

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
10275 State Rte. 28, Forestport, N.Y. 13338  
February 15, 2023 @6:30**

**PRESENT:** Supervisor Entwistle  
Councilwoman Kardash  
Councilwoman Verschneider  
Councilman Scouten  
Councilwoman Abrial

**ABSENT:** No members of the Town Board were absent.

**RECORDING SECRETARY:** Tracy Terry, Town Clerk

**CALL TO ORDER**

The meeting was called to order at 6:30 PM by Supervisor Entwistle. He started off by saying tomorrow morning, Terry Larkin will be honored with the Liberty Medal, the highest civilian honor in New York State at the Forestport Diner.

Supervisor Entwistle also noted the passing of Larry Ritter who was a longtime Town Board and Planning Board member. He was integral in the current Subdivision Law and an all around good guy.

**ABSTRACTS:**

**WATER DISTRICT #1:**

A motion was made by Councilman Scouten and seconded by Councilwoman Verschneider to pay Abstract #2, Vouchers #16- #33 in the amount of \$3,627.25.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

**BUCKHORN WATER:**

A motion was made by Councilwoman Verschneider and seconded by Councilman Scouten to pay Abstract #2, Vouchers #3- #6 in the amount of \$108.88.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

**SEWER DISTRICT #1:**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Verschneider to pay Abstract #2, Vouchers #11- #22 in the amount of \$24,106.77.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

\$22,000 was for the Engineer fees for the upcoming project.

**GENERAL:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to pay Abstract #2, Vouchers #55- #115 in the amount of \$32,817.43.

5 ayes/ 0 nays/ 0 absent MOTION CARRIED

**HIGHWAY:**

A motion was made by Councilman Scouten and seconded by Councilwoman Verschneider to pay Abstract #2, Vouchers #30- #57 in the amount of \$60,822.06.

5 ayes/ 0 nays/0 absent MOTION CARRIED

**TOWN BOARD EXCROW:**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Kardash to pay Abstract #2, Vouchers #3- #4 in the amount of \$100.00

5 ayes/ 0 nays/0 absent MOTION CARRIED

**TOWN CLERK MINUTES:**

A motion was made by Councilman Scouten and seconded by Councilwoman Verschneider to accept the minutes from the:

Water District #1- January 18, 2023

Sewer District #1 – January 18, 2023

Buckhorn Water District- January 18, 2023

Town Board Regular Meeting- January 18, 2022

Area Variance Hearing: Kraeger: January 18, 2023

5 ayes/ 0 nays//0 absent MOTION CARRIED

**REPORTS**

**WATER**

**SEWER**

**TOWN CLERK REPORT**

**JUSTICE REPORT**

**PLANNING REPORT**

**DOG REPORT**

**SUPERVISOR REPORT**

A motion was made by Councilwoman Abrial and seconded by Councilwoman Verschneider to approve the reports as a whole.

5 ayes/ 0 nays/0 absent MOTION CARRIED

**NOCCOG:**

Lisa Bellinger, of NOCCOG went over the monthly announcements.

**OLD BUSINESS BOARD:**

- **Engineering Update-Sewer:** Jack Dodson outlined the parameters; all four sewer

gravity dosing beds will be replaced with two gravity dosing beds and two pressure dosing beds for the wintertime. There will be a new basket manhole generator and run a new line so they can take samples from inside the building. There will be two new manholes going in. The effluent will get passed through a row of chlorine tablets after it goes through the beds before it goes into the river. It is a low dose of chlorine. Once the plans are back, it will be put out to bid and construction should begin in the late Fall and finish before the Summer of 2024. Joan Ingersoll, from the gallery asked how many people were on the sewer line. Supervisor Entwistle answered 61 actual customers and 89 properties. The town qualified late last year for \$400,000 and the grant writer is still trying to get more money. Joan asked if the Town has reached out to Griffo. Supervisor Entwistle said he has spoken with Griffo's Assistant and reaches out every 2-4 weeks.

- **Beechwood Cemetery:** The Town Board approved a slate of officers at the Beechwood Cemetery Association Meeting at 6pm prior to the Town Board meeting. They are as follows:

Kim Scouten- President

Art Gleasman- Vice President

Joan Ingersoll-Treasurer

Kaitlyn Hebert-Secretary

John Jones- Superintendent of Buildings and Grounds.

Someone from the gallery asked who to contact if there is a death for a burial. Supervisor Entwistle said they can call anyone on the Board but will most likely get John Jones. Generally, the undertaker takes care of these things and will reach out to them directly.

