amount of \$1,524.05.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

GENERAL:

A motion was made by Councilwoman Verschneider and seconded by Councilwoman Kardash to pay Abstract #7, Vouchers #325- #389 in the amount of \$37,114.38.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

HIGHWAY:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to pay Abstract #7, Vouchers #211- #237 in the amount of \$96,230.33.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

TOWN BOARD ESCROW:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #7, Vouchers #7- #8 in the amount of \$100.00

5 ayes/ 0 nays/0 absent MOTION CARRIED

PLANNING BOARD ESCROW:

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #7, Vouchers #9- #10 in the amount of \$100.00

5 ayes/ 0 nays/0 absent MOTION CARRIED

TOWN CLERK MINUTES:

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to accept the minutes from the:

Town Board Regular Meeting- June 21, 2023

Area Variance Hearing: Harris- June 21, 2023

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

REPORTS

WATER DISTRICT #1

WATER DISTRICT #2

SEWER

TOWN CLERK REPORT

JUSTICE REPORT

PLANNING REPORT

DOG REPORT

SUPERVISOR REPORT

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to approve the reports as a whole.

5 ayes/ 0 nays/0 absent MOTION CARRIED

NOCCOG:

John Healt, of NOCCOG went over the monthly announcements.

OLD BUSINESS BOARD:

- **Buckhorn Transfer of deeds:** Buckhorn is still in the process of transferring assets.
- **Lucas Sewer Plant Operator:** He has been approved by Oneida County Civil Service as the new Wastewater Treatment Plant Head Operator. Ted Doktor will be stepping down July 25 for Wastewater only.

A motion was made by Councilwoman Kardash and seconded by Councilwoman Verschneider to approve Lucas Kafka as the new Wastewater Plant Operator.

5 ayes/ 0 nays/0 absent MOTION CARRIED

- **Grant Application for further Sewer Project funding:** Jen is trying to get additional money the Sewer District is still responsible for.
- **Entry Door Quotes:** Supervisor Entwistle is waiting on the quote for the entry door and has had no quotes for the curb cut.

- **Groomer:** The groomer has been declared surplus equipment. Supervisor Entwistle read Resolution #3 of 2023 aloud.

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to approve Resolution #3 of 2023

5 ayes/ 0 nays/0 absent MOTION CARRIED

Resolution No. 3 of 2023

Resolution to Transfer Town of Forestport Snowmobile Groomer to Trackside Blazers Inc.

WHEREAS, the Town of Forestport is the rightful owner of a 2002 Bombardier BR180MP, Serial Number 908150578, and;

WHEREAS, the Trackside Blazers Snowmobile Club (501c3) has utilized said groomer since 2002 to maintain and improve snowmobile trails through the Town of Forestport, and;

WHEREAS, the Town of Forestport benefits from the use of the snowmobile trails through tourism, but does not employ groomer operators, and;

WHEREAS, the Trackside Blazers Snowmobile Club would like to continue to utilize said groomer to maintain and improve trails for the community at large;

BE IT RESOLVED THAT, the Town of Forestport hereby transfers ownership of said groomer to Trackside Blazers Snowmobile Club for the sum of \$1.00.

Unanimously adopted,

Tracy M. Leroy
7/19/23

TOWN OF FORESTPORT
DISPOSAL OF SALVAGE MATERIALS

Date: 7/19/23

Item: 2002 BOMBARDIER BR180MP
SERIAL # 908150570

Jan 03/dc


Authorized By

- **Resolution to deed water rights to Woodgate Library for Community Hall:**

Supervisor Entwistle read Resolution #2 of 2023 aloud. Jessica, the Town Attorney will change the deeds.

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to approve Resolution #2 of 2023.

5 ayes/ 0 nays/0 absent MOTION CARRIED

Resolution No. 2 of 2023

**Deeding Water Rights to Woodgate Free Library (Community Hall) from the Town of Forestport
(Woodgate Schoolhouse)**

WHEREAS, the Town of Forestport is the rightful owner of the former Woodgate School on Bear Creek Road in the Town of Forestport, and;

WHEREAS, the Woodgate Free Library is the rightful owner of the Woodgate Community Hall on Bear Creek Road in the Town of Forestport, and;

WHEREAS, the Community Hall has utilized well water originating at the former Woodgate School for a period of one hundred years, and;

WHEREAS, THE Woodgate Free Library utilizes the Community Hall for community activities;

BE IT RESOLVED THAT, the Town of Forestport hereby forever deeds water rights to the Woodgate Free Library, and its' heirs for use at the Community Hall property.

