

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
WOODGATE FIRE HALL  
12445 State Rte. 28, Forestport, N.Y. 13338  
August 16, 2023 @6:30**

**PRESENT:** Supervisor Entwistle  
Councilwoman Kardash  
Councilwoman Abrial  
Councilman Scouten

**ABSENT:** Councilwoman Verschneider

**RECORDING SECRETARY:** Tracy Terry, Town Clerk  
**CALL TO ORDER**

**BUDGET AMENDMENTS:**  
**BUCKHORN WATER:**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to accept the following Budget Amendments.  
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell

FUND: **Buckhorn Water**

SUBJECT: Budget Amendment

**Transfer to cover overdraft in Admin CE**

Entries:

Transfer	from	83104.12 Trans/Distrib CE	\$76.04
	to	83104.12 Admin CE	\$76.04

**Transfer to cover overdraft in Purification CE**

Entries:

Transfer	from	83302.12 Purification EQ	\$159.25
	to	83304.12 Purification CE	\$159.25

**Done on 8/14/23**

---

**GENERAL:**

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to accept the following Budget Amendments.

4 ayes/ 0 nays/ 1 absent MOTION CARRIED

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell

FUND: General

SUBJECT: Budget Amendment

**Transfer to cover overdraft in Public Worker Admin PS**

Entries:

Transfer	from	19904.01 Contingency	\$2,440.93
	to	14901.01 Public Wokers Admin PS	\$2,440.93

**Transfer to cover overdraft in Central Aervices Admin CE**

Entries:

Transfer	from	19904.01 Contingency	\$4,016.90
	to	16104.01 Cenrtal Services Admin CE	\$4,016.90

**Transfer to cover overdraft in Special Recreation Facilities CE**

Entries:

Transfer	from	19904.01 Contingency	\$414.44
	to	71804.01 Spec Rec Facilities CE	\$414.44

**Transfer to cover overdraft in Codes Enforcement CE**

Entries:

Transfer	from	86642.01 Codes Enforcement EQ	\$1,261.39
	to	86644.01 Codes Enforcement CE	\$1,261.39

Done 8/14/23

---

**HIGHWAY:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to accept the following Budget Amendments

4 ayes/ 0 nays/ 1 absent MOTION CARRIED

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell  
FUND: Highway  
SUBJECT: Budget Amendment

**Transfer to cover overdraft in Highway Admin EQ**

Entries:

Transfer	from	50104.03 Hwy Admin CE	\$203.07
	to	50102.03 Hwy Admin EQ	\$203.07

**Transfer to cover overdraft in Machinery EQ**

Entries:

Transfer	from	51304.03 Machinery CE	\$1,751.43
	to	51302.03 Machinery EQ	\$1,751.43

Done on 8/14/23

---

**ABSTRACTS:**

**WATER DISTRICT #1:**

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to pay Abstract #8, Vouchers #103- #114 in the amount of \$1,351.91  
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

**BUCKHORN WATER:**

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to pay Abstract #8, Vouchers #31- #33 in the amount of \$230.77  
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

**SEWER DISTRICT #1:**

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to pay Abstract #8, Vouchers #59- #63 in the amount of \$4,345.89  
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

**GENERAL:**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to pay Abstract #8, Vouchers #390- #467 in the amount of \$84,019.13.  
4 ayes/ 0 nays/ 1 absent MOTION CARRIED

**HIGHWAY:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #8, Vouchers #238- #262 in the amount of 12,614.12.

4 ayes/ 0 nays/1 absent MOTION CARRIED

**PLANNING BOARD ESCROW:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #8, Vouchers #11- #12 in the amount of \$100.00

4 ayes/ 0 nays/1 absent MOTION CARRIED

**TOWN CLERK MINUTES:**

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to accept the minutes from the:

Town Board Regular Meeting- July 19, 2023

4 ayes/ 0 nays/ 1 absent MOTION CARRIED

**REPORTS**

**WATER DISTRICT #1**

**WATER DISTRICT #2**

**SEWER**

**TOWN CLERK REPORT**

**JUSTICE REPORT**

**PLANNING REPORT**

**SUPERVISOR REPORT**

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to approve the reports as a whole.

4 ayes/ 0 nays/1 absent MOTION CARRIED

**NOCCOG:**

John Healt of NOCCOG went over the monthly announcements.

**BUCKHORN:** They are finishing up the paperwork.

**WATER:** There will be another bond resolution in September.

**OLD BUSINESS BOARD:**

- **Comprehensive Plan – Kickoff meeting:** A contract was signed with LaBella Associates. They have a satellite office in Watertown but are based in Rochester. The Committee will be having a kickoff meeting Mid-Late September.
- **Fall Expo update:** Supervisor Entwistle gave the list of vendors. The EXPO is being held at the Forestport Town Hall on September 27<sup>th</sup> from 10am-2pm.
- **Bower Road update:** Residents gave an update. They believe they are running a business out of the property and were wondering if that could be investigated. Councilman Scouten, Councilwoman Kardash and Supervisor Entwistle have been driving down the road to check it out. The Supervisor has requested calls from 911 over the last 6 months. Dave Ultsch, from the gallery asked if child

services were called and asked what happened. Supervisor Entwistle stated this is to rid neighborhoods of a nuisance that is well documented when law enforcement cannot alleviate the situation. Everyone can enforce this through the Codes Officer. As long as documentation can be documented and they fill out a deposition, they can enforce it.

### **NEW BUSINESS BOARD:**

- **BAR reappointment for Dave Sweeney:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to re-appoint David Sweeney as a Board of Assessment Review Member.

4 ayes/ 0 nays/1 absent MOTION CARRIED

- **Afterschool Art Club:** The Club will be Tuesday-Thursday from 3pm-6pm following the school schedule. The cost is \$25 for art supplies. Supervisor Entwistle mentioned Ashley Galligan did a great job with Summer Recreation and she is excited about the Art program.

- **Camp Nazareth thank you:** Supervisor Entwistle read a card from a child that attended Camp Nazareth this year.

- **Liaison appointment to STAR Ambulance Board:** Bob Whitehead is changing his role from Liaison to President for StaR Ambulance.

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to appoint Mike Lorusso as the new Liaison.

4 ayes/ 0 nays/1 absent MOTION CARRIED

- **STAR contract negotiations:** Joe Smith the Supervisor in the Town of Trenton is going to put something together in late August- early September.

- **Budget Season:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to schedule the Budget workshops for October 2, 2023, and October 3, 2023, at 6:00 PM at the Forestport Town Hall.

4 ayes/ 0 nays/1 absent MOTION CARRIED

- **Garramone's Liquor License Renewal:** Garramone's liquor license is up for renewal, and they have to notify the local municipality. Supervisor Entwistle will let them know the Town Board has no issue with it.

### **EXECUTIVE SESSION:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to enter into Executive Session to discuss Personnel Matters.

4 ayes/ 0 nays/1 absent MOTION CARRIED

The Board returned from Executive Session at 6:58 with action taken.

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to appoint Laurie Fessler to the Planning Board of Appeals and Carl Thomas to the Planning Board of Appeals in January.

4 ayes/ 0 nays/1 absent MOTION CARRIED

**NEW BUSINESS PUBLIC:**

**ADJOURNMENT:**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to adjourn the meeting.

4 ayes/ 0 nays/1 absent MOTION CARRIED

There being no further business, the meeting was adjourned at 7:15 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry

Forestport Town Clerk