- **Master Plan Update:** The Master Plan Committee met last week. They are currently in the beginning stages and are familiarizing themselves with the steps. There are three consultant companies that were recommended and once a company is hired, fliers will be mailed out to every resident, landowners and visitors. Hard copy surveys will be available at the Town Hall and local businesses, post offices and the Highway Barn. The company sees what the vision is and goals. The Town is ineligible for a lot of grants because they do not have an updated Comprehensive Plan. A lot of the Master Plan is tied to the Smart Growth principles.
- **Planning Board Appointment:** There was a vacancy on the Planning Board. The Planning Board reviewed the applicants and recommended Allison DeTraglia. She has an extensive background and is from the area. There was a total of 8 applicants. Some applicants were not eligible because they were not residents of Forestport.

A motion was made by Councilwoman Abrial and seconded by Councilman Scouten to appoint Allison DeTraglia on the vacant seat of the Planning Board.

5 ayes/ 0 nays/0 absent MOTION CARRIED

- **James Allison Variance:**

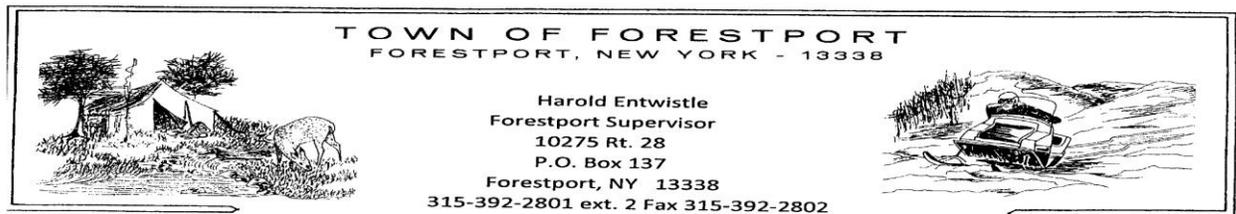
This is being tabled until the March meeting. Supervisor Entwistle has reached out to other Association of Town's Attorney's to see what they have to say regarding the variance because he wants to make sure it is a viable variance.

**NEW BUSINESS BOARD:**

- **Resolution #1 of 2023: DOT Local Road Inventory:** Supervisor Entwistle stated they have a list of local roads with mileage and where it starts and ends. Stone Quarry Road has always been on the list, but for some reason has not been on the list the last couple years.

A motion was made by Councilwoman Verschneider and seconded by Councilwoman Abrial to pass Resolution #1 of 2023.

5 ayes/ 0 nays/0 absent MOTION CARRIED



**Resolution No. 1 of 2023**

**Acceptance of Stone Quarry Road as a Seasonal Road Owned and Maintained by the Town of Forestport**

WHEREAS, Stone Quarry Road, a .3 mile road originating at Route 28 and terminating at a dead end, in the Town of Forestport has been a Town road since prior to 1922, AND,

WHEREAS Stone Quarry Road has been operated and maintained as a seasonal road by the Town of Forestport for a period of not less than forty years, AND

WHEREAS, the New York State Road Inventory has listed Stone Quarry Road as a Town road in their annual road inventory for a period of not less than sixty years,

BE IT RESOLVED THAT, the Town of Forestport hereby reaffirms its ownership and continued seasonal maintenance of Stone Quarry Road, and as such asks that the New York State Department of Transportation returns it to the 2023 Local Road Inventory for the Town of Forestport.

Unanimously adopted,

*Stacy M. Terry*

1 - Councilwoman Verschneider  
2 - Councilwoman Abrial

- **Local Law #2 of 2023: Aged Exemption:** Supervisor Entwistle went over the highlights of the proposed Law and stated if people have questions, they can reach

out to Tonya Brown, the Assessor. She is in the office Monday and Tuesday 9am-2pm.

**LOCAL LAW #2 FOR THE YEAR 2023, TOWN OF FORESTPORT  
GRANTING EXEMPTION ON TOWN TAXES BASED ON LIMITED INCOME  
FOR RESIDENTS OVER THE AGE OF 65.**

WHEREAS Section 467 of The Real Property Tax Law allows for the granting of an exemption on Town taxes based on limited income for residents over the age of 65; and

WHEREAS the limit has not been changed since February 2012.