Unanimously adopted,

Tracy M. Perry
7/19/2023

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- **Forestport Dam/ Canal Issues:** Supervisor Entwistle spoke with another local resident that had a timeline with the wastegate over the last year. Supervisor Entwistle spoke with Jessica Hart and FERK and shared the information with them. They will take this to the table. FERK said they would be reaching out with further information.
 - **Bower Road noise complaints:** Supervisor Entwistle stated since last month's meeting he has spoken with the Town Attorney, and she is working up a draft. Since then, the transgressors have been to court and have been fined. Supervisor Entwistle and Susan have been in contact. She has come up with a Public Nuisance Lawsuit. There's a private lawsuit where a homeowner sues the transgressors personally. A public nuisance lawsuit where there's a community that's been tortured by a nuisance the municipality can file a lawsuit on behalf of the community. The town needs to know what portion of the information is applicable to the Town of Forestport and New York State from the Attorney. A woman from the gallery stated a Public Nuisance Ordinance is geared towards the individuals who are a nuisance. An abatement ordinance covers a wide range of things and would have the Code Enforcement Officer issue tickets. Supervisor

Entwistle is considering shifting to a Full-Time Code Enforcement Officer with possibly a Clerk. The municipal jobs have expanded with all positions. If there is a Part time Codes Officer, they are limited to 20 hours a week. They work more than that but do not get paid for it. Councilwoman Verschneider asked about a Peace Officer. Supervisor Entwistle said towns used to have constables and he would look into it with the Attorney.

- **Comprehensive Plan Update:** The Comprehensive Plan Committee met with LaBella Associates to assist with the Comprehensive Plan. They would like to recommend to the Town Board the appointment of LaBella Associates to assist the town with the Comprehensive Plan. Their bid was \$62,500.00. There's \$31,000 in grants for this and the other \$31,000 will come out of the taxes for the next year to two years.
- **Summer Rec:** The children are having a great time.

NEW BUSINESS BOARD:

- **PBA Resignation:** Susan O'Meara has submitted her resignation. An ad will be placed for a new member of the Planning Board of Appeals.
- **Codes Personnel:**
Councilman Scouten asked when Tony will be taking his test and it was answered he is working on it. Councilwoman Verschneider asked if Joe will be the new Codes Officer and it was answered he will be the Code Enforcement Officer of record, but Tony will be doing most of the work.

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to appoint Joe Rowlands as the Provisional Code Enforcement Officer until Tony can finish his certification.

5 ayes/ 0 nays/0 absent MOTION CARRIED

- **NYMIR Renewal:** The new quote for the town insurance is \$41,000 which includes cybersecurity.
A motion was made by Councilwoman Kardash and seconded by Councilwoman Verschneider to accept the NYMIR quote.
5 ayes/ 0 nays/0 absent MOTION CARRIED
- **Fall EXPO:** Tracy Terry, the Town Clerk explained a little bit about the EXPO. It will be held September 27th from 10am-2pm. There will be vendors and food trucks.
- **Boat wash Station Grant Application:** Supervisor Entwistle discussed invasive species and the importance of boat washing for the Community. The cost is \$171,0000. If this can be funded through grant money the first couple years, the DEC will pick up the cost of supplies, equipment and labor.

Resolution # ~~4~~

Whereas, **Town of Forestport** hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15.

Whereas, **Town of Forestport** certifies that it has identified **\$52,000** of matching funds from ~~IN KIND / GENERAL FUND~~ pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

Therefore, be it resolved, that **Town of Forestport** hereby authorizes **Harold Entwistle, Supervisor**, an official or employee, to act on its behalf in submittal of an application through the Consolidated Funding Application for **\$170,000** to be used for

Adopted this 19 day of *July* 2023.

I hereby certify that the foregoing resolution was duly adopted by **Town of Forestport** at a legal meeting on the 19 day of *July*, 2023

Tracy M. Terry
Town clerk

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to approve Resolution #4 of 2023.

5 ayes/ 0 nays/0 absent MOTION CARRIED

NEW BUSINESS PUBLIC:

ADJOURNMENT:

A motion was made by Councilwoman Verschneider and seconded by Councilwoman Kardash to adjourn the meeting.

5 ayes/ 0 nays/0 absent MOTION CARRIED

There being no further business, the meeting was adjourned at 7:37 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry

Forestport Town Clerk