NOW, THEREFORE be it enacted that the Town of Forestport shall grant an exemption on Town property taxes for individuals owning real property in the Town who are over the ages of 65 as of the taxable status date. This exemption shall be as follows:

WHEREAS, If the property owners income is \$ 29,500.00 or less, there shall be a 50% reduction in Town property taxes;

WHEREAS, If the property owners income is more than \$ 29,500.00 but less than \$30,500.00, there shall be a 45% reduction in Town property taxes;

WHEREAS, If the property owners income is \$ 30,500.00 or more, but less than \$31,500.00, there shall be a 40% reduction in Town property taxes;

WHEREAS, If the property owners income is \$ 31,500.00 or more, but less than \$32,500.00, there shall be a 35% reduction in Town property taxes;

WHEREAS, If the property owners income is at least \$ 32,500.00 or more, but less than \$33,400.00, there shall be a 30% reduction in Town property taxes;

WHEREAS, If the property owners income is \$ 33,400.00 or more, but less than \$34,300.00, there shall be a 25% reduction in Town property taxes;

WHEREAS, If the property owners income is \$ 34,300.00 or more, but less than \$35,200.00, there shall be a 20% reduction in Town property taxes;

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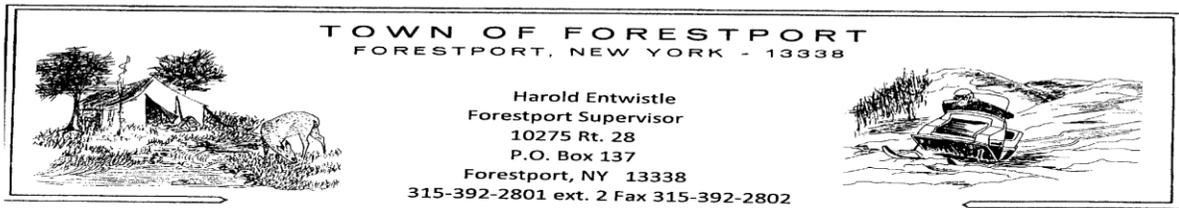
A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to schedule a Public Hearing for Aged Exemption, March 15, 2023, at 6:00PM

5 ayes/ 0 nays/0 absent MOTION CARRIED

- **Local Law #3 of 2023:** Supervisor Entwistle stated when he was on the Planning Board, they petitioned the Town Board to create a Zoning Board of Appeals. The Local Law would create a three-member Planning Board of Appeals regarding use and area variances, meeting when necessary. Supervisor Entwistle spoke to those in attendance that applied for the Planning Board position, to consider a spot on the Board of Appeals and to call him with any questions.

A motion was made by Councilwoman Kardash and seconded by Councilwoman Verschneider to schedule a Public Hearing on April 19, 2023, at 6:15 for Local Law #3 of 2023.

5 ayes/ 0 nays/0 absent MOTION CARRIED



**Local Law No. 3 for 2023**

**An Amendment to Local Law No. 1 of 1986 – Town of Forestport Site Review Law**

Be it enacted by the Town Board of the Town of Forestport as follows:

**Section 1** Legislative Intent

It is the intent of this local law to create a "Planning Board of Appeals" for the purpose of reviewing and having final authority on use and area variances as defined in New York State Town Law as well as the Town of Forestport Site Review and Subdivision Laws.

**Section 2** Authority

This local law is adopted pursuant to New York State Town Law Section 267 which authorizes the Town Board to adopt a local law empowering a Board of Appeals.

**Section 3** Severability

If any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm, or corporation or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order of judgement shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

**Section 4** Effective date

This law shall take effect immediately upon filing with the Secretary of State

**EXECUTIVE SESSION:**

A motion was made by Councilwoman Kardash and seconded by Councilwoman Abrial to enter into executive session regarding a Personnel Matter.

5 ayes/ 0 nays/0 absent MOTION CARRIED

The Board returned from Executive session at 7:32PM with action taken.

A motion was made by Councilwoman Kardash and seconded by Councilwoman Verschneider to appoint Lucas Kafka as the new Water and Sewer Operator.

5 ayes/ 0 nays/0 absent MOTION CARRIED

Supervisor Entwistle let Lucas Kafka, in the gallery know he will leave it to him to get his classes. He will also need to fill out an application with Dawn Campbell.

**NEW BUSINESS PUBLIC:**

**ADJOURNMENT:**

A motion was made by Councilman Scouten and seconded by Councilwoman Abrial to adjourn the meeting.

5 ayes/ 0 nays/0 absent MOTION CARRIED

There being no further business, the meeting was adjourned at 7:36 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Terry

Forestport Town Clerk